

Form
A19-1A
(Rev. 5/91)



State of Washington
INVOICE VOUCHER

AGENCY NAME

US Postal Service:

DEPARTMENT OF HEALTH
PO BOX 47853
OLYMPIA WA 98504-7853

FedEx/UPS:

DEPARTMENT OF HEALTH
TOWN CTR 3 BLDG – MS 47853
243 ISRAEL RD SE
TUMWATER WA 98501

VENDOR OR CLAIMANT (Warrant is to be payable to)

Northwest Region EMS & Trauma Care Council

PO Box 5179
Bremerton WA 98312

Vendor Number: SWV0002658-00

Contact: Anice J. Grant, Administrator
Email: admin@nwrems.org
Phone: 360-479-5631

Federal ID No. (for Reporting Personal Services Contract Payments to I.R.S.)

91-1014612

Received By

Date Received

| DUE DATE | DESCRIPTION | QTY | UNIT | UNIT PRICE | AMOUNT | FOR AGENCY USE |
|----------|--|-----|------|------------|-------------|----------------|
| 8/8/09 | For services performed under Contract # N17629. For Contract Period 7/1/09 through 6/30/11 | | | | \$32,032.00 | |
| | | | | | | |
| | | | | | | |

Prepared by
Ron Toblin

Telephone Number
360-236-2839

Doc. Date
10-08-2009

Current Doc. No.

Ref. Doc. No.

Agency Approval

Vendor Number

Vendor Message

Use Tax

Date

UBI Number
601061591

| Ref Doc | Trans Code | M | Obj | Sub Obj | Org Index | Alloc | Wht Class | Cantr | Chg/ Item | MOS | Sub Proj | Proj Plus | Amount | Invoice Number |
|---------|------------|---|--------------|---------|-----------|-------|-----------|-------|-----------|------|----------|-----------|--------|----------------|
| | | | MASTER INDEX | | | | | | | 9999 | 99 | | | |
| | | | 64312100 | NZ | 4541 | | | | | | | | | |

DOH Accounting Approval for Payment

Date

Warrant Total

Invoice No.

| AGENCY USE ONLY | | P.O. OR AUTH. NO. |
|-----------------|---------------|-------------------|
| AGENCY NO. | LOCATION CODE | |
| 3030 | GL4 | N17629 |

INSTRUCTIONS TO VENDOR OR CLAIMANT: Submit this form to claim payment for materials, merchandise or services. Show complete detail for each item.

Vendor's Certificate: I hereby certify, under penalty of perjury, that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veterans status.

BY

Anice J. Grant
Chairperson

SIGN IN INK - Submit Original

October 8, 2009

TITLE

DATE

EXHIBIT B

REGIONAL COUNCIL ACTIVITY REPORT ON REGIONAL EMS AND TRAUMA CARE SYSTEM PLAN IMPLEMENTATION

Regional Council: **Northwest Region**

Reporting for the Period: **July, August, September** Year: **2009**

SYSTEM LEADERSHIP

| GOALS | OBJECTIVE | STRATEGIES – Narrative on Activity | Strategy Completion Date |
|---|--|---|--------------------------|
| <p>Goal 1. There are viable, active local and regional EMS and trauma care councils comprised of multi-disciplinary, EMS and trauma system representation.</p> | <p>Objective 1: By June 2010 Region and Local Councils will review current membership categories to insure that active participation across multi-disciplinary lines within Region and Local councils is met.</p> | <p>Strategy 1. Region and Local Councils will review bylaws to assess current membership categories and appropriate WAC requirements to determine gaps and establish additional membership categories as needed and strategically important. (Work Begins: September 2009)</p> <p>During September the Region’s Executive Committee began a review of Bylaw revisions. Proposed changes/revisions will be sent to all council members for their input. Mason County EMS completed an extensive review and approval process of their bylaws. Jefferson County EMS Council will begin a review process during the next few months.</p> | |
| | | <p>Strategy 2. Bylaws reflecting new membership categories will be approved by Region and Local Council members. (Work Begins: January 2010)</p> | |
| | | <p>Strategy 3. Region and Local Councils will submit copies of approved bylaws to the Region office. (Work Begins: January 2010)</p> | |
| | <p>Objective 2: By January 2011, have active representation of all membership</p> | <p>Strategy 1. The Region will determine how to best utilize the website and newsletter to inform and engage Council members in</p> | |

