

Northwest Region EMS Council Minutes
February 10, 2005
Olympic Medical Center
Pt Angeles, WA

REPRESENTATIVES IN ATTENDANCE:

Clallam

Karen Blore
Keith Bogues
Allen Knobbs

Jefferson

Jim DeCianne (absent)
Rolf Schumann (absent)
Robert Moser
Cathy Langley

Mason

Steve Anderson (absent)
Steve Grout
Tim McKern
Terry Anderson
Bob Burbridge (absent)
Aaron Espy (absent)

Kitsap

Judy Van Hook
Stan Plyler
Cliff Wilson (absent)
Kim Doyle

West Olympic Peninsula

Kim Gracey
Jonni Trettavick
Cora Fletcher (absent)
Elizabeth Buckingham
Dan Druge (absent)

Medical Program Directors

Mark Eisenberg, MD (absent)
Joe Hoffman, MD (absent)
Sandra Smith-Poling, MD (absent)
Steve Churchley, MD (absent)

Local Law Enforcement

Vacant

USDA Forest Service/Park Service

Dan Pontbriand (absent)

Local Elected Official

Leslie Scholfield

Consumer Representative

Edward Bentley (absent)

Naval Hospital Representative

Phil Hunt (absent)

Coast Guard Representative

Vacant

State EMS Administrator

Scott Hogan

Department of Health

Brian Arcement

Northwest Region EMS Staff

Anice Grant
Dave McCarthy
April Borbon

Visitors

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- I. Meeting called to order by Chairperson Tim McKern at 12:00pm
- II. Approval of November 11, 2004 Minutes

Terry Anderson made a motion to approve the November 11, 2004 minutes as written. Stan Plyler seconded the motion. Motion was called with a unanimous vote to approve the minutes as written.

- III. Treasurer Report
 - A. FY'06 YTD Budget Report

The FY'06 YTD Budget Report, which details the amount of funds spent through the month of December, was included in the Council packet. The report shows normal expenditures. Many classes are ongoing so they have not yet been paid for.

- IV. Chairs Report (Tim McKern)

Tim introduced Dave McCarthy, our new Training Coordinator. Dave was previously an EMT in Montana.

- V. MPD Report

No report given.

- VI. DOH Report (Scott Hogan)

Mary Selecki has been reappointed as the Secretary of the Department of Health; she is a good supporter of EMS. Scott provided a handout of the MAEMSP/NAEMSD Scope of Practice draft. Janet Griffith is supporting a proposed bill that would require EMS providers to be certified by the National Registry. There is no word on the state budget yet. The WMD online training program is now available at www.homelandtraining.org. A letter has been sent to all MPDs and regions about this program. A copy of the Legislative Update newsletter was provided. A 72 hour burn protocol is currently being drafted by Harborview and will be shared with prehospital and hospital providers throughout the state. The state TED Committee will meet tomorrow in SeaTac; proposed WAC changes will be reviewed and all are welcome to attend. Robert Moser asked if the L & C Committee followed up on the recommendations from last years MPD meeting as some of their suggestions are very important for rural providers; Scott will check on this.

VII. Region 2 All Hazards Planning Update (Brian Arcement)

The Region 2 All Hazards planning group held an Isolation and Quarantine conference last week; there was very good attendance by hospitals, health districts, law enforcement, EMS and others. They are also working on the March exercise. There will be a Hospital Preparedness meeting tomorrow in Forks.

VIII. Correspondence

A. DOH—Kim Doyle Appointment to Council

A letter from the DOH appointing Kim Doyle to the Regional Council was included in the Council packet.

B. DOH—Cora Fletcher Reappointment to Council

A letter from the DOH reappointing Cora Fletcher to the Regional Council was included in the Council packet.

C. DOH—Keith Bogues Reappointment to Council

A letter from the DOH reappointing Keith Bogues to the Regional Council was included in the Council packet.

D. Ed Bentley Resignation Letter

A letter from Ed Bentley resigning his position on the Council was included in the Council packet.

E. DOH—2005 Pre-hospital Participation Trauma Fund Grant

A letter from Dolly Fernandez and information on the Pre-hospital Participation Trauma Fund Grant process was included in the Council packet.

F. DOH—Revised Verification Application and Evaluation Process

A letter from Jack Cvitanovic and information on the revised verification application and evaluation process was included in the Council packet.

IX. New Business

A. FY'06 Training RFPs and Timeline

A copy of the FY'06 Training RFPs and Timeline were provided. Anice has also sent this information to all Council Chairs and Training Coordinators. All grant applications will be reviewed at the April 8th joint

Executive/Funding Committee meeting and the Committee will then forward all approved recommendations to the Council at their May meeting.

B. AED Grant Participation Request

An AED Grant Participation Request form was included in the Council packet. These request forms have been sent to all agencies and are also available for Public Access requests as well. All of the Access CardioSystems AEDs have been replaced. The price to purchase the Zoll AEDs has been reduced to \$856.40 plus shipping and handling. Training units cost \$297.50.

