

Northwest Region EMS Council Minutes
September 14, 2006
The Lodge at Sherwood Village
Sequim, WA

REPRESENTATIVES IN ATTENDANCE:

Clallam

Karen Blore (absent)
Keith Bogues
Allen Knobbs
John Wright (absent)

Mason

Terri Gushee (absent)
Steve Grout (absent)
Tim McKern
Terry Anderson (absent)
Aaron Espy

West Olympic Peninsula

Kim Gracey (absent)
Jonni Trettavick
Louise Smith (absent)
Dan Druge (absent)
Tomi Gingell

Local Law Enforcement

Vacant

Local Elected Official

Leslie Scholfield

Naval Hospital Representative

Vacant

State EMS Administrator

Scott Hogan

Northwest Region EMS Staff

Anice Grant
April Borbon
Dave McCarthy (absent)

Jefferson

Jim DeCianne
Rolf Schumann (absent)
Robert Moser
Cathy Langley (absent)

Kitsap

Judy Van Hook (absent)
Stan Plyler (absent)
Cliff Wilson (absent)
Kim Doyle

Medical Program Directors

Mark Eisenberg, MD
Joe Hoffman, MD
Sandra Smith-Poling, MD
Steve Churchley, MD (absent)

USDA Forest Service/Park Service

Martha Hutchinson

Consumer Representative

Vacant

Coast Guard Representative

Vacant

Region 2 Public Health

Brian Arcement (absent)

Visitors

Mary Flick
Heidi Pinnell

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- I. Meeting called to order by Chairperson Tim McKern at 12:00pm
- II. Approval of May 11, 2006 Minutes

Keith Bogues moved to approve the May 11, 2006 minutes as presented. Mark Eisenberg seconded the motion. Motion was called with a unanimous vote to approve the minutes as presented.

- III. Treasurer Report
 - A. FY'06 Final Budget Report

The FY'06 Final Budget Report was included in the Council packet. The Final Budget report shows a total of \$3,200 left over for the year. There was \$11,000 left over in the Training Budget which will be used to purchase an ALS manikin and additional airway training equipment.

- IV. Chairs Report (Tim McKern)

Tim thanked the Council participants and the staff for their hard work and contribution to the Council.

- V. MPD Report

No report.

- VI. DOH Report (Scott Hogan)

The Governor's Steering Committee met in July and conducted a state-wide system assessment. They are working on the goals and objectives part of their Strategic Plan and will meet next Wednesday to set state goals. The Cost TAC will do a study to evaluate the cost of trauma care. One million dollars each month goes into the Trauma Fund; this money is used for Needs Grants, Participation Grants, and trauma facilities. The IPPE TAC is working on a comprehensive plan and is now identifying best practices; this is being funded by the CDC. The DOH did not receive a grant for helmets this year from the WTSC, however each region will receive a \$5,000 DUI grant. A group is working on the Trauma Designation application however the schedule for this will not change. WEMSIS has contracted with Image Trend for their data system; it is 85% complete. Training for the 12 WEMSIS pilot agencies will be held on September 29. The pilot will use both electronic and web-based reporting. The state hopes to roll out the full WEMSIS collection project in

January. For more information on WEMISIS, contact Don Fernandes. The Education TAC will meet tomorrow. Interviews for the position of L&C Division manager will be conducted tomorrow. The Pediatric TAC is conducting a state-wide assessment; surveys have been sent to all agencies and trauma nurse coordinators.

VII. Region 2 All Hazards Planning Update (Anice Grant)

The group has closed out its last fiscal year; new contracts are on their way. The equipment lists are due tomorrow. It is possible that the funding for the upcoming year will remain the same as last year. A major project for this year will be the formation of a Healthcare Coalition. The next Hospital meeting will be on October 19 at Jefferson Healthcare.

VIII. Naval Hospital Report

Dr Hunt has retired. We will invite the person who replaced him to our next meeting.

IX. Coast Guard Report

No report.

X. Olympic National Park Report (Martha Hutchinson)

Martha reported that it was a busy summer for ONP. There have been seven deaths in the park so far this year including one SIDS death, one drowning and two suicides. They had three saves this year as well. They will host a three-day EMT refresher course at the ONRC in Forks on October 24-26. 33 people have signed up for the course so far. They have received two AEDs from the grant and are purchasing two more for placement in the Park.

XI. Correspondence

A. AirLift Northwest Management Change

A letter from AirLift Northwest outlining their new management changes was included in the meeting packet.

B. CKFR Kid's Day Thank You Letter

A letter from CKFR thanking April Borbon and the Region for participating in their Kid's Day event was included in the meeting packet.

C. DOH Council Member Expiration Letters

Letters from the DOH to Kim Doyle, Dan Druge, Aaron Espy, Robert Moser, Cathy Langley, Allen Knobbs, Joseph Hoffman, Steve Grout, and

Kimberly Gracey informing them that their Council appointments were expiring were included in the meeting packet.

D. July 'What's Happening' Newsletter

A copy of the July 'What's Happening' newsletter was included in the meeting packet.

E. DOH—EMS Certification Renewal Online

A letter from the DOH announcing the state-wide deployment of the online renewal application program was included in the meeting packet.

F. DOH—Teri Davis Appointment to Council

A letter from the DOH appointing Teri Davis to the Council was included in the meeting packet.