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| | categories. | regional activities. (Work Begins: November 2009) | |
| | | Strategy 2. Region and Local Councils will start actively recruiting to fill membership categories. (Work Begins: July 2010) | |
| | Objective 3: By April 2011 new and existing members of the Region and Local Council will be invited to participate in a Region sponsored Planning Retreat. | Strategy 1. Region and Local Council will appoint members to assist with identifying topics for the Planning Day Retreat. (Work Begins: August 2010) | |
| Strategy 2. Region staff will distribute invitations to Region and Local council members to attend Planning Retreat. (Work Begins: November 2010) | | | |
| Strategy 3. A Region and Local Council Planning Day Retreat will be held to discuss membership retention and leadership training. (Work Begins: April 2011) | | | |
| Goal 2. Multi-disciplinary coalitions of private/public health care providers are fully engaged in regional and local EMS and trauma systems. | Objective 1: By January 2011 Region and Local councils will identify key groups in the Region and will maintain current relationships and continue to build new relationships to utilize in engaging new membership. | Strategy 1. The Region staff will identify through collaboration with the Regional Advisory Committee and literature research tools for regional and local councils to use in informing and engaging membership in regional activities. (Work Begins: November 2010) | |
| | | Strategy 2. The Region Council will continue collaborative activities, needed projects and planning efforts with regional stakeholders, to include, but not be limited to EMS agencies, DEM, hospitals, U.S. military, and public health. (Work Begins: March 2010) | |
| Goal 3. Each of the services under the EMS and Trauma System has active, well trained | Objective 1: By January 2011 Region and Local council members will participate in regionally sponsored training and leadership programs. | Strategy 1. Region Council members will review identified leadership resources and training programs that include specific EMS and Trauma components and review for regional use. (Work Begins: January 2010) | |

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| and supported leadership. | | Strategy 2. The Region Council will provide training schedules to ensure that all Region and Local Council members have the opportunity to receive training. (Work Begins: June 2010) | |
| | Objective 2: By September 2010 the Region Council will make a forum available at Region Council meetings for local agency discussion of system planning and development to maximize region-wide consistency. | Strategy 1. The Region Council will encourage local agency discussion of system planning and development issues at Region Council meetings. (Work Begins: September 2009) Local agency discussions of system and development issues were discussed at the September 10th Regional Council and QI Committee meetings. | |
| | | Strategy 2. The Region Council will add specific local system planning and development issues to the Region Council meeting agenda on an as-needed basis. (Work Begins: March 2010) | |
| | Objective 3: To provide Local Council members consistent Regional leadership throughout the life of this plan. | Strategy 1. Ongoing contact with Local Councils will be maintained by Region staff through regular attendance and participation at Local Council meetings. (Work Begins: July 2009) Staff attended Clallam, Jefferson, Kitsap and Mason Council meetings during the month of July; Jefferson EMS Council meeting in August (no other council meetings were held); and Clallam, Jefferson and Mason EMS Council meetings in September. Copies of the Exhibit B were given to all council members present and training contracts were signed. | |

