

Approved 5/11/06

Northwest Region EMS Council Minutes
March 9, 2006
Olympic Medical Center
Pt Angeles, WA

REPRESENTATIVES IN ATTENDANCE:

Clallam

Karen Blore
Keith Bogues
Allen Knobbs (absent)
John Wright (absent)
John Schonig

Jefferson

Jim DeCianne
Rolf Schumann (absent)
Robert Moser
Cathy Langley (absent)

Mason

Terri Gushee (absent)
Steve Grout (absent)
Tim McKern
Terry Anderson
Bob Burbridge (absent)
Aaron Espy

Kitsap

Judy Van Hook
Stan Plyler (absent)
Cliff Wilson (absent)
Kim Doyle

West Olympic Peninsula

Kim Gracey
Jonni Trettavick
Elizabeth Buckingham (absent)
Dan Druge (absent)
Tomi Gingell (absent)
Louise Smith (absent)

Medical Program Directors

Mark Eisenberg, MD
Joe Hoffman, MD
Sandra Smith-Poling, MD
Steve Churchley, MD (absent)

Local Law Enforcement

Vacant

USDA Forest Service/Park Service

Martha Hutchinson (absent)

Local Elected Official

Leslie Scholfield

Consumer Representative

Vacant

Naval Hospital Representative

Phil Hunt

Coast Guard Representative

Vacant

State EMS Administrator

Scott Hogan

Region 2 Public Health

Brian Arcement (absent)

Northwest Region EMS Staff

Anice Grant
Dave McCarthy
April Borbon

Visitors

Peg Trimble

Northwest Region EMS Council Minutes
March 9, 2006
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Pt Angeles, WA

- I. Meeting called to order by Chairperson Tim McKern at 12:30pm
- II. Approval of January 12, 2006 Minutes

Phil Hunt moved to approve the January 12, 2006 minutes as written. Aaron Espy seconded the motion. Motion was called with a unanimous vote to approve the minutes as written.
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- III. Treasurer Report

- A. FY'06 YTD Budget Report

The FY'06 YTD Budget Report was included in the Council packet. The report shows that all expenses are in line. The deadline to turn in all invoices for this fiscal year is June 30th. \$1,500 was reallocated from a Jefferson County ILS class to a Mason County BLS Evaluator class. Money from a Mason County EMT class was reallocated to a Mason County ALS/ILS OTEP course. The Funding Committee meeting will be held in Sequim on April 14th at 9:30am; additional information about this meeting will be sent in April.

- IV. Chairs Report (Tim McKern)

Tim thanked Les Scholfield for chairing the last Council meeting.

- V. MPD Report

No report.

- VI. DOH Report (Scott Hogan)

The Cost TAC met to review the Needs Grants applications; there were 160 Needs Grants applications received. The TAC determined which grants would be approved and will send their recommendations on to the Steering Committee which will meet next Wednesday.

Ted Walkley from Mary Bridge Hospital is the new Chair of the Steering Committee. He has requested that an assessment be conducted on the entire EMS and Trauma Care system. Two retreats have been scheduled to discuss

this issue and gather data. Scott will provide more information on this topic at our next meeting.

The Regional Plans will be due in December. There will be no changes made to the plan format.

The Internal Steering Committee is reviewing contracts that will be used for the WEMISIS project. RFPs for the project will be out soon and the contracts are expected to be signed this year. The pilot for this project should begin some time in the fourth quarter.

The DOH encourages the use of online training. The DOH is currently working on the state pandemic influenza plan. The MPD meeting will be held May 22nd, possibly in Yakima

VII. Region 2 All Hazards Planning Update (Anice Grant)

The next Region 2 Hospital Meeting will take place on March 27th at OMC. Currently the group is working on their equipment lists and training issues.

VIII. Correspondence

A. Region 2 Public Health Newsletter

A copy of the Region 2 Public Health newsletter was included in the meeting packet.

B. February 'What's Happening' Newsletter

A copy of the February 'What's Happening' newsletter was included in the meeting packet.

C. March 'What's Happening' Newsletter

A copy of the March 'What's Happening' newsletter was included in the meeting packet.

D. 2/24/06 Legislative Update

The February 24, 2006 Legislative Update was included in the meeting packet.

E. Email to April Borbon from Kathy Williams

An email from Kathy Williams to April Borbon, saying how useful and informative the Region's 'What's Happening' newsletter is, was included in the meeting packet.

IX. Unfinished Business

A. FY'07 Training RFPs

All of the RFPs for FY'07 training have been turned in. The Funding Committee will meet on April 14th to review the RFPs then forward their decision to the Regional Council for approval in May.

