

Northwest Region EMS Council Minutes

March 8, 2007

The Lodge at Sherwood Village

Sequim, WA

REPRESENTATIVES IN ATTENDANCE:

Clallam

Karen Blore
Keith Bogues
Allen Knobbs
John Wright

Jefferson

Jim DeCianne
Cathy Langley (absent)
Robert Moser (absent)

Mason

Terri Gushee (absent)
Steve Grout (absent)
Tim McKern
Terry Anderson
Aaron Espy
Richard Knight (absent)

Kitsap

Judy Van Hook (absent)
Stan Plyler (absent)
Cliff Wilson (absent)
Kim Doyle
Teri Davis (absent)
Mark Flick

West Olympic Peninsula

Kim Gracey
Jonni Trettavick
Louise Smith
Dan Druge (absent)
Tomi Gingell (absent)

Medical Program Directors

Mark Eisenberg, MD (absent)
Joe Hoffman, MD
Sandra Smith-Poling, MD
Steve Churchley, MD (absent)

Local Law Enforcement

Vacant

USDA Forest Service/Park Service

Martha Hutchinson

Local Elected Official

Leslie Scholfield

Consumer Representative

Vacant

Naval Hospital Representative

Vacant

Coast Guard Representative

Vacant

State EMS Administrator

Scott Hogan (absent)

Region 2 Public Health

Brian Arcement (absent)

Northwest Region EMS Staff

Anice Grant
April Borbon
Dave McCarthy (absent)

Visitors

Sam Baker
Kym Yates
Heidi Pinnell

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March 8, 2007
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Sequim, WA

- I. Meeting called to order by Chairperson Tim McKern at 12:00pm
- II. Approval of November 9, 2006 Minutes

<p>Terry Anderson moved to approve the November 9, 2006 minutes as presented. Aaron Espy seconded the motion. Motion was called with a unanimous vote to approve the minutes as presented.</p>
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- III. Treasurer Report
 - A. FY'07 Budget Report

The FY'07 Budget Report was included in the Council packet. Anice reported that there are still ongoing EMT classes and that the Paramedic Refresher class has been completed; these courses have not yet been paid for. Tim announced that all training money needs to be spent or reallocated as soon as possible. The RFPs for the 2008 training fund have been sent out. The RFPs are due back to the NWREMS office by April 6th. The Executive/Funding meeting will be held in April.

- IV. Chairs Report (Tim McKern)

No report.

- V. MPD Report (Dr Joe Hoffman)

Dr Hoffman reported that the State MPD meeting will be held in Yakima on May 21st. Any questions or topics that providers want to see on the agenda should be forwarded through their MPD.

- VI. DOH Report (Anice Grant)

Steve Bowman will be leaving the Department of Health soon to take a teaching and research position at the University of Arkansas.

- VII. Region 2 All Hazards Planning Update (Anice Grant)

The first Region 2 Healthcare Coalition meeting was held in February. The next meeting will be held on March 23rd at the WSU Extension office in Port Hadlock.

- VIII. Naval Hospital Report

The new Naval Hospital rep will be LCDR Denis Ashly.

IX. Coast Guard Report

The office will contact the Coast Guard and find out who the new EMS rep is so that we can add the person to our contact list.

X. Olympic National Park Report (Martha Hutchinson)

No report.

XI. Correspondence

A. February What's Happening Newsletter

A copy of the February 'What's Happening' newsletter was included in the meeting packet.

B. Re-appointment to Regional Council for Robert Moser

A letter from the DOH reappointing Robert Moser to the Regional Council was included in the meeting packet.

C. Re-appointment to Regional Council for Joe Hoffman

A letter from the DOH reappointing Joe Hoffman to the Regional Council was included in the meeting packet.

D. March What's Happening Newsletter

A copy of the March 'What's Happening' newsletter was included in the meeting packet.

E. Legislative Updates

Anice emails the DOH's Legislative Update every Friday. Please contact Anice to be put on this email list. Kim Doyle added that the EMS-related legislation now in progress include stretcher van language, a bill that would require ambulances to always drive with their lights on, and changes to the intermediate drivers license requirements.

XII. Unfinished Business

A. DOT Hood Canal Bridge Closure Update

The next DOT Hood Canal Closure meeting will be held on April 4th in Shelton.