SYSTEM DEVELOPMENT

| GOALS | OBJECTIVE | STRATEGIES – Narrative on Activity | Strategy Completion Date |
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| <p>Goal 4. There is strong, efficient, well-coordinated region-wide EMS and Trauma System to reduce the incidence of inappropriate and inadequate trauma care and emergency medical services and to minimize the human suffering and costs associated with preventable mortality and morbidity.</p> | <p>Objective 1: The Region Council will work to strengthen the current comprehensive region-wide EMS & Trauma system by implementing the 2009 – 2012 Plan.</p> | <p>Strategy 1. The Region Council will communicate the details of the 2009 – 2012 Plan to the Local Councils and other relevant stakeholders in the region. (Work Begins: September 2009)</p> <p>All members of the regional council, as well as, members of all local councils have received a copy of the Exhibit B with current work highlighted and timelines of future objectives and strategies. This information, as needed will also be shared with Navy Region Northwest, Olympic National Park, Public Health, DEM and local/regional healthcare members as objectives and strategies include their participation and assistance in meeting a goal.</p> | |
| | | <p>Strategy 2. The Region Council will monitor progress by a review of bimonthly progress reports and provide assistance as needed. (Work Begins: September 2009)</p> <p>At the September council meeting, the Exhibit B was disseminated and explained to council members. It was agreed that when an Exhibit B has been processed for DOH it will be placed on the Region's website and an email sent to all members.</p> | |
| | | <p>Strategy 3. The Region Council will monitor implementation progress by review of objectives and strategy progress at scheduled Local Council meetings. (Work Begins: September 2009)</p> <p>Current work will be discussed at each local council meeting that is attended by a staff person. Future objectives and strategies that will require local council support in completing will be discussed prior to work commencing. Clallam, Jefferson and Mason EMS Council meetings were attended by the</p> | |

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| | | Executive Director during the month of September. | |
| | | Strategy 4. The Region Council will review and act on identified changes needed to the Plan during regular council meetings. (Work Begins: September 2009) At the September Northwest Region Council meeting no Plan changes were identified. | |
| | Objective 2: By September 2011 the Regional EMS & Trauma System plan will be revised and updated to reflect the current needs and status of the system. | Strategy 1. Throughout the time period of this Plan the Region Council will review the Objectives and Strategies to determine the need to make revisions to meet current need. (Work Begins: September 2009) At the September Northwest Region Council meeting, Objectives and Strategies were reviewed and no Plan changes were identified. | |
| | | Strategy 2. The Region and Local Councils and their sub-committees will participate in revising and updating the Regional Trauma Plan due for the next period (2012 – 2017). (Work Begins: March 2010) | |
| | | Strategy 3. Region and Local Councils will review the updated Regional Trauma Plan and make needed changes. (Work Begins: February 2011) | |
| | | Strategy 4. Region Council members will approve 2012-2017 Regional Trauma Plan prior to submission to DOH. (Work Begins: February 2011) | |
| | | Objective 3: By June 2010 with participation by Region QI Committee | Strategy 1. An analysis will be conducted by Region staff to determine what types of data are currently available for use in |

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| | members will implement a program utilizing quality data, mortality rates, ISS, and patient outcomes to measure the effectiveness of the prehospital system. | <p>the Region and how the data can be accessed for patient outcomes and inclusion in the 2012-2017 Regional Trauma Plan. (Work Begins: August 2009)</p> <p>At the September 10th meeting, members of the QI Committee implemented a process that each hospital will share its' data on one topic at each QI meeting. Additional data will be requested from DOH. Additional data sources will be added as identified by staff. At the September meeting, falls data was shared.</p> | |
| | | <p>Strategy 2. Additional data sources (such as WEMIS data collected by individual agencies, if possible) will be collected by Region staff and considered for use in the Regional Trauma Plan. (Work Begins: September 2009)</p> <p>During the reporting period staff disseminated the quarterly WEMIS reports from DOH to Regional agencies in an attempt to encourage reporting to WEMIS and to identify agencies who say their reports are being forwarded by their reporting agencies; but are not showing on the state report. This will be an ongoing discussion item at TED and QI Committee meetings until the reporting issues are resolved.</p> | |
| | | <p>Strategy 3. All data collected by Region staff and committee members will be included in the Regional Trauma Plan as a way to support the recommendations suggested in the Plan and evaluate the effectiveness of the system. (Work Begins: December 2009)</p> | |
| | Objective 4: By December 2009 agencies within the Region will utilize available telehealth/telemedicine technologies for training and informational purposes. | <p>Strategy 1. A region-wide survey will be conducted by the Region Council and provided to appropriate committee members for their assistance in determining how the telehealth/telemedicine system is currently being used in the Region. (Work Begins: September 2009)</p> | 09/2009 |

