

**Northwest Region EMS Council Minutes**  
**March 8, 2001**  
**Olympic Memorial Hospital**  
**Port Angeles, WA**

REPRESENTATIVES IN ATTENDANCE:

Clallam

Sharon Tate (absent)  
Dave Chastain  
Steve Vogel  
Karen Blore

Jefferson

Jim DeCianne (absent)  
Rolf Schumann (absent)  
Brian Soete (absent)  
Cathy Langley (has applied)  
Laurie Tillman (absent)  
Robert Moser (absent)

Mason

Steve Anderson  
Mike Green (absent)  
Tim McKern  
Richard Knight (absent)  
Steve Grout

Kitsap

Susie Rankin (absent)  
Stan Plyler (absent)  
Cliff Wilson—Alt (absent)  
Sharon Tucker

West Olympic Peninsula

Kim Gracey  
Thomas James (absent)  
Janet Hays (absent)  
Jonni Trettevick

Medical Program Director

Luke Magnotto, MD (absent)  
Joe Hoffman, MD  
Sandra Smith-Poling, MD (absent)  
Steve Churchley, MD (absent)

Local Law Enforcement

Vacant

USDA Forest Service/Park Service

Vacant

Local Elected Official

Leslie Scholfield (absent)

Consumer Representative

Edward Bentley

State EMS Administrator

Norm Fjosee

Department of Health

Jack Cvitanovic

Northwest Region EMS Staff

Anice Grant, Director (absent)  
Steve Hastings, Training Coordinator  
Ruby DeSantis, Prevention Coordinator

Visitors

Betsy Buckingham  
April Borbon

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- I. Meeting called to order by Chairperson Tim McKern at 12:15.
- II. Approval of Minutes and Agenda

Ed Bentley made a motion to approve the minutes as written. Sharon Tucker seconded. Motion was called with a unanimous vote to approve the minutes as written.
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- III. Treasurer Report
  - A. FY'01 Budget Reallocation—See Executive/Funding Committee Minutes (Attached)—The attached Minutes show how the Funding Committee has reallocated the available funds at their February 9, 2001 meeting. On page 5 of the Treasurer's Report a correction was made; instead of Clallam's second EMT-Basic class being cancelled it was the first class that was cancelled.
  - B. FY'02 Training Request Reminder (Attached)—This memo is a reminder that all training requests must be into the Northwest Region EMS office by March 30, 2001. Also included in this memo is the process for making the training requests and the allotted budget amounts for each type of class.

- IV. Chairs Report (Tim McKern)
  - A. Personnel Update—See Executive Committee Minutes (Attached)—Steve Hastings has taken a new job with PMX Medical. However, he will continue working part time at the NWREMS office. April Borbon from Kitsap County EMS will time-share his job for a period of three month at which time the arrangement will be evaluated. The Kitsap County EMS Executive Board is writing a contract to spell out the details of the arrangement which will then be presented to the NWREMS Executive board for approval.

- V. DOH Report (Norm Fosjee)

The DOH emails a weekly legislative update. If you are interested in receiving this update please contact Dolly Fernandez to be put on the mailing list, or Anice Grant who forwards the update to interested parties within the region.

Items that are currently on the legislative agenda include: mandatory training for EMS personnel on Sudden Infant Death Syndrome; removing the expiration date on the Administration of Epinephrine bill; requiring AED's in all State buildings; a bill that would direct the DOH to set ambulance rates; a bill to prevent denial of insurance coverage for injuries caused by narcotic or alcohol use; and a bill to set minimum age standards for First Responder and EMT training. The minimum age standard bill will allow people who are at least 16 years of age apply for First Responder and EMT training which is a very big issue since the number of volunteer EMS personnel has been steadily declining as the standards and requirements have been steadily increasing.

Injury prevention bills which are currently pending include bills that address motorcycle helmets, children in truck beds, safe storage of firearms and seatbelts laws.

The Disaster TAC will be meeting on March 9<sup>th</sup> to discuss the role of EMS in responding to disasters, terrorist threats, etc. This meeting will help determine how prepared EMS is at the local level.

The RAC and Steering Committees will meet at the end of March; one of their topics will be earthquakes.

The final draft of the regional contracts' language will be presented at the next RAC meeting. Money for disaster updates and communications has been cut as well as trauma training funds for facilities, however these issues will be worked out.

It's possible that the current legislative session will be shortened due to the legislature having to move out of their building because of earthquake damage.

## VI. Correspondence

### A. Legislative Update 2/23/01 (Attached)

This outlines the same information given in the DOH report.

### B. Summary of Proposed SEI Recognition Requirements (Attached)

These are *proposed* changes for SEI recognition requirements. The old requirements are still in place. A committee will study these changes and if "do-able" will continue the process to draft them into the WAC.

### C. Administration of Epinephrine By EMT's (Attached)

This is documentation of a preliminary study by the Office of Medical and Trauma Prevention on the administration of Epinephrine by EMT's.

