

Northwest Region EMS Council Minutes
January 10, 2002
Olympic Memorial Hospital
Port Angeles, WA

REPRESENTATIVES IN ATTENDANCE:

Clallam

Sharon Tate
Keith Bogues
Allen Knobbs
Karen Blore

Mason

Steve Anderson
Steve Grout
Tim McKern

West Olympic Peninsula

Kim Gracey
Jonni Trettevick
Janet Hays

Local Law Enforcement

Vacant

Local Elected Official

Leslie Scholfield

State EMS Administrator

Shane Sanderson

Northwest Region EMS Staff

Anice Grant, Director
Steve Hastings, Training Coordinator
Ruby DeSantis, Prevention Coordinator
April Borbon, Administrative Assistant

Jefferson

Jim DeCianne (absent)
Rolf Schumann (absent)
Brian Soete (absent)
Cathy Langley
Robert Moser

Kitsap

Susie Rankin (absent)
Stan Plyler
Cliff Wilson—Alt (absent)
Sharon Tucker
Kim Doyle

Medical Program Director

Steve Hillman, MD (absent)
Joe Hoffman, MD (absent)
Sandra Smith-Poling, MD (absent)

USDA Forest Service/Park Service

Vacant

Consumer Representative

Edward Bentley

Department of Health

Jack Cvitanovic (absent)

Visitors

Kathy Lindsey
Sherrie Shafer
Mary Gregory
Bob Bumbridge
David Sue
Tim Sibley
Bill Littlejohn

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- I. Meeting called to order by Chairperson Tim McKern at 12:15.
- II. Approval of Minutes and Agenda

Robert Moser made a motion to approve the minutes as written. Sharon Tucker seconded. Motion was called with a unanimous vote to approve the minutes as written.
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- III. Treasurer Report
 - A. FY'02 Report (Attached)

A revised page 1 for the FY'02 Report was passed. Course money must be used before June 30th as unused money will be reallocated at that time.

- IV. Chairs Report (Tim McKern)

No report was given due to the lengthy nature of today's meeting.

- V. DOH Report

Shane Sanderson has been temporarily reassigned to take over as DOH rep until Norm returns.

Trauma regulations were revised and formally adopted on January 31st; there are no changes that will affect us. The Legislature will reconvene next week.

There is a new enhanced reimbursement procedure for ambulance service; if agencies bill Medicare through DSHS their participation grant will increase to \$2,400. This program will go into effect in March but it is retroactive back to January. All funds must be dispersed by June.

All agencies will be receiving a Bio-Terrorism booklet created by the DOH. This information will also be available for download from the DOH site.

Shane gave Anice a list of Needs Grants applications that have been received by his office.

- VI. Correspondence

- A. DOH—Release of Application for Trauma Service Designation (attached)

Applications for Trauma Service Designation are now available to all eligible health care facilities.

- B. DOH—Release of Application for Trauma Rehabilitation Designation (attached)

Applications for Trauma Rehabilitation Designation are now available to all eligible health care facilities.

- C. DOH—Ed Bentley Appointment to the Regional Council Letter (attached)

A letter confirming Ed Bentley's reappointment to the Regional Council is attached.

- D. Mason County Juvenile Court & Probation Services "Certificate of Appreciation" for Ruby (attached)

A copy of a certificate presented to Ruby for her service to the Mason County Juvenile Court and Probation Service is attached.

- E. DOH—Prehospital Participation Grant/Enhancement Reimbursement (attached)

A copy of a letter and questionnaire sent to all PPG agencies from Dolly Fernandez explaining the enhanced reimbursement program is attached.

- F. DOH—Shane Sanderson Appointed Western Washington Interim Administrator (attached)

A copy of an email from Shane Anderson explaining his interim position at the DOH.

VII. Unfinished Business

- A. Mason County Fire District #4 Recommendation (attached)

A memo from Mason County Council Chair Terry Anderson was passed out stating that the Council unanimously recommends that MC Fire District #4 be allowed transport status. A lengthy discussion followed.

Tim Sibley, who was representing Mason County Medic One, cited a number of RACs and WACs as well as parts of the WAPA which in his opinion would negate MCFD #4's ability to become a BLS transport agency. The main concern of Mason County Medic One is their loss of revenue if MCFD #4 becomes a transport agency. Their secondary concern is that it could affect the service provided should MCMO have to consolidate their operation due to a cut in revenue.

Tim McKern pointed out that the Council only states whether the agencies request falls into the Min/Max numbers, the Council does not approve a status change. There was further discussion on the finer points of the Regional Plan and some perceived loopholes.