C. FY06-07 Trauma Plan Approval

The revised Trauma Plan was previously sent to all Council members for review. The plan is scheduled to be reviewed and approved by the Steering Committee in May.

Terry Anderson made a motion to approve the Trauma Plan as presented. Robert Moser seconded the motion. The motion was unanimously approved.

D. FY06 Patient Care Procedures Approval

The revised Patient Care Procedures (PCPs) were emailed to all TED Committee members for review and have already been approved by the MPDs and the TED Committee.

Steve Grout made a motion to approve the PCPs as presented. Terry Anderson seconded the motion. The motion was unanimously approved.

E. Pt Townsend Fire Department Licensure Upgrade Request

The Pt Townsend Fire Department has made a formal request to upgrade their services from BLS transport to ALS transport.

Terry Anderson made a motion to approve the request from Pt Townsend Fire Department to upgrade their services from BLS transport to ALS transport. Stan Plyler seconded the motion. The motion was unanimously approved.

X. Unfinished Business

A. DOT/Hood Canal Bridge Closure Update

The Hood Canal Bridge Closure meetings have been put on hold pending notice from the DOT that the project has resumed.

XI. Prevention Report (April Borbon)

The monthly Prevention Report from January was provided. The Region has contracted with April Borbon to run the Prevention programs. The Region has helmets available if any agency needs them for Bike Rodeos or other safety events.

XII. Training Report (Dave McCarthy)

Dave is getting settled into his new job as Training Coordinator. The Protocols are being reviewed and revised; this process should be completed in May. The Protocols will be edited during the summer, sent to the MPDs and State DOH for approval in September, printed in November then give to all providers in December.

XIII. Committee Reports

A. Executive/Funding Committee—12/17/04 Meeting Minutes

The minutes from the last Executive/Funding Committee meeting held on December 17, 2004, were included in the Council packet.

B. TED Committee

The TED Committee met this morning. Two of our deliverables are for a burn plan and MOU plan which are due in August.

There was discussion about regional ALS OTEP. Terry Anderson has developed an ALS OTEP program which is being used in Mason County and has offered to share this program with other counties. Once ALS OTEP is in place we will not be doing any more Paramedic Refresher courses as this will be covered by the OTEP. Instructors for the ALS OTEP can be doctors, nurses or respiratory therapists.

Dave will be scheduling a DOT Instructor class this spring; Zita will be contracted to teach the class.

The Feds are pushing to have all certified EMS personnel be Nationally Registered. This will create more expenses for the departments since this will be another unfunded mandate and the National Registry is a private, not government, organization.

Robert Moser made a motion to oppose the National Registry program. Terry Anderson seconded the motion. The motion was unanimously approved.
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There was discussion at the TED Committee meeting about hosting a regional conference. Terry Anderson will chair the Conference Committee and they will be sending out surveys to all agencies regarding where and what types of classes/seminars the providers would like us to include in the conference.

C. QI Committee

The QI Committee will meet after today's Council Meeting.

D. Naval Hospital Report (Dr Phil Hunt)

No report was given.

E. Coast Guard Report

No report was given.

F. Olympic National Park

No report was given.

XIV. Local Council Reports

A. Clallam—They will have an EMT class in the spring. There will be a Coast Guard drill on March 10th. Olympic Medical Center is in the process of recertifying their trauma designation.

B. Jefferson—They thanked the group for approving their licensure upgrade request. The EMT class is ongoing. The bariatric unit is now ready to use. There will be a BLS Evaluator Refresher course on February 24th. Their new Training Coordinator is Colleen Rodriguez.

C. Kitsap—The EMT class is ongoing. They have been working with law enforcement to update their Restraint Policy. They are reviewing their CBD program. Harrison Hospital has a new CEO who has been going on ride-alongs with the EMS providers. Their AED program is updating the location and information on all of the AEDs in the county and will provide this information to CenCom.

D. Mason—The EMT class will end on Monday. They will have a BLS Evaluator Refresher course in March. Their EMS Committee is now active.

E. West Olympic Peninsula—Cora has left the Council and has moved out of town. There will be an EMT class in March in Neah Bay and a summer class in Forks. The Neah Bay Emergency Preparedness planning process is ongoing; the plan is due by the end of March and the tribe has been

working with a DOH tribal liaison on the plan. They are deciding where to locate the new pole for the emergency announcement system.

XV. Other

There will be no Council meeting in March. On April 8th there will be an Executive/Funding meeting. The next Council meeting will be in May. The Funding Committee consists of Keith, Mo, Terry, Steve, Stan, Elizabeth and Betsy. Moe's new email address is moe@olypencom.

XVI. Adjourn

The meeting was adjourned at 1:00pm.