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| | | Staff completed A survey during the month of September of how telehealth/telemedicine is conducted in the Northwest Region to determine how these services are currently being used. | |
| | | <p>Strategy 2. Information on available telehealth/ telemedicine services and opportunities will be provided by Region staff to Regional and Local Council members for implementation at the local level for EMS agencies. (Work Begins: September 2009)</p> <p>Staff has received the results of the telehealth/telemedicine survey of hospitals and agencies and begun compiling them to share within the region.</p> | |
| | | Strategy 3. Region staff will provide a link to available telehealth/telemedicine identified opportunities on the Northwest Region website to help further the training and information process. (Work Begins: October 2009) | |
| Goal 5. The Regional Plan is congruent with the statewide strategic plan and utilizes standardized methods for identifying resource needs. | Objective 1: By September 2011 the Region Council will have completed a new EMS & Trauma Strategic Plan for 2012 – 2017 which is congruent with the Statewide Strategic Plan. | Strategy 1. The new Region Plan format will be presented at Region and Local Council meetings so that all participants and committee members will be able to participate in the planning process. (Work Begins: September 2010) | |
| | | Strategy 2. The Region Council will host a strategic Planning meeting for Region and Local Council members and other system partners and will include a SWOT analysis and long range population growth projections. (Work Begins: September 2010) | |
| | | Strategy 3. The current DOH Region Plan format will be used when revising and updating the Regional Trauma Plan for 2012-2017. (Work Begins: September 2010) | |

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| | | <p>Strategy 4. The Region and Local Councils will review and approve the 2012-2017 Trauma Plan draft for a timely submission to DOH. (Work Begins: March 2011)</p> | |
| <p>Goal 6. The Regional EMS and trauma care system has multiple distribution channels (methods, routes etc.) for timely dissemination of information on emerging issues that have been identified by the Steering Committee.</p> | <p>Objective 1: By December 2009 Region and Local Councils will identify existing distribution channels for use in timely distribution of Steering Committee & TAC information to regional stakeholders on emerging issues and will develop and implement an information distribution process.</p> | <p>Strategy 1. Region and Local Council representatives will identify or form a group representing all counties within the Region to determine existing information distribution channels. (Work Begins: September 2009)</p> <p><i>During the reporting period the identification of an appropriate sub-committee to assist in this strategy began. Members will be solicited from current active committee members and Regional Council members. Tentative members will be approached by staff to determine interest and appointed by the Chair at the November Council meeting.</i></p> | |
| | | <p>Strategy 2. The identified group will develop a process for timely distribution of information on emerging issues. (Work Begins: September 2009)</p> <p><i>At this time, all information is distributed by email and posted on the Region's website. Alternate distribution processes will be discussed by the appropriate sub-committee when identified.</i></p> | |
| | | <p>Strategy 3. The identified group will ensure that the emerging issues information dissemination process is implemented within the regional system. (Work Begins: September 2009)</p> <p><i>The group will insure that appropriate information is disseminated in a timely manner and to the appropriate agencies/hospitals located within the Region. The group (sub-committee) is in the process of being formed.</i></p> | |