Les Scholfield made a motion that both sides of this issue bring written position papers back to the next Council meeting in May. Ed Bentley seconded the motion. A vote by roster was conducted and the motion was unanimously passed.

B. Northwest Region EMS Protocol Update & Recommendation (Steve Hastings)

Steve is finishing up the formatting of the Protocols and will be turning them over to the MPD's for approval.

Ed Bentley made a motion to approve the protocols for publication as soon as they are OK'd by the MPD's. Sharon Tucker seconded the motion. The motion passed unanimously with Robert Moser abstaining.

C. Protocol Order Form (attached)

An order form for Protocol Books is attached. There are two sizes available so please specify how many of each size your agency needs then fax or mail the form to Anice so that we may get a better price on printing by ordering in bulk. Eventually the protocols will be available on our website to view but not to download.

D. Planning Day (Anice Grant)

Planning Day will be March 14th from 9am to 3pm at Island Lake. Reminders will be sent out for this event. The agenda will be determined at the February 8th Executive Committee meeting.

E. Needs Grant Update (Anice Grant)

All Needs Grant applications have been submitted to the DOH.

F. FY'02-03 Plan Review Update (attached)

The plan was approved by the Steering Committee pending formatting and minor information changes. When a final version of the Plan is approved, the approval letter will be sent to all Council members.

G. Cardiac TAC (Sherrie Shafer)

The Cardiac TAC has completed its work and sent a recommendation to the Steering Committee that each hospital participate in a voluntary verification process. The four levels of verification will be: Level 1 Cardiac Surgery, Level 2 ETCA, Level 3 Thrombolitics, Level 4 ER Doctors. It is possible that there will be changes in the WAC to make this official.

VIII. New Business

A. FY'03 RFP Training Forms and Timeline (attached)

It's very important that all county reps read the attached information in the Request for Proposal packet. This information must be completed and returned according to the included timeline in order to qualify for funding. If you have questions about this process, please contact Anice.

Sharon Tucker made a motion to approve the timeline and training RFP's as presented. Les Scholfield seconded the motion. The motion was unanimously approved.

B. Committee Meeting Schedule

A list of scheduled Committee Meetings is attached.

C. Min/Max Prehospital Survey (attached)

TED Committee members will be taking this survey to each local Council in order to get accurate numbers. The local Council will approve the numbers then forward it to the Region for approval.

D. New Website Address

The new address for our website is www.nwrems.org. A new, updated version of the website is being created now and should be uploaded in February.

IX. Prevention Report (Ruby DeSantis)

Ruby has delivered helmets to elementary schools in Neah Bay, Forks, Pt Angeles, and Sequim. If you are in need of helmets, please contact Ruby.

All NWR staff members attended the Washington Traffic Safety awards banquet where Ruby was recognized for attending the most WTSC meetings.

X. Training Report (Steve Hastings)

The attached training report further breaks down class attendance to show participation by county in the various training classes.

Anice will give copies of the PCP's to all members who will then make the necessary changes and return them to Anice as soon as possible.

XI. Committee Reports

A. Executive/Funding Committee

The minutes from the December 6th meeting are attached.

B. TED Committee

The minutes from the November 16th meeting are attached. The TED Committee will be meeting on a monthly basis through May.

C. QI Committee

A QI Committee meeting has been set for May with the date still to be determined.

D. Bio-Terrorism Work Group Report

The committee met on December 13th in Pt Townsend to review a film by Dr. Lindquist on biological weapons.

XII. Local Council Reports

A. Clallam—The EMT class is finished. They are in the process of designating a landing site for Airlift.

B. Jefferson—The ILS class is finished. All dispatchers are now EMD trained. Funding has been approved for a stand-alone dispatch center. Personnel from McChord AFB conducted a Base Station Meeting on Bio-Terrorism.

C. Kitsap—There are four new Public Access AED's in the county. Sherrie has been named EMS manager of the year by JEMS magazine.

D. Mason—There are eight new AED's placed at various locations in the county. The Council will ask the Region for a reallocation of funds for more training classes.

E. West Olympic Peninsula—The WOP Council held their election of officers. Cora Fletcher is the new Chairperson, Bill Crippen is the Vice Chair, Jonni Trettavick is the secretary and Betsy Buckingham is the treasurer. The EMT class is finished and there are nine new EMT's.

XIII. Other

Happy Birthday to Steve Hastings today.

XIV. Adjourn

The meeting was adjourned at 2:05 pm.