G. DOH—New Relicensure Dates for licensed EMS Agencies

A letter from the DOH announcing that the expiration dates for the EMS agency licenses will be shifted to coincide with the expiration date for the agency's certified EMS personnel license expiration dates was included in the meeting packet.

H. September 'What's Happening' Newsletter

A copy of the September 'What's Happening' newsletter was included in the meeting packet.

I. Updated Council Structure

A copy of the Updated Council Structure was included in the meeting packet.

XII. Unfinished Business

A. FY'06 AED Grant

The FY'06 AED grant report has been finished and all of the AEDs have been placed. Training is now being completed. The AHA updates for the AEDs should be here any time. Dave will update all of the AEDs in the Region when the update software comes in. Anice will order new trainers and pads with the left over funds. The cost for the trainers is \$298 and the cost for the AEDs is \$856; both of which can be ordered through Anice.

B. DOT Hood Canal Bridge Closure Update

Included in the meeting packet was the September 8th News Release, meeting minutes from the June 28, 2006 meeting, and an Action Items and Information sheet from the June 28th meeting. The DOH has been sending out regular monthly updates of the progress on the Hood Canal Bridge. The next Bridge Closure meeting will be held on October 12th from 12:30pm to 2:30pm at the Brinnon Fire Station.

XIII. New Business

A. Annual Report July 2005-June 2006

A copy of the Council's Annual Report which outlines the activities completed by the Council over the past year was submitted to the DOH. A copy of this report was included in the meeting packet.

B. OTEP Committee

The OTEP Committee will meet on October 12th at 10am at the Brinnon Fire Station. All who are interested are invited to attend this meeting. The group will look at pre-packaged OTEP programs as well as consider creating their own online program. They will also discuss online access issues and look at possibly having more than one OTEP program (ie: online and classroom style).

C. WEMISIS Pilot Program

JCFD #2 and JCFD #3 are among the agencies in the state who will be participating in the WEMISIS data collection pilot program. Training will be provided to the participants next month.

D. CPR Guidelines

The QI Committee discussed some problems with the new AHA guidelines at their meeting earlier today. There are some inaccuracies in their training video and their requirement for 30 compressions/2 breaths is exhausting for both EMS Providers as well as the general public. Robert Moser suggested writing a letter to the AHA outlining our concerns.

Aaron Espy made a motion to write a letter to the AHA, outlining our concerns about the number of repetitions required as well as the inaccuracies in the training video. Robert Moser seconded the motion. The motion was unanimously approved.
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XIV. Prevention Report (April Borbon)

The IPPE/Prevention Report which outlines the Injury Prevention activities which took place in the Region over the summer was included in the meeting packet. So far there has been no formal plan for the car seat project however

the region has provided a couple of car seats to the Kitsap Health District when requested. Anice will let the other County Council's know that we can provide car seats on an as-needed, emergency basis to them as well.

XV. Training Report (Anice Grant)

A. Protocol Update

The Protocols should be finished within two weeks. The MPDs are currently reviewing the most recent draft of the Protocols and they will meet soon to do a final review before they are sent to the DOH for review. After the DOH review, they will be sent to the printers.

B. Training Report

There will be an ALS/ILS Refresher Course in Pt Ludlow on October 21 and 22 and November 4 and 5. The TED Committee will begin reviewing the OTEP program when the Protocols are finished. Dave reminded the group that they can contact him if they have any specific training needs. The North Central Region EMS Conference will be held September 28-30. The Southwest Region will host a Pediatric Conference on December 8 and 9. The Region now has two mobile HeartCode units available to use for ACLS recertification. Dave provided handouts of the All Hazards Regional PCP for Mass Casualty Incidents and copies of the Northwest Region Burn Care Training Plan. These items will be added to our Regional PCPs and our website.

XVI. Committee Reports

A. Executive/Funding Committee

This Committee has not met recently.

B. TED Committee

This Committee has not met recently.

C. QI Committee (Karen Blore)

This committee met today. At today's meeting they discussed case reviews, AHA CPR guidelines and OTEP.

XVII. Local Council Reports

A. Clallam—Their Council did not meet over the summer; they will meet next week. They do not have enough students to hold a fall EMT class. CCFD #3 has updated their Zoll AEDs.

- B. Jefferson—They will hold an ALS/ILS Refresher Course. Most districts are using online OTEP. The EMT class finished in June. They will hold an ILS course and an EMT course is scheduled for January.
- C. Kitsap—They are working on having the ALS Base Station meetings available via video-conference. Their EMS Council moved to the Readiness Center. Their EMT course has started. Their Long Term Care group met and had an excellent presentation on Pandemic Flu.
- D. Mason—Their Council did not meet over the summer. They had an EMS picnic on August 12 and over 100 people attended. The EMT course has started. The EMT class has been split and is held both days and evenings. Their dispatch centers have been co-located into the same building. The Pandemic Flu work group met. Their Martha Reed benefit softball tournament went very well.
- E. West Olympic Peninsula—Their EMT class in Forks is finished. They will have a joint ILS/IV course this Fall with providers from Forks, Clallam Bay and Neah Bay. They will have an EMT course in February.

XVIII. Other—Good of the Order

Anice will be attending all of the County Council meetings this month; she will bring the contracts and information on Council Support and the budget with her.

Dave reminded everyone to please fax him all of their training rosters.

Olympic Oxygen has received permits for their oxygen plant; it should be open at the first of the year.

Handouts on Pandemic Flu and markers were provided to all in attendance.

XIX. Adjourn

The meeting was adjourned at 1:40pm.