

Washington State Department of Health/Office of EMS and Trauma Regional Advisory Committee Meeting Minutes

May 18, 2004
Red Lion SeaTac Hotel; SeaTac, WA

Attendees:	Anice Grant	NW Region	Kim Burke	East Region
	Rich Konrad	SW Region	Craig Hutson	MC Region
	Barbara Clarke	SC Region	Pennie Klein	DOH
	April Borbon	NW Region	Anne Benoist	West Region
	Merrili Owens	Central Region	Richard Benjamin	DOH
	Bonnie Robinson	North Region	Don Fernandez	DOH
	Darrel Kirking	NC Region	Tim McKern	NW Region
	Scott Hogan	DOH	Ron Di Re-Day	SW Region
	Richard Kness	East Region		

Chairman Tim McKern called the meeting to order at 9:00am.

1. Review and adoption of March 16, 2004 minutes.

Rich Kness made a motion to adopt the March 16, 2004 minutes with the following correction: correct the spelling of Darrel Kirking's name. Craig Hutson seconded the motion. The motion was unanimously approved with the noted correction.

2. AED Grant Project Update (Pennie Klein)

The AED Grant project is ongoing. All assessments and placement lists are due by August 15th. In order to get paid for this, please send your A19s in with your assessments and lists. Also remember that all training needs to be completed by the end of June. Unlike last year, there will be no roll-over of training funds; this caused too much confusion due to the multi-year nature of the grant. For any region that received additional AEDs from Merrili, please add them to your placement list so Pennie knows where they went. The billing for these additional AEDs will be taken care of by the Central Region. The cost to purchase additional AEDs through the regions is \$879 plus tax and shipping. The AEDs we received only have the one-piece pad and not the two-piece pads; two-piece pads and pediatric pads are available for purchase if needed. Currently there is no brochure available for the specific AEDs we purchased; Anice will ask Annette about a possible brochure or informational paper about these AEDs. Bonnie said she has a PowerPoint presentation available about the AEDs; contact her for more information.

The next AED Grant cycle will begin the first week of September when the funds will be awarded. The purchasing process will then begin in January. There was discussion about staying with the same manufacturer and model if we are assured of keeping the same price

as we received this year; this would make the purchasing process less complicated. Anice said that for now our only contact rep with Zoll is Annette.

3. Heat-related Illness Study (Merrili Owens)

Merrili discussed a Heat-related Illness Study that Overlake Hospital will be conducting for NOAA. The study will determine at what point public health should alert the public to the possibility of high-heat related illness. The alert would include information on how to avoid heat-related illness and when to get help. Merrili requested that hospitals in the eastern part of the state participate in this study if possible. The study should receive Independent Review Board (IRB) approval this summer.

4. Annual Report Format for FY'04 (Richard Benjamin)

The annual report format has been emailed to all of the Regions. This report should only be a few pages and highlight what your region has accomplished over the past year. Pennie is available to review the annual reports if requested.

5. Data TAC Update (Don Fernandez)

There is no need to resurvey the agencies in your regions about their data collection systems at this time. In June, the Data TAC will put together question for a more comprehensive survey of agencies' data systems and Don will bring the survey to the RAC at the July meeting.

Currently Don is writing an implementation grant and will ask the Washington Traffic Safety Commission for \$100,000 to implement a three-year Data Collection program. The first year, 2005, will include developing infrastructure and interfaces for the EDS system and may include the vendors of the software writing specifically to the data systems we have. Year two, 2006, will further develop the data collection system to include data processing for paper-based systems; this may include some type of web-based reporting or faxable forms. Currently four states are piloting a similar program so the Data TAC will look at what they are doing and integrate this information with our program. Year three, 2007, will look at barriers to reporting and integrating the collection system at the county level. Don will ask for an additional \$250,000 to alleviate these barriers. There was discussion about how these funds will be dispersed, whether by region, county or agency. The June 14th Data TAC meeting in Spokane will also discuss barriers to reporting data. It was later suggested that the third year of the program be left open so as to allow for more flexibility.

There was discussion about the need to collaborate with and integrate both pre-hospital and hospital data. There was also discussion about using Needs Grants to fund part of this program by supporting emphasis on data and records. There may need to be a change to the law to require at least transporting agencies to report data. Overall it was clear that there is a great need to "close the loop" with data collection so that everyone is kept informed and all benefit by the data collected.

On June 7th, Don will make a presentation at the state MPD Meeting on data collection. He will also be developing a PowerPoint program on this topic and will be available to give presentations to local Councils if needed; this may be especially helpful for agencies that are currently not reporting so that he can discuss with them the assistance available and the necessity of complete data reporting. On June 8 and 9, Don and Dr Zeveruha will go to Washington DC to look at data collection system vendors, look at EMSIS data information, and request that Washington State be one of the locations for the national data collection pilot project.

