

Northwest Region EMS Council Minutes
September 12, 2002
Olympic Memorial Hospital
Port Angeles, WA

REPRESENTATIVES IN ATTENDANCE:

Clallam

Sharon Tate (absent)
Keith Bogues
Allen Knobbs
Karen Blore

Mason

Steve Anderson
Steve Grout
Tim McKern
Terry Anderson

West Olympic Peninsula

Kim Gracey
Jonni Trettevick
Janet Hays (absent)
Cora Fletcher (absent)

Local Law Enforcement

Vacant

Local Elected Official

Leslie Scholfield

State EMS Administrator

Vacant

Northwest Region EMS Staff

Anice Grant, Director
Zita Wiltgen, Training Coordinator
Ruby DeSantis, Prevention Coordinator
April Borbon, Administrative Assistant

Jefferson

Jim DeCianne (absent)
Rolf Schumann (absent)
Brian Soete (absent)
Cathy Langley
Robert Moser (absent)

Kitsap

Kim Doyle (absent)
Stan Plyler
Cliff Wilson—Alt (absent)
Sharon Tucker

Medical Program Director

Steve Hillman, MD
Joe Hoffman, MD
Sandra Smith-Poling, MD

USDA Forest Service/Park Service

Vacant

Consumer Representative

Edward Bentley

Department of Health

Richard Benjamin

Visitors

David Sue
Elizabeth Buckingham
Dan Pontbriand

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September 12, 2002
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Port Angeles, WA

- I. Meeting called to order by Chairperson Tim McKern at 12pm.
- II. Approval of May 9, 2002 Minutes and Agenda

<p>Terry Anderson made a motion to approve the minutes as written. Ed Bentley seconded the motion. Motion was called with a unanimous vote to approve the minutes as written.</p>

- III. Treasurer Report

- A. FY'02 Final Report (Attached)

- The final report shows that we were \$4,086.00 under budget. Since we have gone to a performance-based contract with the state, we do not have to return the remainder of the money and instead, it will be incorporated into this fiscal year.

- B. FY'03 Report

- Anice is reformatting the FY'03 report and will distribute it at our next meeting.

- IV. Chairs Report (Tim McKern)

- Yesterday, September 11th, Tim reported that his station received a lot of good input from the community. We should use these kinds of opportunities to get the public involved with our fire/EMS services.

- V. DOH Report (Richard Benjamin)

- Dick will now be taking the lead on the ALS/ILS OTEP project since Norm Fjosee, Rick Buell and Chris Williams have been reassigned to the bio-terrorism division. Funding for the ALS/ILS OTEP is still being worked out.

- Now that the DOH has fewer staffers, they will no longer be reviewing OTEP and will accept the OTEP that is turned in if it has been approved by the MPD. Right now the DOH is cutting things that are not its legislative responsibility.

- There will be an MPD Workshop on October 10th that will focus on pre-hospital guidelines for treating traumatic brain injury. Doctor Dan Hanfling from the Brain Injury Foundation will make the presentation; the Foundation will also set up three or four "train the trainer" workshops around the state for

EMS providers. The Foundation will pay for these classes as well as initial videos, handouts and presentation material. Dick will check to see if the presentations can be video taped.

VI. Correspondence

A. DOH—Jonni Trettavick Appointment (attached)

A letter confirming Jonni Trettavick's reappointment to the Regional Council is attached.

B. DOH—Steve Anderson Appointment (attached)

A letter confirming Steve Anderson's reappointment to the Regional Council is attached.

C. DOH—Northwest Region EMS Council Structure (attached)

An updated copy of the Northwest Region's EMS Council structure from the Department of Health is attached.

D. DOH—Service License Expirations (attached)

A copy of the letter sent to all licensed EMS agencies from the DOH regarding service/vehicle license expirations is attached.

E. DOH—Trauma Service and Rehab Designation Decisions (attached)

A copy of an email from Sandi Shaw showing the designation decision for each hospital in our region is attached.

F. DOH—MPD Workshop Preliminary Notice (attached)

A preliminary announcement for the MPD Workshop on October 10th is attached.

G. Letter of Appreciation from the Makah Tribal Council to Ruby (attached)

A letter from the Makah Tribal Council thanking Ruby for the donation of bike helmets is attached.

H. WTSC—Grant Award Letter (attached)

A letter from the WTSC to Ruby acknowledging that the grant for her Sober Roadways program has been approved is attached.

