

Northwest Region EMS Council Minutes
September 13, 2001
Olympic Memorial Hospital
Port Angeles, WA

REPRESENTATIVES IN ATTENDANCE:

Clallam

Sharon Tate
Keith Bogues
Allen Knobbs
Karen Blore

Mason

Steve Anderson
Mike Green (absent)
Tim McKern
Richard Knight (absent)
Steve Grout (absent)

West Olympic Peninsula

Kim Gracey
Thomas James (absent)
Janet Hays (absent)
Jonni Trettevick

Local Law Enforcement

Vacant

Local Elected Official

Leslie Scholfield

State EMS Administrator

Norm Fjosee

Northwest Region EMS Staff

Anice Grant, Director
Steve Hastings, Training Coordinator
Ruby DeSantis, Prevention Coordinator
April Borbon, Administrative Assistant

Jefferson

Jim DeCianne (absent)
Rolf Schumann (absent)
Brian Soete (absent)
Cathy Langley (absent)
Laurie Tillman (absent)
Robert Moser (absent)

Kitsap

Susie Rankin (absent)
Stan Plyler
Cliff Wilson—Alt (absent)
Sharon Tucker
Kim Doyle

Medical Program Director

Steve Hillman, MD
Joe Hoffman, MD
Sandra Smith-Poling, MD
Steve Churchley, MD (absent)

USDA Forest Service/Park Service

Vacant

Consumer Representative

Edward Bentley

Department of Health

Jack Cvitanovic (absent)

Visitors

Kathryn Lindsey

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- I. Meeting called to order by Chairperson Tim McKern at 12:00.
- II. Approval of Minutes and Agenda

Ed Bentley made a motion to approve the minutes as written. Les Scholfield seconded. Motion was called with a unanimous vote to approve the minutes as written.

- III. Treasurer Report

- A. FY'01 Final Report (Attached)

- Anice Grant stated that the attached report shows that the left over money from FY 2001 which would usually go to purchase new equipment, has been rolled over to offset budget losses caused by recent budget cuts.

- B. FY'02 Report (Attached)

- The attached report shows that expenditures so far this fiscal year are for day to day operations and some training. Most of the training is starting in September and has therefore not been paid yet.

- IV. Chairs Report

- The Chairs report was tabled.

- V. DOH Report (Norm Fjosee)

- Norm has a list of Regional Council appointments that will be expiring in September. If you are on this list, please get your application for reappointment into the Department of Health or to the NWR Council Office.

- Needs Grants workshops are being set up now. The workshop for the NWREMS Council will be on November 8th at 10am at Olympic Memorial Hospital just prior to the NWREMS Council Meeting. The purpose of this workshop is to help agencies fill out their Needs Grant request forms correctly and completely. If you will be attending, please bring you application to the workshop. Everyone is invited to attend.

- Although the \$10,000 Trauma Care Training Fund is no longer in the DOH budget, the Trauma Fund Reimbursement is till in effect. During the last 42 months, Trauma Fund Reimbursements have been as follows: Central Region \$8.9 million, West Region \$3.8 million, North Central Region \$2.3 million,

Southwest Region \$1.4 million and the Northwest Region \$795,356. Be sure to apply for all reimbursement monies due to your agency.

There will be a Steering Committee Plan Review meeting at the West Coast SeaTac Hotel on October 30 at 10:15am. This committee will discuss the Regional Plans that were recently turned in to the DOH.

Pat Davis, Chairperson of the West Region EMS Council, passed away the first week of September. The memorial will be in Cosmopolis on Friday, September 14th at 2pm.

The focus this year of the DOH will be the addendum to the County Operating Procedures. Federal funding was set aside for this project. This is specifically targeted to address system issues in each county.

VI. Correspondence

A. Emergency Medical Services Operations and Planning for Weapons of Mass Destruction (attached)

A course information brochure and contact information on this subject.

B. City of Bremerton Thank You Letter (attached)

A thank you letter to Ruby DeSantis from the Bremerton Chief of Police for helping with the 2001 Kitsap County Law Enforcement Memorial Ceremony.

C. Mason County Fire District #2 Thank You Letter (attached)

A letter thanking Ruby DeSantis for participating in their Community Safety Day.

D. Commanding Officer, USS Abraham Lincoln (CVN 72) Thank You Letter (attached)

A thank you letter from the C.O. of the USS Abraham Lincoln to Ruby DeSantis for participating in the Safety Stand-Down for the crew of the USS Lincoln.

E. Change In Epinephrine Legislation—Dane Kessler (attached)

A notification of the recent statute change regarding the use of Epinephrine by EMT's.

F. Service License Expiration—Jack Cvitanovic (Attached)

A copy of a letter sent to all agencies regarding their Washington State Service/Vehicle license expirations.

G. Good Housekeeping Article “Call 911 and Pray” (Attached)

An interesting article about the EMS system.

VII. Unfinished Business

A. Office Lease Update—(Correspondence Attached)

Cornerstone has agreed to reduce the office rent increase by half. This lowered the monthly payment from \$1,176 per month to \$1,069.

B. Council member Handbooks (White Books) Please Bring Books To Meeting For Update

New copies of the entire White Book were handed out in order to update members' Handbooks.

