

# Washington State Department of Health/Office of EMS and Trauma Regional Advisory Committee Meeting Minutes

January 20, 2004  
Red Lion SeaTac Hotel; SeaTac, WA

Attendees:	Anice Grant	NW Region	Kim Burke	East Region
	Rich Konrad	SW Region	Jack Cvitanovic	DOH
	Barbara Clarke	SC Region	Pennie Klein	DOH
	April Borbon	NW Region	Tom McKern	NW Region
	Merrili Owens	Central Region	Richard Benjamin	DOH
	Bob Berschauer	Central Region	MJ Westmoreland	SC Region
	Darrel Kirking	NC Region	Dave Hammers	North Region
	Scott Hogan	DOH	Ron Di Re-Day	SW Region
	Don Fernandes	DOH		

Chairman Tim McKern called the meeting to order at 9:00am.

1. Review and adoption of November 18, 2003 minutes.

Darrel Kirking made a motion to adopt the November 18, 2003 minutes. Rich Konrad seconded the motion. The motion was unanimously approved.

2. RAED Update/Survey Results (Pennie Klein)

Anice provided AED information from the six out of nine vendors who responded to our request. After discussion, it was decided to go with the least expensive bid due to the infrequent use they will receive in the rural areas.

Darrel Kirking made a motion to enter into negotiations with Zoll to purchase the Zoll Basic AED unit at the price of \$869 per unit. Ron Di Re De seconded the motion. The motion was unanimously approved.

Anice will contact Annette, the Zoll representative, after she receives the contract from the state. We will purchase approximately 130 units.

It was added that MPDs have no authority to determine which type of AEDs should be used in their counties as this is a conflict of interest. Dick said the law will probably be changed regarding the wording about "prescription of AEDs by MPDs" during this legislative session.

### 3. Annual Report Format (Pennie Klein)

The Annual Reports are due in June. Pennie provided a handout to provide guidance for creating the Annual Reports. Please follow the format provided; it basically follows the outline of your plan. Pennie also suggested “writing to your audience” which will include DOH/Office of EMS staff and legislators and thoroughly explain all of the things your regional councils are doing.

### 4. Stretcher Vans

A draft bill which was written by the DOH to provide for stretcher vans is now before the legislature. This was requested by the governor and could reduce DSHS transportation expenses by \$120,000. Bob noted that it could put patients at risk because non-medical personnel will be transporting people who are ill. He also said that we need to keep our current transportation and services because this could affect homeland security; if the bill passes it will cause ambulances to be removed from service which could be needed in the event of a disaster or terrorist event.

### 5. Retreat Planning

This topic will be tabled until our next meeting.

### 6. Retreat Goals Follow-up

A list of goals developed at our last retreat was handed out. All members will review the goals which will be discussed at our next meeting.

### 7. EMS Data Registry (Don Fernandes)

Don handed out a list of representatives who are on the ad hoc EMS Data TAC. There is still room to add more representatives if anyone is interested. People who do not want to be on the committee can still be on an “interested parties” list and receive minutes, emails and updates by contacting Don. Don requested that each region query all of their EMS agencies to determine which have electronic data systems, which type of systems they use and who their vendors are; the committee will use this information when putting together their data collection pilot program. Please forward this survey information to Don when completed.

### 8. Regional Plan Survey Results (Pennie Klein)

Pennie provided a trauma plan survey results handout. The survey was only for informational purposes and will not be used for any other reason. The purpose of the survey was to determine how well the Regional Trauma Plans are being integrated into the daily operation of each region. This was also a way of sharing information so that each region can see what other regions are doing in order to integrate their plans. Included in the handout was a sample meeting outline that follows the plan format.

## 9. Rules and Needs Grants (Dick Benjamin)

On January 27<sup>th</sup> there will be a public hearing for the ALS/ILS OTEP.

166 Needs Grants applications were received and they are now being reviewed; recommendations will be made to the Steering Committee in March.

Several courts have found the seatbelt law unconstitutional; this issue is now on appeal to the state supreme court. If the appeal is upheld there will be no seatbelt law.

