

Northwest Region EMS Council Minutes
January 12, 2006
Olympic Medical Center
Pt Angeles, WA

REPRESENTATIVES IN ATTENDANCE:

Clallam

Karen Blore
Keith Bogues (absent)
Allen Knobbs (absent)
John Wright (absent)
John Schonig

Mason

Terri Gushee (absent)
Steve Grout (absent)
Tim McKern (absent)
Terry Anderson (absent)
Bob Burbridge (absent)
Aaron Espy

West Olympic Peninsula

Kim Gracey (absent)
Jonni Trettavick (absent)
Elizabeth Buckingham (absent)
Dan Druge (absent)
Tomi Gingell
Louise Smith

Local Law Enforcement

Vacant

Local Elected Official

Leslie Scholfield

Naval Hospital Representative

Phil Hunt

State EMS Administrator

Scott Hogan

Northwest Region EMS Staff

Anice Grant
Dave McCarthy
April Borbon

Jefferson

Jim DeCianne
Rolf Schumann (absent)
Robert Moser
Cathy Langley (absent)

Kitsap

Judy Van Hook
Stan Plyler
Cliff Wilson (absent)
Kim Doyle

Medical Program Directors

Mark Eisenberg, MD
Joe Hoffman, MD (absent)
Sandra Smith-Poling, MD
Steve Churchley, MD (absent)

USDA Forest Service/Park Service

Martha Hutchinson

Consumer Representative

Vacant

Coast Guard Representative

Vacant

Region 2 Public Health

Brian Arcement

Visitors

Tim Gates

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- I. Meeting called to order by Vice Chairperson Les Scholfield at 12:30pm
- II. Approval of November 10, 2005 Minutes

<p>Karen Blore made a motion to approve the November 10, 2005 minutes with a correction to the spelling of 'Fentanyl' in section XII. Robert Moser seconded the motion. Motion was called with a unanimous vote to approve the minutes as corrected.</p>
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- III. Treasurer Report

- A. FY'06 YTD Budget Report

- The FY'06 YTD Budget Report was included in the Council packet. The report shows that all expenses are in line. Training is going on now; which will be paid for upon completion. Anice noted that the office rent recently increased by \$400 per month.

- IV. Chairs Report (Tim McKern)

- No report.

- V. Julie Scott—Washington State Department of Printing

- Julie Scott from the Washington State Department of Printing gave a presentation on the capabilities of the printing office. She provided handout packets which included information sheets and printing examples. Printing services are available to all state agencies and their free items, available at the 'General Store' on their website, are available to everyone. Their website address is www.prt.wa.gov. The name and password to access their demo services site is testuser/mytest\$5. The department can also translate then print documents into eight other languages. The department offers a full range of printing, binding, and designing services.

- VI. MPD Report

- No report.

VII. DOH Report (Scott Hogan)

There is a total of \$300,000 available for this years' Needs Grants. So far the DOH has received over \$1 million in Needs Grants requests.

The DOH has seen many departments that want to consolidate. Scott noted that this is a lengthy process and includes making changes to the Regional Plan. The DOH needs to be notified about perspective consolidations as soon as possible instead of at the end of the consolidation process. The DOH can offer variances to extend a department's license during this process if needed.

The DOH held a pilot program in Thurston County for online recertification. A second pilot of this program will begin soon.

The pre-hospital WAC revisions are completed and have been sent to the Washington State Medical Association for review. After this review the revised WAC will be sent to the Steering Committee and then go through a public hearing process. The RCW will not be revised at this time.

The WEMSYS program has been delayed two to three weeks. They expect initial roll out of the pilot program for both electronic and paper-based format to begin in July 2006. Agencies should contact Anice or Don Fernandes if they are interested in participating in the pilot program.

This will be a short legislative session. Legislative information updates can be found on the DOH website at www.doh.wa.gov.