6. Reapportioning of the \$800,000 MPD/Physicians Portion of the Trauma Care Fund's Physician Reimbursement Program Update (Rich Konrad)

This topic was discussed at the last Steering Committee meeting. The DOH is looking at making changes to the Trauma Fund and there is a Trauma Fund meeting coming up.

Craig Hutson made a motion to write a letter to Janet Griffith and the Chair of the Steering Committee explaining the position of the RAC on this issue. Barbara Clarke seconded the motion. The motion was unanimously approved.

7. Pre-hospital TAC Report

The Pre-Hospital TAC has not met recently; no report was given.

8. Prevention Report

No report was given.

9. Pre-hospital Preparedness Report

Mike wanted to release a summary of the pre-hospital preparedness survey, however the Attorney General said that the survey needed to be reviewed first so that no critical information would be released.

Some colleges in the eastern part of the state are hosting several Learning Management System (LMS) online courses in WMD programs at no charge. These are similar to (and some are the same as) ODP online courses. Providers who take these courses via the online system will be able to receive OTEP credit upon completion. There was discussion about whether or not these courses will qualify for ODP backfill funding like the ODP online courses do.

10. Regional Reports

Southwest: Their region has an agreement with the LHJs to take responsibility for HRSA and CDC projects which will take care of one of their deliverables. On June 9th they will

have a table-top drill in Cowlitz County at the mall which will feature a dirty bomb scenario and will include both ODP and EMS representatives.

West: They will have an all-county table-top drill on June 22nd that will feature an airborne agent and include EMS, EOCs and all public agencies. They will be rewriting their hospital plan after the table-top drill. On June 27th Dr Eric Ofterhaarder will give a presentation on Disaster Management in Lacey. Their April retreat went well. They are working on their conference for next year and are looking for a conference coordinator. There has been budget cuts to the hospital education program.

North Central: Their table-top drill on May 17th at the Convention Center went very well. 270 people attended the drill and their main goal was to get all of the “key players” including law enforcement, EMS, politicians, and hospitals together. From the drill they have decided that the 500 patients in the scenario would be transported to a central location at Wenatchee High School; this would become their Type C facility and all agencies would be able to pool their resources at this location. They will meet on May 25th to review and rewrite their hospital plan. They have a new training coordinator and they are working on their BLS OTEP program. They are working on their 2005 conference and have hired Extreme Business Development to put on the conference; the company guaranteed that their conference will not lose money. Their IPPE coordinator Lynette is doing a great job. They have applied for \$21,000 in WTSC grants for a drunk driving simulator.

North: On June 3rd they will have a table top drill which will include the Coast Guard and Public Health. They participated in an NDMS drill last week with the hospitals. They had a retreat on April 29 and 30 that went very well. All of their committees are very active. On June 10th they will host a class on vehicular collision pregnancy trauma which will include CME hours for participants. They have a new communications committee that meets every two months. Safe Kids is going well. On June 7th, doctors from their region will give an IRIS demonstration at the state MPD meeting.

East: On May 26th they will have their regional table-top drill. They will use Tele-Health to conduct the table-top drill since the region is so big; they expect to have 300 to 500 participants including participation from five Idaho counties. The four hour long drill will focus on a biological agent being released in a 12,000 person arena and have a 2-3 day incubation period. On June 9th they will have a retreat in Spokane. They are soliciting feedback in the region about new SEI regulations and how the EMT classes are impacted by the reduction in SEIs; before they had 300 SEIs but now only 66 are active. They are just starting to work on the ALS/ILS OTEP program. There is concern that some affiliated agencies are selling their services and working outside their scope of practice; a letter will be sent to Jack about this for discussion with Licensing and Certification.

Central: No report was given.

South Central: Their conference went well; Miss Washington was the IPPE key-note speaker. They had an SEI workshop and collector training. In March they had a table-top drill which allowed them to identify their weakness; it also showed a lack of participation

by EMS and the necessity of their vital role in a disaster. They are updating their hospital plan. Their IPPE activities are going well. They currently sponsor four Safe Kids Coalitions.

Northwest: The Region will have a tabletop drill on June 16th at Olympic Medical Center with DEM, EMS and Public Health. On March 30 and 31, 2005 they will have a large regional exercise drill. Their FY'05 operations and training budgets were approved at their Council meeting last week. On June 4th they will have their Annual QI Conference; Dr Jurkovich from Harborview will be the keynote speaker. On June 29th they will have a data collector training class. Their Hood Canal Bridge Closure meetings are ongoing; they are currently working on an impact study. Their second DOT Instructor course held a couple of months ago had 15 students. They have applied for \$18,000 in WTSC grants for this year. Ruby has reduced her hours. They have a new part-time afternoon admin assistant.

11. Good of the Order

The RAC presented Dick Benjamin with a quilt made by Barbara Clarke to thank him for his years of service to the RAC. Dick will be retiring from the DOH next month.

The meeting was adjourned at 12:25pm.