

**Northwest Region EMS Council Minutes**  
**January 14, 2010**  
**The Lodge at Sherwood Village**  
**Sequim, WA**

REPRESENTATIVES IN ATTENDANCE:

Clallam

Karen Blore (absent)  
Keith Bogues  
Cliff Wilson  
John Wright

Mason

Terri Gushee (absent)  
Kym Yates (absent)  
Tim McKern  
Denise McDevitt (absent)  
Richard Knight (absent)

West Olympic Peninsula

Patricia Hutson (absent)  
Louise Smith (absent)  
Rebecca Wilson

Local Law Enforcement

Vacant

Local Elected Official

Leslie Scholfield

Naval Region NW Representative

Terry Anderson

State EMS Administrator

Scott Hogan

Northwest Region EMS Staff

Anice Grant  
April Borbon  
René Williams

Jefferson

Jim DeCianne (absent)  
Robert Moser (absent)  
Colleen Rodrigues (absent)  
Tim Manly  
Gordon Pomeroy

Kitsap

Kim Doyle  
Stan Plyler (absent)  
Mary Flick (absent)  
Steve Engle  
Mike Wernet (absent)  
Joe Repar (absent)

Medical Program Directors

Steve Churchley, MD (absent)  
Joe Hoffman, MD  
Sandra Smith-Poling, MD  
Martin Bennett, MD (absent)

USDA Forest Service/Park Service

Vacant

Consumer Representative

Vacant

Coast Guard Representative

Vacant

Region 2 Public Health

Jessica Guidry (absent)

Visitors

Jeff Richey  
Barb Lovato  
Lori Bisping

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- I. Meeting called to order by Chairperson Steve Engle at 12:20pm.
- II. Approval of November 12, 2009 Minutes

Keith Bagues moved to approve the November 12, 2009 minutes as presented. Tim McKern seconded the motion. Motion was called with a unanimous vote to approve the minutes as presented.
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- III. Treasurer's Report

- A. FY 2010 YTD

- The FY 2010 YTD budget was included in the meeting packet. Anice reported that we are half way through the fiscal year. Classes are ongoing and invoices are being received for training.

- IV. Chair Report

- Steve Engle presented a plaque and a gift certificate to Tim McKern for his years of service to the Board. Dr Smith-Poling presented a framed painting to Tim for his service to the Council.

- Steve reported that he and Anice are reviewing and updating the bylaws; when this is completed the bylaws will be sent to the Executive Committee for review. Steve is currently working with Dr Smith-Poling on the epi protocol; a letter about this will be sent to the Fire Chiefs. Allowing EMTs to draw epi from a vial is part of the National Registry and the WAC is still open which would make the change easy to make. The State EMT protocols would need to be updated once this is approved.

- Robert Moser recently had heart surgery and is recuperating.

- V. MPD Report

- Dr Smith-Poling gave a presentation on the Resuscitation Academy and new trends in CPR/resuscitation during lunch today.

- Dr Hoffman reported that the L & C Committee is still doing the WAC review. At the last MPD meeting, they discussed having training centers in each county. There was also discussion at the last MPD meeting about giving

MPDs oversight for EMS dispatch. The Stroke and Cardiac TAC guidelines have been issued, there will be some proposed legislation on this topic.

VI. DOH Report

Scott reported that pre-hospital rules are undergoing an internal review process and a cost-benefit analysis; there may be public hearings on this beginning in February. The Cardiac TAC met in mid-December and finalized their recommendations. Pre-hospital cardiac and stroke protocols are now being devised. They are working on self-certification of the cardiac and stroke reporting process; this will not be a bill because there is no funding for this program. The DOH is requesting to the legislature that the federal Uniform Controlled Substances Act be mirrored in state law. It is possible that the bill to remove boards and commissions may be reintroduced to the legislature; this would impact the L & C Committee and the Steering Committee. Trauma fund revenues have dropped. The State has a new plan for youth suicide prevention which is available online.

