

Northwest Region EMS Council Minutes
September 8, 2005
Olympic Medical Center
Pt Angeles, WA

REPRESENTATIVES IN ATTENDANCE:

Clallam

Karen Blore
Keith Bogues
Allen Knobbs
John Wright

Jefferson

Jim DeCianne (absent)
Rolf Schumann (absent)
Robert Moser (absent)
Cathy Langley

Mason

Terri Gushee
Steve Grout (absent)
Tim McKern
Terry Anderson
Bob Burbridge (absent)
Aaron Espy

Kitsap

Judy Van Hook
Stan Plyler
Cliff Wilson (absent)
Kim Doyle

West Olympic Peninsula

Kim Gracey
Jonni Trettavick
Elizabeth Buckingham (absent)
Dan Druge (absent)

Medical Program Directors

Mark Eisenberg, MD
Joe Hoffman, MD
Sandra Smith-Poling, MD
Steve Churchley, MD (absent)

Local Law Enforcement

Vacant

USDA Forest Service/Park Service

Martha Hutchinson (absent)

Local Elected Official

Leslie Scholfield

Consumer Representative

Vacant

Naval Hospital Representative

Phil Hunt (absent)

Coast Guard Representative

Vacant

State EMS Administrator

Scott Hogan (absent)

Region 2 Public Health

Brian Arcement

Northwest Region EMS Staff

Anice Grant
Dave McCarthy
April Borbon

Visitors

Dolly Fernandes
Kathy Williams

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- I. Meeting called to order by Chairperson Tim McKern at 12:00pm
- II. Approval of May 12, 2005 Minutes

<p>Terry Anderson made a motion to approve the May 12, 2005 minutes as written. Cathy Langley seconded the motion. Motion was called with a unanimous vote to approve the minutes as written.</p>

- III. Treasurer Report

- A. FY'05 Final Budget Report

The FY'05 Final Budget Report was included in the Council packet. The report shows there was \$2,159 left over at the end of the fiscal year. Training costs were a little higher than usual because Dave was sent to training courses. There was also \$6,000 left over in the training line item which was used to buy new equipment. Some of our equipment will be stored at Forks Hospital to make it easier for the Western part of our region to access.

- IV. Chairs Report (Tim McKern)

Tim thanked the office staff for their hard work over the summer. He noted that additional work required by the bio-terrorism contract that has also kept the staff busy. He stated that Hurricane Katrina showed us we must focus on natural disaster preparations as well as bio-terrorism preparedness.

- V. MPD Report

Dr Eisenberg. They are in the process of revising their dispatch criteria. He has also been working with the Region on revising the patient treatment protocols.

Dr Hoffman. They will restart their Council and Training meetings this month after taking the summer off. This is their first recertification period using the ALS/BLS OTEP program.

Dr Smith-Poling. No report.

- VI. DOH Report

- A. Needs Grants (Tami Thompson)

A Needs Grants Workshop was held prior to today's meeting. The application and letter explaining the Needs Grants process is also available on the DOH website. All Needs Grants applications are due to Anice by November 1. In December the Region will forward the applications to the DOH for review and the money will be granted in the spring of 2006. There will be approximately \$300,000 available state-wide for these grants. If an agency has questions, they should direct them to Anice or Tami. Attendees were asked to consider needs that will specifically benefit patients. She also noted that it is possible for one agency to take the lead on multi-agency grant requests.

B. DOH Report (Dolly Fernandes)

Scott Hogan has recently returned to work after being on medical leave. The Trauma Medical Directors group has developed guidelines for C-Spine injuries which should be on the DOH website soon. The DOH was recently awarded grants from the Washington Traffic Safety Commission which will be used for the IPPE and WEMSIS programs. On September 13, the Trauma Medical Directors will meet in SeaTac. On October 20, the Trauma Nurse Network will meet in Kirkland. On November 2, there will be a Trauma Nurse Coordinator class in Olympia. On September 16, the Cost TAC will meet to discuss Needs Grants and \$1.2 million dollars in Participation Grants. Bob Berschauer is on this Committee and any comments should be made through him. The Steering Committee will meet on September 21. GMAP is being used by the state to measure the performance of all governmental agencies and evaluate their effectiveness. The pre-hospital rules are being updated now and the registry rules will be updated in October. These updates will be on the DOH website and any input about the rules changes can be made through Tami electronically.