I. WTSC—Grant Award Letter (attached)

A letter from the WTSC to Ruby acknowledging that the grant for her Youth DUI Victim's Panel has been approved is attached.

J. Thank You Letter to Dick Nuse, WTSC (attached)

A letter from the Region thanking Dick Nuse and the WTSC for the grant awards is attached.

K. Washington State EMS Education and Training Committee 2002 EMS Instructor Workshops Registration (attached)

A copy of the application for the upcoming SEI instructor workshops is attached. All SEI's must attend one of these workshops.

VII. Unfinished Business

A. AED Grants (attached)

There has been no word yet on the AED grant that the DOH applied for. We will have more information on this at our next meeting.

VIII. New Business

A. Hospital Preparedness Plan Report

Anice attended a meeting last Tuesday where the specifics of the Hospital Assessment Plan were discussed. The region is receiving \$27,000 to complete an assessment for each hospital in the DOH assigned "hospital region" which for us includes only Clallam, Jefferson and Kitsap counties. Anice will be contacting hospitals in these counties within the next couple of weeks. The hospitals, with the assistance of the Region, will then use this information to create a Regional Hospital Preparedness Plan. The plan will focus on how to handle a 500+ person mass casualty incident. Ed commented that the state mobilization plan should be taken into consideration.

There was also discussion regarding the mandated frequency that all police and fire personnel must communicate on.

B. POLST

Prior to today's meeting, there was a workshop on the new POLST program. The POLST form will replace the former "no-CPR directive". More information on this is available from the DOH.

C. DOT/Hood Canal Bridge Closure

Tim and Anice recently met with the Department of Transportation about the slated Hood Canal Bridge Closure in 2006. There will be more meetings on this topic and Anice will keep the Council informed on how this will affect EMS and transportation in our region.

IX. Prevention Report (Ruby DeSantis)

Ruby will receive an additional \$7,500 for her DUI program in addition to the \$18,000 in WTSC grants. Ruby handed out the new DUI posters which the region recently had made; the posters also went to schools and EMS agencies in each county. Ruby had 8500 15-minutes calling cards made with an anti-drunk driving message on them; these will be distributed to graduating seniors.

Sandra asked David Sue if some type of signage could be put up along Highway 101 due to the increasing number of fatal accidents that have happened on that roadway. Although the state is putting up pictures of victims in selected areas, the signs tend to have a short "shelf life" and therefore must be rotated. The DOT generally will not put up additional signs. David will be meeting with the director of the DOT and will pass along our concerns.

X. Training Report

The protocol reprints have been distributed. Although some corrections need to be made, we will only send out single pages of revisions and not do a full reprint until 2004.

Zita is setting up a more efficient tracking system for the training equipment.

There was discussion about the need for trauma training. Zita asked all council members to get feedback from their local council as to whether some type of BTLS or PHTLS class is needed and then send this information to Zita.

XI. Committee Reports

A. Executive/Funding Committee

This committee has not met recently.

B. TED Committee

The TED Committee met on July 31. The OTEP modules have been changed from the original 26 modules to 13. Each local council committee has been working on two to three modules and they are almost completed. The new OTEP program should be approved by the MPDs

and ready to go in January 2003. Bio-terrorism curriculum has also been added to OTEP. There will be a Ted Committee meeting after today's council meeting.

C. QI Committee

The QI Committee will meet today and again in two months when they will invite a speaker from the state to explain the new HIPPA changes.

D. Bio-Terrorism Work Group Report

The committee has not met recently.

XII. Local Council Reports

A. Clallam—An EMT class is starting in September.

B. Jefferson—An ILS class is scheduled for October. Moe is up and walking and sends his regards to the council.

C. Kitsap—Dr. Hillman has been working with Bainbridge Island to get their medics under Kitsap County MPD supervision; this should begin in December.

D. Mason—An approval letter from the DOH for the LMA pilot program is on its way. They will have an EMT class starting in October.

E. West Olympic Peninsula—Jan Hayes has retired. They recently had an election of officers. The clinic is currently working with a triage nurse from Harborview.

XIII. Other

Olympic Medical Center will be hosting the State Trauma Nurses Conference in October; they are expecting about 60 attendees. October 23rd will be a meeting on trauma data. October 24th will be the trauma coordinator meeting. The evening of October 24th will be the ENA dinner featuring a guest speaker. October 25th will be the Emergency Nurses Association's quarterly meeting.

XIV. Adjourn

The meeting was adjourned at 1:55 pm.