VIII. Region 2 All Hazards Planning Update (Brian Arcement)

Mike Smith provided handouts of the Avian Flu update from the DOH website. Brian noted that Homeland Security has approved the purchase of 40,000 masks for our region as well as approved the purchase of additional pharmaceuticals for the pharmaceutical cache which will be used to cover EMS providers. The caches will be stored at the local hospitals. There will be a new format for this years' Hospital Preparedness Plan. The next Hospital Preparedness meeting for PHEPR Region 2 will be held on February 2 at Harrison Hospital Bremerton.

IX. Correspondence

A. Providence St. Peter Foundation

A copy of a letter to the Northwest Region thanking them for their donation to their Fitness and Wellness Center Fund was included in the meeting packet.

B. DOH—Judy VanHook’s Reappointment to N wrems Council Confirmation

A letter from the DOH confirming Judy VanHook’s reappointment to the N wrems Council was included in the meeting packet.

C. DOH—Joyce Trettevick’s Reappointment to N wrems Council Confirmation

A letter from the DOH confirming Joyce Trettevick’s reappointment to the N wrems Council was included in the meeting packet.

D. DOH—Les Scholfield’s Reappointment to N wrems Council Confirmation

A letter from the DOH confirming Les Scholfield’s reappointment to the N wrems Council was included in the meeting packet.

E. DOH—Northwest Region EMS Council Structure Update

An updated copy of the N wrems Council Structure, including term expiration dates, was included in the meeting packet.

F. DOH—Proposed Rulemaking for Chapter 246-16 WAC

A proposal statement of inquiry which would add a Standards of Professional Conduct section to WAC 246-16 was included in the meeting packet.

G. EMS & Trauma Care Steering Committee—Membership Recommendations for Emergency Cardiac and Stroke Technical Advisory Committee

A letter from the Chair of the EMS and Trauma Steering Committee requesting participants for the Emergency Stroke and Cardiac Workgroup was included in the meeting packet.

H. DOH—Jack Cvitanovic’s Retirement Reception Announcement

An announcement for Jack Cvitanovic’s retirement reception which will be held on January 27th was included in the meeting packet.

I. West Region EMS Conference Brochure

A copy of the West Region EMS Conference brochure was included in the meeting packet.

X. Unfinished Business

A. Needs Grants Update

The Northwest Region office received nine Needs Grants requests. Two of the requests were for laptops which would be used for the WEMSYS program, however Anice warned the requesting agencies that the computers may not be funded during this cycle. Another request was for equipment that would be used to change a BLS Aid Agency to a BLS Transport Agency; since this change needs to be approved by the Regional Council as well as the State first, this request may not be funded. Anice forward all of the Needs Grants requests to the DOH.

XI. New Business

A. 2006 Meeting Schedule

The Northwest Region EMS 2006 Meeting Schedule was included in the meeting packet.

B. Patient Care Procedures

The TED Committee reviewed both the All Hazards Burn Procedure, which will become an addendum to the PCPs, as well as the revised PCPs (the only revision this year was to change the names for Jefferson Healthcare and Harrison Medical Center) at today's meeting and requested that the two documents be approved by the full Council.

Robert Moser moved to approve the revised PCPs and the All Hazards Procedure. Tomi Gingell seconded the motion. The motion was unanimously approved.
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C. Trauma Plan Overview Presentation

Every two years, the Northwest Region EMS writes their biennial Trauma Plan which includes goals and objectives in a variety of areas including training, prevention, QI, etc. Included in the meeting packet was a list of the goals and objectives for the 2006-2007 Trauma Plan. Anice reviewed these goals and objectives with the group and also reminded everyone to turn in all training rosters as this documentation is a very important part of the Plan.

D. AED Participation Survey

This year, the RAED grant will provide our region with 15 AEDs to place in rural areas. We have been working off of an old priority list for the last couple of years, so before these new AEDs are distributed, Anice will compile a new priority list. Copies of the new AED survey which will be

mailed out to all agencies in our region was included in the meeting packet. Please fill out the emailed survey and return it to Anice by February 28th. Anice reminded the group that interested agencies or other organizations can still purchase Zoll AEDs through our office for \$854.60.

E. FY'07 Training RFPs

Training request applications will be emailed to all local Councils tomorrow. Copies of the RFPs, including instructions and a timeline, were included in the meeting packet. Decisions on the RFPs will be made at the April 14th Executive/Funding Committee meeting.

