

Northwest Region EMS Council Minutes
May 10, 2001
Olympic Memorial Hospital
Port Angeles, WA

REPRESENTATIVES IN ATTENDANCE:

Clallam

Sharon Tate
Dave Chastain (absent)
Allen Knobbs
Karen Blore

Mason

Steve Anderson (absent)
Mike Green (absent)
Tim McKern (absent)
Richard Knight (absent)
Steve Grout

West Olympic Peninsula

Kim Gracey (absent)
Thomas James (absent)
Janet Hays (absent)
Jonni Trettevick

Local Law Enforcement

Vacant

Local Elected Official

Leslie Scholfield (absent)

State EMS Administrator

Norm Fjosee

Northwest Region EMS Staff

Anice Grant, Director
Steve Hastings, Training Coordinator
Ruby DeSantis, Prevention Coordinator
April Borbon, Administrative Assistant

Jefferson

Jim DeCianne (absent)
Rolf Schumann (absent)
Brian Soete (absent)
Cathy Langley (absent)
Laurie Tillman (absent)
Robert Moser (absent)

Kitsap

Susie Rankin (absent)
Stan Plyler (absent)
Cliff Wilson—Alt (absent)
Sharon Tucker

Medical Program Director

Luke Magnotto, MD (absent)
Joe Hoffman, MD (absent)
Sandra Smith-Poling, MD
Steve Churchley, MD (absent)

USDA Forest Service/Park Service

Vacant

Consumer Representative

Edward Bentley

Department of Health

Jack Cvitanovic (absent)

Visitors

Betsy Buckingham
Sherrie Shafer

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- I. Meeting called to order by Vice-Chairperson Sharon Tucker at 12:00.
- II. Approval of Minutes and Agenda

Ed Bentley made a motion to approve the minutes as written. Steve Grout seconded. Motion was called with a unanimous vote to approve the minutes as written.

- III. Treasurer Report

There was no report given although Anice Grant stated that everything is on target.

- IV. Chairs Report

Steve Vogel has resigned from his local council as well as the NWR EMS Council; Allan Knobbs will be his replacement. We will give Steve a plaque and a gift certificate in recognition of his 15 years of service on our Council.

Ed Bentley made a motion to spend up to \$100 on the plaque and the gift certificate. Steve Grout seconded. The motion was unanimously approved.

Mason County will be using grant money to offer a paramedic refresher course which begins on June 14th. This class meets National Registry requirements.

Clallam County has adopted our Regional Protocols; this make us the first region in the state to have all counties using the same Regional Protocols.

According to Sherrie Shafer, the protocol committee will be working on changes to the protocols which will reflect the new AHA and PALS guidelines.

Dr. Sandra Smith-Poling has become the new MPD for West Olympic Peninsula. This area will be using ILS as in Jefferson County. Dr. Smith-Poling will also be writing a letter to Jack Cvitanovic to see if EMT/Wilderness can be accepted in her areas for maritime use.

Our interim website is online now. The address is www.hurricane.net/~nwems. Check this site regularly as we will be making many improvements to it in the near future.

V. DOH Report (Norm Fosjee)

The budget has gone to a special session. The House wants to cut \$1.2 million from the EMS budget and the Senate wants to cut \$1 million. These cuts could possibly affect future patient care, EMS rural coverage, QI for the system and the speed of testing. The top two items on the budget list are the Trauma Fund (\$25 million) and the Regional Councils (\$4 million) so these two areas may be the hardest hit. The last two pages of the Correspondence Attachment list the Congressional members who are on the Budget Committee.

The RAC will meet this week to work out final contract language.

The Governors Advisory Committee had formed a Disaster TAC to look at preparedness problems in EMS. The Committee has come up with the following areas that need to be improved: communications, coordinating a basic understanding between different agencies (EMS, LE, etc.) as to what each agency is supposed to do during a disaster, and EMS mobilization similar to fire mobilization which at this time is not being done. Steve Grout noted that the WSFCA sent a list of top issues to all agencies; the biggest issues is that EMS needs a state-wide mobilization plan for disasters.

The end of the fiscal year is June 30th and all regional plans are due by that date.

VI. Correspondence

A. Vital EMS Act of 2001 (attached)

A bill called the 'Vital EMS Act of 2001' has been presented to Congress. If you have any comments about this bill, please contact your Congressional representative.

B. Revised Certification Applications (attached)

A letter was sent to all EMS agencies by Jack Cvitanovic about the newly revised Certification Applications. Anice will have these new applications available at the NWR EMS office.