C. Website Update—www.hurricane.net/~nwems

Our NWREMS website is updated weekly. If there is any information you would like to see on the website or if there are any corrections needed, please send them to nwems@hurricane.net.

D. Northwest Region EMS Protocol Update

This will be covered in the Training Report.

VIII. New Business

A. Regional Council Appointments—Kim Doyle, Allen Knobbs and Cathy Langle (attached)

Copies of letters from the DOH congratulating new members on their appointments to the NWREMS Council.

B. Prehospital Needs Grants (attached)

A letter from Janet Griffiths of the DOH and an application for Prehospital Needs Grants is enclosed in the packet.

C. FY'02-03 Trauma Plan

A copy of the FY '02-'03 Trauma Plan was included with the White Book handouts.

D. FY'02 Contract

A copy of the FY '02 contract was included with the White Book handouts.

E. WTSC Grant Award Letters (Attached)

These letters from the WTSC to Ruby DeSantis confirmed that the NWR will be awarded the grant money for the Sober Roadways and Youth DUI Victim's Panel programs.

F. Neah Bay Reallocation of Funds Request (Attached)

A request from Betsy Buckingham to have \$1,000 reallocated from the approved First Responder course to the IV Tech course as there is a greater need for this class.

Ed Bentley made a motion to approve the requested reallocation of \$1,000 to fund the IV Tech course at Neah Bay. Sharon Tate seconded the motion. The motion was unanimously passed by the Council.
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G. Pat Davis Memorial Fund

A letter was received requesting donations be made in the name of Pat Davis to the Cosmopolis School.

Jonni Trettevick made a motion that the Council donate \$100 to this fund out of the seminar account. Sharon Tate seconded the motion. The motion was unanimously passed by the Council.
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IX. Prevention Report (Ruby DeSantis)

On June 25th Ruby participated in a Safety Stand-Down for 5,000 crew members of the USS Abraham Lincoln.

Ruby reported that although the attendance at the NWREMS Conference in July was low, the moulage portion of the event was excellent.

There are several pairs of "Fatal Vision" goggles available to loan. These goggles simulate what a person would be able to see at various levels of intoxication.

If you have suggestions for how the NWR should spend a \$5,000 grant (must be DUI-related), please contact Ruby.

A detailed report outlining the NWR EMS Prevention activities was handed out as part of the meeting packet.

X. Training Report (Steve Hastings)

There will be changes made at the state level regarding Senior EMT Instructors (SEI's). There are currently about 300 SEI's in the state and this number will be reduced by the Education Committee. Only instructors active in initial courses will be recognized as SEI's. The Education Committee will also review the necessary changes to the by-laws.

It has been clarified that Epi-Pens must be available in the supplies to each EMT but each EMT need not have their own Epi-Pen. Also, there will be some clarifications made pertaining to EMT's taking orders from Paramedics and EMT's and/or Paramedics taking orders from nurses at the base hospitals.

A new format is being developed for OTEP in order to make a "canned" program which will better educate students. The Education Committee is currently reevaluating the OTEP program and there is also a possibility of Paramedic OTEP being developed.

There was low attendance at this years NWREMS Conference for both the ACLS and Prevention classes. This same problem has been seen at many other conferences around the state.

You will see that the rosters in the training packets have changed so as to be more easily understood. Just a reminder...please send in ALL class rosters to Steve as soon as possible.

There will not be a combined EMT course using live interactive videos in W.O.P and Clallam County.

Steve is currently working with a committee on revising the regional protocols.

Since there are only two people working on recertification paperwork at the DOH now, it is important to have all of your EMS providers get their recerts in as soon as possible.

There will be a new section for reviewing EMS personnel skills. This section will refer to "affective" or people skills.

XI. Committee Reports

A. Executive/Funding Committee

The minutes from the Executive/Funding Committees' August 10th meeting are attached.

B. TED Committee

This information was covered in the Training Report. The TED Committee is currently recruiting new members.

C. QI Committee

There was no meeting so no report was given.

D. Conference Committee

This was covered in the Prevention and Training reports.

XII. Local Council Reports

A. Clallam—The EMT class is starting. They are also working on the helo landing zone.

B. Jefferson—They are currently working on improving their controlled substances policy for EMS personnel. Dr Sandra Smith-Poling also mentioned that there is \$1.2 billion in federal funding available for Weapons of Mass Destruction training

C. Kitsap—Dr Luke Magnotto, MPD, resigned and Dr Steve Hillman has been chosen as his replacement. Paramedic testing will be October 11 and 12. The Council bylaws are currently being revised. A planning day is scheduled for October 31.

D. Mason—Laura Grayum is the new training coordinator for Mason County EMS. There are two upcoming EMT classes.

E. West Olympic Peninsula—Jonni Trettevick reported that Neah Bay has an improved relationship with Indian Health Services, the clinic is fully staffed and the doctors are very supportive of the EMS program.

XIII. Other

Anice Grant said that Captain Helmet Steele of the Washington State Patrol is interested in being a representative to the Council.

The Nominating Committee has been activated. Robert Moser is the Chairman; Les Scholfield and Steve Anderson are also on the committee.

XIV. Adjourn

The meeting was adjourned at 1:55 pm.