## 10. Pre-hospital TAC Update (Jack Cvitanovic)

The Pre-Hospital TAC meeting was not well attended; only two people from the eastern side of the state attended. Among the topics discussed were:

- Issues of response areas vs. times
- Services vs. units
- Equipment improvements
- Whether licensing and verification should be combined or continue to stay separate
- ALS/ILS OTEP which will be rolled out in March or April
- ILS and whether there should be five categories of ILS providers. Also, whether EMTs should be able to do IVs
- If we should adopt national standards and therefore go to national testing
- Mandatory EMS and trauma reporting which could be added to the RCW and require EMS level reporting

The goal of the Pre-Hospital TAC is to streamline and focus on issues then bring them to other committees for input. If there are any changes that you feel need to be made to the WAC please contact Jack or Dick. The next Pre-Hospital TC meeting will be February 18. Jack will add the RAC to his email list for this TAC.

## 11. Prevention/WTSC Mini Grants

WTSC DUI and traffic safety grants have been awarded to the South, North, Central, Northwest, South Central and West regions; each region received \$7000.

## 12. All Hazards/Dissemination of Information

There was discussion about what information from our All-Hazards planning process should be disseminated and who should do this. It was determined that Chris and Norm will be asked to tagline each email if they want the Regions to disseminate the information.

## 13. Regional Reports

**Southwest:** They will have their first hospital preparedness table-top in February. They have a good alliance with their LHJ. The first issue of EMS Management is available online at [www.emsmj.com](http://www.emsmj.com).

**West:** Anne handed out brochures for the West Region conference which will be held the last weekend in February. They have awarded five prevention mini-grants. They are working on a Falls video; copies will be available to all regional prevention coordinators. They have had four hospital bio-terrorism planning meetings; all nine hospitals will split the monies they receive evenly. There will be a hospital plan drill in June and the plan will be changed if necessary after the drill is reviewed.

**North Central:** Their Chair, Craig Hutson, was recently laid off so the new acting Chair is Sydney Button. The regional table-top drill was scheduled for February 25<sup>th</sup> but is has grown to include over 150 people so it will be held on April 13<sup>th</sup> at the Convention Center. EG&G has been contracted by the DOH to provide exercise oversight and management and will coordinate the table-top drill. They have applied for a \$7000 injury prevention grant. Their AED committee recently met. In December, the Council approved their training plan which includes hiring a training coordinator. Their website is [www.northcentralems.net](http://www.northcentralems.net). They often use TeleHealth for training and meetings.

**North:** They are still working on their Regional Plan. They are setting up a new accounting program.

**East:** Kim handed out magnets with their website and contact information on them. A small agency in North Stevens is disbanding and they are in the process of verifying a new agency. They are reviewing county needs and distributions. The IP program applied for a \$7000 mini grant. The Falls program is up and running. They are updating their AED information. The hospital surveys are going well and they are putting together a five-year comprehensive plan for equipment needs. The election of council officers will be in December. They are using TeleHealth more often for meetings.

**Central:** Bothel Fire fees for BLS transport are now going to the city. They are making a change in their PCPs regarding the use of lights and sirens for BLS transports.

**South Central:** They are preparing for their conference which will be held March 18-20. They have applied for DUI prevention grants. There will be an interactive DVD DUI prevention demonstration at the conference. They are looking at bio-terrorism equipment requests and will be compiling a list of equipment based on regional needs. They are interviewing for a contract person to assist the region and the LERC with the hospital plan. Election of Regional Council officers will be held Thursday. They are gathering letters of support for reconfiguration of the region.

**Northwest:** The region has applied for a \$7000 mini grant from STIPDA. Ruby recently received a \$2500 grant. They are working on hospital preparedness. An equipment list for all of the hospitals has been put together; all hospitals will also receive a minimum of \$10,000 for participation in the project. A major issue has been training for hospital personnel but standards have not yet been determined for this. Anice brought some preparedness books from Jane's Publishing which the region has found useful.

#### 14. Good of the Order

Dick Benjamin will be retiring on June 30, 2004.

Neil is working on a project to convert the Licensing and Certification application process to an electronic format.

There is a vacancy in the Licensing and Certification department for a health program specialist.

All exams will be distributed and processed through the DOH/EMS office in Olympia now by Karen Stricklett. They are working on bar-coding all exams for easier tracking.

Laura Williams, the new Attorney General is working on the "Grant County" thing.

If you have ideas for the MPD Workshop agenda which will be held in May or June, please email them to Jack.

Jack will be sending out a letter to all agencies in reference to some questions about them offering free blood pressure checks; this is to be done only at the request of a citizen. By them requesting this service, they will be in the position of a potential patient. Blood pressure checks are not to be offered as a routine free service to the community.

Darrel Kirking made a motion to keep the current slate of officers for another term. Kim Burke seconded the motion. The motion was unanimously approved.
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The meeting was adjourned at 2:00pm.