

Northwest Region EMS Council Minutes
February 13, 2003
Northwest Region EMS Office
Bremerton, WA

REPRESENTATIVES IN ATTENDANCE:

Clallam

Karen Blore
Keith Bogues
Allen Knobbs

Jefferson

Jim DeCianne
Rolf Schumann (absent)
Robert Moser
Cathy Langley (absent)

Mason

Steve Anderson
Steve Grout (absent)
Tim McKern
Terry Anderson (absent)
Bob Burbridge
Aaron Espy

Kitsap

Judy Van Hook (absent)
Stan Plyler
Cliff Wilson (absent)

West Olympic Peninsula

Kim Gracey (absent)
Jonni Trettavick
Cora Fletcher (absent)
Elizabeth Buckingham (absent)
Dan Druge (absent)

Medical Program Director

Steve Hillman, MD (absent)
Joe Hoffman, MD (absent)
Sandra Smith-Poling, MD
Steve Churchley, MD (absent)

Local Law Enforcement

Vacant

USDA Forest Service/Park Service

Dan Pontbriand (absent)

Local Elected Official

Leslie Scholfield

Consumer Representative

Edward Bentley

Naval Hospital Representative

Michael Danenberg

Coast Guard Representative

Vacant

State EMS Administrator

Vacant

Department of Health

Julie Kitten (absent)

Northwest Region EMS Staff

Anice Grant
Zita Wiltgen
Ruby DeSantis
April Borbon (absent)

Visitors

Rick Gunderson
Scott Hogan

Northwest Region EMS Council Minutes
February 13, 2003
Northwest Region EMS Office
Bremerton, WA

- I. Meeting called to order by Chairperson Tim McKern at 9:30am.
- II. Approval of November 13, 2003 Minutes

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| Ed Bentley made a motion to approve the minutes as written. Mike Danenberg seconded the motion. Motion was called with a unanimous vote to approve the minutes as written. |
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- III. Treasurer Report

- A. FY'04 YTD Budget Report (Attached)

- The FY'04 YTD Budget Report, which details our year-to-date financial status, is attached. The budget reflects normal year to date expenses. Please remind the people who do your billing to turn invoices into the Region within 30 days of the end of your classes for reimbursement.

- IV. Chairs Report (Tim McKern)

- Tim and the staff of the Northwest Region recently attended the Washington Traffic Safety Commission's 21st Annual Awards Program at the Skamania Lodge. Ruby received awards for her efforts from of the Washington Traffic Safety Commission.

- V. MPD Report

- No report was given???

- VI. DOH Report (Scott Hogan)

- The ALS/ILS OTEP is scheduled to roll out in March or April 2004.

- The Needs Grants have been reviewed and will be voted on in March. All agencies will be contacted with the results.

- A Data Collection TAC meeting is scheduled for March 18th at the SeaTac Red Lion.

- Scott reviewed the EMS bills that are currently up for review in the legislature. The Stretcher Van bill, Theft from Ambulance bill and Intermediate Driver's License bill are dead. The Seatbelt bill, Health Care

Info and Law Enforcement bill, and the Insurance Coverage for Injuries Sustained Because of Alcohol or Narcotics Use bill are still in various stages in the House and Senate.

VII. All Hazards Planning Update (Rick Gunderson)

Rick discussed the DOH All Hazards Preparedness Plan that they are currently working on. King County is also working on a similar plan. In May 2005 there will be a full-scale infectious disease table-top drill.

VIII. Correspondence

A. Public Hearing Notice for WAC 246-976-161

A notice about the upcoming ALS/ILS OTEP hearing.

B. Bob Moser, Re-appointment to Council

A letter from the DOH re-appointing Bob Moser to the NWR Council.

C. Karen Blore, Re-appointment to Council

A letter from the DOH re-appointing Karen Blore to the NWR Council.

D. Dan Druge—Appointment to Council

A letter from the DOH appointing Dan Druge to the NWR Council.

E. Northwest Region EMS Council Structure

An updated NWR EMS Council structure, including term expiration dates.

F. Legislative Update 1/30/04

A printout of the 1/30/04 state Legislative Update.

G. EMS/Trauma Service Designation Information--DOH

A letter from Kathy Schmitt about trauma service designation activities.

IX. New Business

A. Clallam Co FD #3 Request for Licensure Change from BLS Aid to BLS Ambulance

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| Robert Moser made a motion to approve Clallam County FD #3's request for licensure change from BLS Aid to BLS Ambulance. Ed Bentley seconded the motion. The motion was unanimously approved. |
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B. Training Funds RFP

Anice distributed Training Funds RFP packets which included an application, timeline and instructions. Training fund requests must be approved by the local Councils in February and March. They will then be reviewed by the NWR Executive Board in April and brought to the full Council for approval in May.

X. Unfinished Business

A. Hospital Preparedness Plan Report

The next meeting for Hospital Preparedness will be held March 10th at Harrison Hospital Silverdale at 9:30am.

B. DOT/Hood Canal Bridge Closure Meeting Update.

The next meeting for the Hood Canal Bridge Closure mitigation planning will be held February 20th at JCFD #3 at 9am.

C. RAED Grant Update

The Zoll Basic AED was selected for this years' RAED Grant purchase. The target delivery date is May 1st. Per the grant, all training must be completed by June 30, 2004. This will be the last year that the Northwest Region will be coordinating the RAD Grant.

D. Needs Grant Update

The Needs Grants have been reviewed and will be voted on in March. All agencies will be contacted with the results.

XI. Prevention Report (Ruby DeSantis)

Ruby's training report which details the wide-ranging activities that she is involved in, is attached.

XII. Training Report

Zita's training report, which lists upcoming classes that the region will be hosting, is attached. A correction to the Protocols will be sent out. The Region will be printing a second batch of Protocols, if you would like to order additional books, please contact Zita.

XIII. Committee Reports

A. Executive/Funding Committee

The Executive/Funding Committee met on December 12, 2003. The minutes from that meeting are attached.

B. TED Committee

The TED Committee will meet today after this meeting.

C. QI Committee

The QI Committee will meet today after this meeting.

D. Bio-Terrorism Work Group Report

The Bio-Terrorism Work Group has not met recently but Les Scholfield urged continued vigilance as there is still a significant threat.

E. Naval Hospital Report (Dr Mike Danenberg)

Naval Hospital has revised their xxx plan. Dr Danenberg requested an updated xxx sign-off sheet.

F. Coast Guard Report (Dr Art French)

No report given. Dr. French has transferred to Washington, DC. His replacement will be coming in June.

G. Olympic National Park (Dan Pontbriand)

Dan was not in attendance; no report given.

XIV. Local Council Reports

A. Clallam—No report was given??

B. Jefferson—The EMT class is ongoing. They are planning to have an ILS Class; the date will be determined soon.

C. Kitsap—The new ED is now open and everyone is settling in.

D. Mason—Two EMT classes are ongoing.

E. West Olympic Peninsula—The Council will meet on April 23rd.

XV. Other

Zita handed out a flyer about the HeartCode computerized ACLS recertification system that is available for use through the Region. Please contact Zita if any of your providers would like to use this system to complete their ACLS recertification.

Please note that there will not be a March NWR Council meeting. On April 9th there will be an Executive Meeting at 8:30 and then a Funding Committee Meeting at 9:30 at the NWR office. The next Council meeting will be on May 13th in Pt Angeles.

XVI. Adjourn

The meeting was adjourned at 10:50 am.