According to Jack Cvitanovic, this program will continue indefinitely. There is concern about the cost of the EpiPen. While the DOH will not be able to create a contracting/bidding process as was done in the past, it is possible that the State will be able to negotiate a lower price and the departments will be able to buy directly from the supplier. Jack also noted that there is \$300,000 available for needs grants which could be used for EpiPens or other needed items. For information on this, contact Anice Grant at the NWREMS office.

D. MPD Meeting Notice (Attached)

The next MPD meeting will be held in Seattle at the Wyndam Garden Hotel on June 7<sup>th</sup>. A terrorism spokesperson is slated to speak on bioterrorism. Dr. Whitwer will talk about the results of his three year sampling of paramedic OTEP. Clark Waffle will discuss expanding the scope of paramedic practice particularly in regards to inter-hospital transfers.

E. Washington Safety Traffic Commission \$5,000 Grant (Attached)

This is a memo from Ruby DeSantis to Kathy Williams outlining how the \$5,000 grant will be spent.

VII. Unfinished Business

A. Proposed Bylaw Revisions (Attached)

A motion was made by Steve Vogel to approve the changes to Article IV, Section D as changed to "The Secretary/Treasurer shall oversee the maintenance of accurate minutes of all Council meetings and shall be responsible for all audit reviews." Ed Bentley seconded the motion. The motion was unanimously approved.

A motion was made by Ed Bentley to approve the changes in the wording of Article V, Section A to read "Regular meetings of the Council shall be scheduled for January, March, May, September and November. Additional meetings shall be scheduled, if necessary, with at least ten days notice." Sharon Tucker seconded the motion. The motion was unanimously approved.

VIII. New Business

A. MPD Report (Dr Joe Hoffman)

Mason County's CBD program is operational now. Their second EMT class of the year will be starting this month.

## B. Washington State Fire Chiefs EMS Division Meeting

The Washington State Fire Chiefs EMS Division meeting will be held on March 26<sup>th</sup> in Issaquah. Some of the subjects under discussion will be HazMat, tactical EMS and EMS educational issues. Steve Grout is concerned that currently our Council is not represented at these meetings. Jack Cvitanovic stated that the DOH is also not represented at these meetings and suggested that a RAC representative would be the best person to have at these meetings. The contact for these meetings is Jack Robinson (email: jrobinson@ci.everett.wa.us).

## IX. Prevention Report (Ruby DeSantis)

There will be six Mock Crash presentations in Kitsap and Mason Counties and three are scheduled for Clallam and Jefferson Counties.

Bainbridge Island is close to passing its bicycle helmet ordinance.

150 helmets have been approved to send to Clallam and Jefferson Counties and 50 were approved to send to Mason County.

There will be an upcoming “Grim Reaper” presentation in Sequim.

Car Seat clinics are ongoing.

Ruby will be selling bicycle helmets for \$5 at EMS Day in Pt Angeles and 800 “all-sport” helmets are on order which will be selling for \$7.95.

## X. Training Report (Steve Hastings)

OPEP is completed and will soon be out; this will also include an administrative support module.

Conference Planning for July 27-28 is ongoing. We may be holding some classes at the Silverdale Hotel due to space limitations at the Fairgrounds.

The website is almost completed and should be operative within the next month or so.

Due to the travel distances between Neah Bay, Forks and Clallam Bay, Steve and the SEI's are coordinating a trial teleconferencing program for the EMT classes.

The new AHA guidelines are in effect now, however there is not any support material available for trainers yet.

The beacons for airlifts out of Pt Angeles and Forks are not certified. The system will be checked to see if it is still usable or can be repaired in order to be certified for use. Jack Cvitanovic can help with this process if needed.

XI. Committee Reports

A. Executive/Funding Committee

The minutes from the Executive/Funding Committees' February 9<sup>th</sup> meeting are attached.

B. TED Committee

This committee is currently working on OTEP.

C. QI Committee

This committee has not met.

D. Conference Committee

There was no report from this committee.

XII. Local Council Reports

A. Clallam—An EMT class has started; use of the NWR protocols is under consideration; boating and water safety classes will be taught beginning March 1<sup>st</sup>.

B. Jefferson—The EMT class is ongoing.

C. Kitsap—PALS and ACLS classes will be offered in late May/early June; they are currently having an external audit conducted by a CPA; CBD is ongoing; Dr Luke Magnotto will be resigning as of August 1<sup>st</sup>; the Executive Committee will begin the process of hiring a new MPD.

D. Mason—An EMT class is ongoing.

E. West Olympic Peninsula—They are currently putting together a teleconferencing program which would allow EMT classes to be held at different locations via teleconferencing.

XIII. Other

The question was raised as to whether or not civilians with access to AED's should be certified; Jack Cvitanovic clarified that since these are *public access* AED's the DOH will not require certification for their use.

The DOH will soon be publishing new state-mandated protocols for First Responders and ILS; these protocols will outline the minimum standard of care for these EMS providers.

#### XIV. Adjourn

The meeting was adjourned at 1:50 pm.