XII. Prevention Report (April Borbon)

A. November Report

The November Prevention Report, which lists all of the prevention activities conducted during the month, was included in the meeting packet.

B. December Report

The December Prevention Report, which lists all of the prevention activities conducted during the month, was included in the meeting packet.

C. DUI Bracelet Project

The Region recently received a \$4,200 grant from the DOH. We will use these funds to purchase 6,000 silicone "Stay Safe, Stay Sober—Class of 2006" bracelets which will be distributed to all of the senior in our Region in March. We will purchase an additional 4,000 bracelets that will say "Stay Safe, Stay Sober" to provide as handouts for all agencies or other organizations in our region which request them.

D. DUI Memorial Sign Program

The Region will be using some of the funds from our DUI Victim's Impact Panels to assist families who have lost a loved one to a Drunk Driver with purchasing road signs that say "Please Don't Drink and Drive—In Memory of ...". An example of these signs and information about purchasing the signs was included in the meeting packet.

E. Northwest Region DUI Victim's Impact Panel Brochure

A copy of the revised DUI Victim's Impact Panel brochure, which is given to all Panel attendees, was included in the meeting packet.

F. Car Seat Coupons

The Region will be using some of the funds from the DUI Victim's Impact Panels to purchase child car seats to use in a loaner program. We will also use some of the funds to partner with Safe Kids in the car seat coupon project which will further bring the cost of a car seat down for the citizens in our Region.

G. Helmets

The Region will be using some of the funds from the DUI Victim's Panel to purchase additional helmets for the helmet program.

XIII. Training Report (Dave McCarthy)

A. Protocol Committee Update

The Protocol revision is almost complete. Dave will set one more meeting for a final review of the Protocols. Dave is waiting on an estimate from the State Printing Office which may print the protocols for us.

B. Training Report

Paramedic Refresher Courses will be held in Pt Angeles and Mason County in February. A BLS Evaluator Course will be held in Forks at the end of January. An RTLS Course will be held this spring in Mason County. Dave is working on an All Hazards module which will be added to the OTEP program. Agencies have been better about turning in training rosters to the Region; Dave requested that ALL agencies turn in ALL rosters as soon as possible after training is completed. Zoll will be providing software with the AHA updates for the AEDs; Dave will install this software in all of the AEDs we have placed around the region. Providers will be required to follow the updated AHA guidelines in the field by December 2006.

XIV. Committee Reports

A. Executive/Funding Committee—12/5/05 Minutes

Minutes from the December 5, 2005 Executive Committee meeting were included in the meeting packet.

B. TED Committee

An update on today's TED Committee meeting was included above.

C. QI Committee (Karen Blore)

This committee met today. At today's meeting they shared information on trauma activations at each of the hospitals in the region. They also picked perspective dates for their Annual QI Conference.

D. Naval Hospital Report (Dr Phil Hunt)

Naval Hospital's satellite phones are now operational.

E. Coast Guard Report

No report.

F. Olympic National Park (Martha Hutchinson)

Martha is putting together the 2005 statistics for their annual report. In 2004 the park had 101 patients and in 2005 there were 74 patients possibly due to the low snow pack. A National Registry Recertification Course was held in October; the Park Service requires that all of its EMTs be National Registry certified.

XV. Local Council Reports

A. Clallam—No report.

B. Jefferson—The ILS class is finished. An EMT class will begin in March. They are using the newly formatted MIR.

C. Kitsap—The ALS OTEP Committee is working on implementing the program. They are discussing the purchase of a MedSelect machine which will allow agencies to restock their drugs through a vending machine at Harrison Hospital, thus saving money for the agencies by eliminating drug wastage.

D. Mason—The EMT and IV courses are completed. An EMT class will begin in March. They will hold a Paramedic Refresher Course in February.

E. West Olympic Peninsula—The EMT and IV courses will begin in February. They are rotating their every-other-month council meetings between Forks and Clallam Bay.

XVI. Other—Good of the Order

None.

XVII. Adjourn

The meeting was adjourned at 2:10pm.