VII. Airlift Northwest Report

Jeff reported that AirLift has developed a large patient measuring tool, it is a 26" lanyard that will help ensure that the patient can fit on the stretcher; this tool will be provided to all agencies soon. AirLift will soon have a new fixed wing aircraft that will be based in Seattle; this aircraft will be used to cover Western Washington and can be used in bad weather. AirLift is working with Canada to provide services during the 2010 Olympics.

VIII. Region 2 PHEPR Update

Anice reported that the local and regional healthcare coalitions are ongoing. Funding was provided for equipment, pan flu equipment and supplies, and alternate care planning to these coalitions. René is coordinating a tabletop exercise for the region which will take place on February 4<sup>th</sup>; a functional exercise will take place in April. The DOH will conduct their annual statewide exercise in our region in November.

IX. Naval Region Northwest Report

Terry reported that the military is looking at moving their BLS to ILS on all bases. They will conduct an MCI drill in the near future and are asking for outside agency participation; contact Terry if your agency would like to participate.

X. Coast Guard Report

No report.

XI. Olympic National Park Report

No report.

XII. Correspondence

A. DOH—Staffing Changes for EMS Credentialing

A letter from the DOH about staffing changes for EMS credentialing was included in the meeting packet.

B. DOH—2010 Participation Grant Cycle

Information from the DOH on the 2010 Participation Grant Cycle was included in the meeting packet. This information was also sent to all agencies.

C. December and January What's Happening Newsletters

Copies of the December and January 'What's Happening' newsletters were included in the meeting packet.

XIII. Unfinished Business

None.

XIV. New Business

A. FY2011 Training RFP and Timeline

Anice provided handouts of the FY2011 Training RFP application packet and timeline. This information will also be mailed to all local council chairs and Training Coordinators. On April 9<sup>th</sup> there will be a joint Executive/Funding Committee meeting to review the applications.

XV. Staff Reports

A. Operations

1. Exhibit B

The most recent Exhibit B is now posted on the region's website.

B. Prevention

April provided a written report of the prevention activities that had taken place over the past two months. April updated the statewide DUI Panel list recently since there is no longer a statewide DUI Panel coordinator and she will be hosting a state-wide DUI Panel meeting in the spring.

C. Training Report

Rene reported that the Geriatrics Conference will be taking place on January 23 and 24; we need five more attendees to break even financially.

XVI. Committee Reports

A. Executive/Funding Committee

The December Executive Board meeting was cancelled; the next meeting will be held in February.

B. TED Committee

This group met today. The group discussed WEMISIS reporting. Anice provided a handout from WEMISIS of all agencies in the region; only a couple agencies are reporting to the database. Anice reported that a presentation on the WEMISIS was given at the last Steering Committee meeting. Anice will provide quarterly WEMISIS reports to the group.

C. IPPE Committee

The IPPE committee met this morning. The group discussed the DUI Panels.

D. QI Committee

This group met today. The QI Conference will be held on April 30<sup>th</sup> at Mary Mac's in Port Orchard.

XVII. Local Council Reports/System Planning and Development Issues

Dr Churchly would like to make changes to some of the medication protocols. MPDs were asked to review the protocol and offer updates/changes as needed.

A. Clallam County

Their ALS OTEP program is moving ahead. Their EMT class is finished. Their next EMT class will begin in April. They will take their first National Registry test at Peninsula College next Saturday. Al Knobbs has retired and there have been some changes on their Council. Karen is no longer at OMC.

B. Jefferson County

Their EMT and ILS classes are starting. They are rolling out their high density CPR program.

C. Kitsap County

Their EMT class is ongoing. They are revising their protocols. They are making changes to their QI program.

D. Mason County

Their EMT class will start February 15<sup>th</sup>. New officers have been elected. They are reviewing their COPS.

E. West Olympic Peninsula

Their ILS class is finished. They will have an MPD class in January. An EMS Evaluator course will be held January 30<sup>th</sup>.

XVIII. Good of the Order

Keith asked if training hours are being submitted to the state from the Online OTEP Program. René said that she will work on setting up this process.

XIX. Other

The next meeting will be held on March 12, 2010.

XX. Adjourn

The meeting was adjourned at 1:25pm by common consensus.
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