VII. DOH—What's Going on in Injury Prevention (Kathy Williams)

The DOH IPPE Program is there to provide support to regional IPPE programs and the hospital's trauma nurse coordinators. The IPPE TAC is a sub-committee of the Regional Advisory Committee. Kathy stated that the Northwest Region has been doing a good job with their injury prevention program. Earlier this year, the office provided grant funds to the Northwest Region to purchase calling cards for all seniors in our Region. Monday they will host NEDARC training that will focus on how to use data to improve IPPE programs. This year the DOH will use grant funds to sub-contract with a person from Harborview to provide IPPE training. Kathy will attend our Council meetings at least once a year. Anice noted that we recently purchased \$2,300 worth of helmets with funds donated in memorial of Ruby to use in our Prevention Program.

VIII. Region 2 All Hazards Planning Update (Brian Arcement)

Kitsap County Public Health has asked their County Commissioners to assist with the EMAC program. Public Health is looking at doing an exercise which will include setting up an influenza immunization clinic in Jefferson County this fall; there will not be a county-wide flu clinic set up in Kitsap County this year. There was a recent meeting at Camp Murray to discuss the aftermath of Hurricane Katrina; approximately 400 free lance ambulances arrived in Louisiana but were not used. Dr Hoffman noted that much attention has been focused on WMD lately but that we need to concentrate on preparations for events that are more likely to happen in our Region such as natural disasters and epidemic diseases. Brian noted that this year's HRSA grant will include funding for each hospital to create a pharmaceutical stockpile.

IX. Correspondence

A. DOH—Council Representative Appointment Expirations

Anice has a list of all Council Representatives and their appointment expiration dates.

B. NWREMS AED Placement Congratulations

A letter congratulating Dave for having the only Region with all of its AEDs registered was included in the Council packet.

C. DOH—Proposed Rulemaking for WAC 246-976-010 through 400 & 920 EMS and Trauma Pre-hospital Standards

A letter from Tami Thompson about proposed rulemaking changes for the WAC was included in the Council packet.

D. DOH—Appointment Letter for Terri Gushee

A letter from the DOH appointing Terri Gushee to the Regional Council was included in the Council packet.

E. DOH—Appointment Letter for John Wright

A letter from the DOH appointing John Wright to the Regional Council was included in the Council packet.

F. September 2005 What's Happening Newsletter

A copy of the September 'What's Happening' newsletter, which is sent out to all of the agencies in our Region each month, was included in the Council packet.

G. Sequim Gazette AED Public Access Article

An article that was in the Sequim Gazette about the AEDs placed in their area and the AED training Dave provided was included in the Council packet.

X. New Business

A. WEMSIS Workshop

On October 21st the Northwest Region and North Region will have a joint WEMSIS workshop at the Skagit Valley Resort and Casino. We would like at least four to five people from each county to attend the workshop and provide input; if your agency cannot send anyone, please have them contact Anice with any comments. The Northwest Region office will pay mileage and for the hotel for attendees from our region. The discussion at the workshop will focus on electronic and web-based collection of EMS data. A flyer about this workshop was included in the Council packet.

B. FY06 AED Grant

FY06 will be the last year of the three-year AED grant cycle. Our grant funds may be reduced this year. We should receive our contract for this grant on the 21st. Zoll has said they would keep the price of the AEDs the same at \$876 per unit for this grant cycle.

XI. Unfinished Business

A. FY05 AED Grant Report

We purchased 41 AEDs during FY05, of which 17 were used to replace the AEDs that were recalled. The rest of the AEDs were placed with EMS, law enforcement and at public access points. Dave has trained over 300 people to use the AEDs.

B. DOT/Hood Canal Bridge Closure Update

The two short bridge closures went smoothly. For the long closure we will work directly with the legislature for assistance since the DOT did not come through with any of their promises for assistance during these closures. Tim thanked Olympic Medical Center for hosting an Airlift helicopter at their hospital during the short closures.