XIII. New Business

A. 2007 Meeting Schedule—Carried Over from the 1/11/07 Agenda

A copy of the Northwest Region EMS Council meeting schedule for 2007 was included in the meeting packet. The date for the April meeting was incorrect on the schedule; it should be April 13th not April 8th.

B. 2007—2009 Trauma Plan—Carried Over from the 1/11/07 Agenda

The Region's 2007-2009 Trauma Plan has been submitted to the state and is now being reviewed by the Steering Committee. The Plan will go into affect July 1, 2007.

XIV. Prevention Report (April Borbon)

The IPPE/Prevention Report which outlines the Injury Prevention activities which took place in the Region over the past four months was included in the meeting packet. The bracelets for the senior high school student grant project should be here any time. Tim asked that the counties report their prevention activities to the EMS office so that we can report these to the State.

XV. Training Report (Dave McCarthy)

A. Protocol Update

1. 10/20 Correspondence with DOH

Anice provided an email from Mike Lopez dated October 20, 2006 which stated the protocols would be reviewed and approved by the next week. Anice stated that the approval for the protocols came yesterday. Prior to seeking approval from the DOH, the Protocol Committee met and reviewed/revised the Protocols over a two year period. The small protocols have been sent to the printer for formatting. The text for the large protocol books is still being revised by Kitsap County. As soon as the text is completed, there will be a final protocol meeting in order for the MPDs to review and approve the finished version of the Protocols prior to printing.

B. Training Report

The ALS/ILS Course in Jefferson County is finished. The Paramedic Refresher Course is finished and went very well. There will be a Paramedic Refresher Course scheduled for Pt Angeles on a date to be determined. Dave will also be scheduling an ALS for EMT-Bs course.

XVI. Committee Reports

A. Executive/Funding Committee—2/9/07 Minutes

The minutes from the February 9, 2007 Executive meeting were included in the meeting packet.

B. TED Committee

This Committee has not met. The next project after the Protocols will be revision of the OTEP program. They may hold a meeting after the Hood Canal Bridge Closure meeting in April.

C. QI Committee (Karen Blore)

This committee met today. The Regional QI Conference will be held on May 18th at the Clubhouse at McCormick Woods restaurant in Port Orchard.

XVII. Local Council Reports

A. Clallam—They will have an EMT class this spring.

B. Jefferson—Their EMT class is now starting.

C. Kitsap—Their EMT class is testing today. They are revamping their website so that all of their policies and procedures can be put online; these will allow for an electronic signature by the EMS provider which will show that they have read the policy/procedure. Their website will also provide a link to a Technical Advisory committee which will review policies and procedures as requested. They invited a speaker from Airlift to their last Medical Officer's meeting. The rep provided good information and said that their increased safety checks may add ten minutes to their response times. They are also limiting their flights due to weather conditions. The rep did say that Airlift can be put on stand-by if a provider thinks they may be needed which will speed up their response time. The Washington Ambulance Association met. Melody Westmoreland from the DOH brought their chief DOH investigator to discuss certification issues at this meeting. The investigator said that providers can be fined up to \$1000 per day for working with an expired certification. He also discussed the UDA certification pulling process. They may install a Med Select cabinet in the ER to decrease drug wastage. They are developing standard BLS scenarios for their BLS OTEP program.

D. Mason—They have put together a draft pandemic influenza preparedness plan. Their ALS/ILS OTEP is going well. They will have an LMA airway class soon.

- E. West Olympic Peninsula—There is an EMT class ongoing in Forks and Clallam Bay. Their Council meeting schedule which alternates between Forks and Clallam Bay is working out well. Neah Bay has a new ambulance. OTEP is being held twice a month at Olympic Ambulance in Sequim. They are also hiring more EMTs and their dispatch has moved to Sequim. The oxygen plant is moving forward and should open in the spring. Dr Smith-Poling noted that extensions are granted for expiring certifications if needed. Dr. Smith-Poling asked that Anice find out how she can get the password for the DOH site that allows MPDs to retrieve EMS data.

XVIII. Other—Good of the Order

Keith Bagues asked how other agencies get their equipment back from Airlift. Kim said that any time Olympic Ambulance makes a run to Harborview, they pick up any equipment that was left by them or other Kitsap County agencies. Heidi said that Olympic Ambulance in Sequim could do the same for the agencies in their area.

There will not be a Council or QI meeting in May due to the QI Conference.

XIX. Adjourn

Terry Anderson made a motion to adjourn the meeting at 1pm. Tim McKern seconded the motion. The motion was unanimously approved.
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