B. RAED Grant

The deadline for the Rural AED grant has passed and the Region still has AEDs available. If you know of a rural EMS agency, law enforcement agency or public access location that could use an AED, please email your request to Anice.

X. New Business

A. DOH Mandated EMS Survey

The DOH has mandated that each Region conduct an EMS survey; this survey requires 100% participation. A copy of the survey was included in the meeting packet and Dave will email copies of the survey to all agencies in the Region on Monday. The survey provides a snapshot of current training in the Region and includes an equipment "wish list" that each agency is asked to fill out.

B. Jefferson County FD #1 Service/Vehicle Licensure and Trauma Verification Application

JCFD #1 and JCFD #6 have merged. An application has been submitted to the DOH to change the vehicle licensure and change the employees from JCFD #6 to JCFD #1.

Terry Anderson moved to approve the Jefferson County FD #1 Service/Vehicle Licensure and Trauma Verification Application. Kim Doyle seconded the motion. The motion was unanimously approved.

C. Hood Canal Closure Meeting

The DOT has requested that the Region hold a Hood Canal Bridge Closure meeting to review the August 2005 closure and discuss the scheduled 2009 closure. A copy of the email that Anice sent to all agencies was included in the meeting packet. The meeting is tentatively scheduled to be held on May 22nd.

XI. Prevention Report (April Borbon)

A. January Report

The January Prevention Report, which lists all of the prevention activities conducted during the month, was included in the meeting packet.

B. February Report

The February Prevention Report, which lists all of the prevention activities conducted during the month, was included in the meeting packet.

C. DUI Panels

The Kitsap County DUI Panels are being changed. The Bainbridge Island Panel will be cancelled due to low attendance. The Adult DUI Panel will change to a different day so that we may use a larger meeting room in our building. We will be starting a Spanish language DUI Panel in April.

D. DUI Bracelet Project

The Region has received 11,900 bracelets for their Senior Class DUI Project. All seniors in the Region's high schools will be receiving bracelets which say 'Stay Safe, Stay Sober Class of 2006' next week. Approximately 6,000 bracelets which say 'Stay Safe, Stay Sober' are also available to any agency in the Region that would like to use them as handouts at their events by calling the NWREMS office. Samples of the bracelets were provided at today's meeting.

XII. Training Report (Dave McCarthy)

A. Protocol Committee Update

Most of the revised Protocols have been sent to the MPDs for review and approval; the remainder will be sent shortly.

B. Training Report

Please remind all of your agencies to send **all** of their training rosters to Dave. There will be a BLS Evaluator Class in Clallam Bay on Saturday. The 48 Hour Paramedic Refresher Course has been completed and received very good reviews. When the Protocol project is completed, the Regional OTEP program will be revamped.

XIII. Committee Reports

A. Executive/Funding Committee

The Executive/Funding Committee met today.

B. TED Committee

This committee has not met recently. At their next meeting they will discuss revamping the Regional OTEP program. The new BLS Evaluator PowerPoint program has been very well received.

C. QI Committee (Karen Blore)

This committee met today. At today's meeting they discussed documentation procedures, had a case review and planned their Annual Conference which will be held in June.

D. Naval Hospital Report (Dr Phil Hunt)

No report.

E. Coast Guard Report

No report.

F. Olympic National Park (Martha Hutchinson)

No report.

XIV. Local Council Reports

A. Clallam—They will have an EMT class in the Spring. OMC and Portt Angeles Fire are currently setting up an electronic documentation system.

B. Jefferson—The EMT class will be held through the college and begin in April.

C. Kitsap—They have recently started using an online ALS OTEP program. The EMT class is ongoing. There is discussion about how Paramedic testing for the county will be conducted. A regional hospital drill focusing on communications will be held on May 18th at Harrison Hospital; they will also practice setting up their decontamination system.

D. Mason—The Paramedic Refresher course is finished. The EMT class did not go. Their EMS Committee will start up again soon. In May they will host a region-wide RTLS course. The EMS Evaluator Instructor course was completed last Saturday; they will be paring down their list of Evaluators by dropping those who do not participate. The second cycle of their ALS OTEP program will feature all of the components required by the National Registry.

E. West Olympic Peninsula—The EMT will start soon at Forks. An IV Tech course will be held in Clallam Bay. Their Council Meetings are alternated between Forks and Clallam Bay to increase participation.

XV. Other—Good of the Order

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None.

XVI. Adjourn
The meeting was adjourned at 1:10pm.