C. FY'06-'07 Trauma Plan Approval

The Trauma Plan has been approved. Tim thanked the office staff and the DOH for their work on the Plan.

XII. Prevention Report (April Borbon)

The monthly Prevention Reports for May, June, July and August was provided. Also provided were handouts of the new DUI and Falls Prevention brochures. All of the Prevention Programs are going well.

XIII. Training Report (Dave McCarthy)

A. Protocol Committee Update

The September meeting has been cancelled; the next meeting will be held October 12. All revisions have been made and the Protocols should be out in January. The Protocols will be sent electronically to the MPDs for review soon. The Protocols will be printed in pocket-size and large-size flip-style book and be available electronically. Anice will send the Protocol book order form when we receive the prices. The Protocols should cost approximately \$14 per book and we hope to use this edition for three to five years. When ordering for your agency, please try to order as many as you think you will need for the next couple of years as the NWR office will not be purchasing extra copies for future EMT classes or new hires.

B. Training Report

The BLS Evaluators class held at Pt Ludlow went well. The next Evaluator class will be held in Forks. We will hold a 40-hour NHTSA DOT EMS Instructors course October 16-20. So far we have 15 people signed up for the course; there is a maximum of 24 attendees for this course. Elizabeth will be the lead instructor for this course. There will be an ACLS for EMT-Bs course in December or January and Dave is planning a RTLS or PTLs course as well. In the future the TED Committee will be reviewing the OTEP curriculum. Kitsap County is now using the King County online ALS/BLS OTEP program.

XIV. Committee Reports

A. Executive/Funding Committee

This committee has not met recently.

B. TED Committee

This committee has not met recently. Their next meeting will be November 10th at 9am.

C. QI Committee (Karen Blore)

This committee met today. Steve Bowman from the DOH made a presentation of hospital data and statistics collected by the DOH and reviewed eight cases. They also discussed hospital inspections and the orientation process at each hospital.

D. Naval Hospital Report (Dr Phil Hunt)

Naval Hospital will be deploying some of its staff to Iraq soon.

E. Coast Guard Report

No report.

F. Olympic National Park (Martha Hutchinson)

No report.

XV. Local Council Reports

A. Clallam—Their EMT class will start soon and is almost full.

B. Jefferson—An ILS course will be held next month. A draft of a new Medical Incident Report (MIR) form was handed out for review. This new form should make reporting easier and faster; it will be available both in hard copy and electronically. The MPDs supported the use of the new form; it will now be sent to the DOH for review. The form will be used in the field for one year and then be evaluated.

C. Kitsap—The EMT class starts today. They are working on the dispatch criteria revisions. They will hold paramedic testing next month.

D. Mason—Their ALS OTEP has been approved by the state. The EMT class starts next week. More than 60 people attended the EMS picnic last month. A baseball tournament which included law enforcement, EMS and firefighters was held to raise funds to help a nurse suffering from leukemia. The event raised several thousand dollars and may become an annual event.

E. West Olympic Peninsula—Last month they had a tsunami preparedness drill and found that they had no mechanism to call in office personnel and that some areas were easier to evacuate than others. Also, when they broadcast a tsunami warning, people did not know it meant they needed to evacuate the area. They will hold a tsunami tabletop drill quarterly and a live exercise annually. They are also planning to print tsunami evacuation guidelines on use permits given to the public. Their EMT class is finished. The Forks ‘Safe Night Out’ was successful. There was a bomb threat at Forks Hospital over the summer.

XVI. Other

All MPDs are encouraged to attend the WEMESIS meeting on October 21st which will be held at the Skagit Valley Casino and Resort.

Approved 11/10/05

The Institute of New Medicine holds a bike training course at Hurricane Ridge. They approached the Council about buying a repeater and putting it on a tower in Olympic National Park. Dr Whitenbaugh will attend the next Council meeting to discuss this issue. Anice will follow up on this.

XVII. Adjourn

The meeting was adjourned at 1:35pm.