C. Notice of Certification Expiration (attached)

A letter from Jack Cvitanovic explaining the recertification process was sent to all EMS providers whose certs are expiring on June 30th.

D. Wildland Urban Interface Communities Assistance (attached)

This letter outlines grants that are available through the Wildland Urban Interface Communities Action National Fire Plan.

E. Budget Update—5/1/01 (attached)

The information in this budget update was covered in the DOH report (see part V).

VII. Unfinished Business

None to report.

VIII. New Business

A. FY'02 Budget Recommendations (attached)

The Executive/Funding committee met on April 13th to determine how to handle prospective budget cuts. Although the FY'02 budget has not yet been decided, proposed operations and training budgets were created and are in your packet.

The major change that the Executive/Funding Committee proposes is that in order to get the most training for the least amount of money, some classes such as BTLS and Trauma will be offered on a regional basis. Classes will be held on a rotating basis in each county. Essential classes such as ACLS and PALS will still be held at the county level.

Ed Bentley made a motion to approve the budget as written with the stipulation that the Funding committee will be allowed to make adjustments to the budget as changes come in from the DOH. Steve Grout seconded. The motion was passed unanimously.

B. Office Lease (attached)

A copy of the NWR EMS office lease was included in the packet. Last week Anice was informed that the office rent would increase \$216 per month. A committee was formed by the KCEMS Council to look into finding other office space as both the NRW EMS and KCEMS share office space. Anice was also asked to sign a three year lease. It was decided that we will pay the rent month to month and not sign a new lease, until other office space is found.

Steve Grout made a motion to pay the rent, month to month and at a rate to be determined (either what we currently pay if possible, or if necessary we will pay the \$200 increase) until further notice. Ed Bentley seconded the motion. The motion was unanimously approved.

C. DOH Council Member Handbook

The RAC and DOH have created new Council Member Handbooks which were distributed at this meeting.

D. EMS Week

EMS Week will be May 20-26. The American College of Emergency Physicians has mailed out an EMS Week campaign kit to all EMS offices. Ruby DeSantis will be at the WalMart in Pt Angeles on May 26th fitting and selling helmets.

IX. Prevention Report (Ruby DeSantis)

180 helmets were sent to Cliff Wilson at KCFD #7 for distribution to three schools. 50 helmets were sent to Forks. Helmets will be sent later to Neah Bay and Clallam County.

Ruby handed out a packet of information and evaluation sheets from a recent Youth DUI Victims Panel which detailed responses from Panel participants.

A detailed report outlining the NWR EMS Prevention activities was handed out as part of the meeting packet.

X. Training Report (Steve Hastings)

Plans for the upcoming conference which will be held on July 27 and 28 are coming together. The conference will include ACLC, BTLS, PALS, and TNTT classes as well as an instructor class. It's possible that the WTSC will fund the prevention classes so that we will be able to offer these classes at no charge to the participants.

As for OTEP, the MPD has the final decision on whether to sign off the OTEP modules for the EMT's at recert time.

A detailed report outlining the NWR EMS training activities was handed out as part of the meeting packet.

XI. Committee Reports

A. Executive/Funding Committee

The minutes from the Executive/Funding Committees' April 13th meeting are attached.

B. TED Committee

There was no report from this committee.

C. QI Committee

1. QI Conference Update

The invitations to the QI Conference went out on the 18th.

D. Conference Committee

1. Conference Update

Steve Hastings mentioned that Phyllis Mann from the D.E.M. may take care of the building costs for the conference.

XII. Local Council Reports

A. Clallam—The EMT class will be finishing up soon.

B. Jefferson—No report was given.

C. Kitsap—The Council is in the process of hiring a new MPD; there have been two candidates apply. Harrison Hospital has put in to do open-heart surgery. The EMT class is finishing up. There are three Sick/Not Sick classes being offered for EMT's because even though the EMT's average 87% on the state test, their knowledge and skills still need some improvement.

D. Mason—The EMT class is finishing up. Steve Grout noted that all EMT's must take the first responder course before they take the EMT class which seems to greatly improve their skills.

E. West Olympic Peninsula—Steve Hastings will do an overview of the protocols during the class on the 16th.

XIII. Other

Kitsap County will have its 15th Annual Kids Day at the Kitsap County Fairgrounds on June 9th.

XIV. Adjourn

The meeting was adjourned at 1:35 pm.