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| <p>Goal 7. The Regional EMS and Trauma System interfaces with emergency preparedness/disaster planning, bioterrorism and public health.</p> | <p>Objective 1: By June 2010 the leadership in the EMS and trauma system will continue and strengthen the current collaboration activities with the regional leadership of emergency management, the public health emergency preparedness network, and the public health system to include joint meetings and mutual projects.</p> | <p>Strategy 1. The Region Council will collaborate with the local and regional Departments of Emergency Management to identify needed projects. (Work Begins: October 2009)</p> | |
| | | <p>Strategy 2. The Region Council will invite local and regional DEM personnel to participate at a Region Council. (Work Begins: November 2009)</p> | |
| | | <p>Strategy 3. Region Council staff will participate in a meeting with Public Health Emergency Preparedness Region 3 and Region 4 to discuss cross boundary planning, training and coordination for EMS agencies. (Work Begins: November 2010)</p> | |
| | | <p>Strategy 4. The Region Council will collaborate with regional and local public health offices to complete identified projects. (Work Begins: September 2009)</p> <p>A September meeting was held with coordinators for the Region, Homeland Security/DEM and Public Health. Current and future projects were discussed and ways to combine requirements for each entity are implemented when possible. Meetings are currently focused on H1N1 distribution throughout the region.</p> | |
| | <p>Objective 2: By November 2011 the Region Council will adopt a Regional All-Hazards Preparedness Plan.</p> | <p>Strategy 1. The Region Council will take the lead in development of a Regional All-Hazards Preparedness Plan which will include resource identification, management, and sharing throughout local and regional jurisdictions. (Work Begins: January 2010)</p> | |
| | | <p>Strategy 2. The Region Council will form a workgroup for the purpose of writing an All-Hazards Preparedness Plan. (Work Begins: January 2010)</p> | |

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| | | <p>Strategy 3. The Region Preparedness workgroup will collect copies of all local plans for inclusion in the Regional All-Hazards Preparedness Plan. (Work Begins: March 2010)</p> | |
| | | <p>Strategy 4. The Regional All-Hazards Preparedness Plan Workgroup will meet to start Plan compilation process. (Work Begins: November 2010)</p> | |
| | | <p>Strategy 5. The planning group will have completed the Regional All-Hazards Preparedness Plan. (Work Begins: February 2011)</p> | |
| | | <p>Strategy 6. Region and Local Council members will participate in an Exercise/Drill to test the Regional All-Hazards Preparedness Plan. (Work Begins: November 2011)</p> | |
| <p>Goal 8. Region-wide interoperable communications are in place for emergency responders and hospitals.</p> | <p>Objective 1: By June 2010 interoperable communications gaps between emergency responders and hospitals will be identified and distributed to Region and Local Council members for inclusion in future funding and addressed as available resources allow.</p> | <p>Strategy 1. Region Staff and the Region’s Communication Committee will conduct an assessment to determine which types of interoperable communication systems are currently in place within the Region. (Work Begins: November 2009)</p> | |
| | | <p>Strategy 2. The Region Council will distribute the list of communication systems gaps identified in the assessment. (Work Begins: February 2010)</p> | |
| | | <p>Strategy 3. Recommendations to address the identified needs and gaps will be formulated by the Region’s Communication Committee via the development of objectives and strategies for the Northwest Region’s 2012 – 2017 EMS and Trauma System Plan. (Work Begins: April 2010)</p> | |

SYSTEM EDUCATION AND PUBLIC INFORMATION

| GOALS | OBJECTIVE | STRATEGIES – Narrative on Activity | Strategy Completion Date |
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| <p>Goal 9. There is a regional public information plan consistent with the state public information plan to educate the public about the EMS and Trauma Care System. The purpose of this plan is to inform the general public, decision-makers and the health care community about the role and impact of the Regional EMS and Trauma Care System.</p> | <p>Objective 1: By May 2011 the Region will identify effective method(s) to disseminate information about the Northwest Region EMS and Trauma System as it relates to the Northwest Region and implement them.</p> | <p>Strategy 1. The Region Council will coordinate with Region and Local Council members to develop methods for disseminating information about the services provided by the Regional EMS and Trauma Care Council within the Region and implement. (Work Begins: September 2010)</p> | |
| | | <p>Strategy 2. Region Council will work with the State Regional Advisory Committee (RAC) to develop methods for disseminating information regarding the services provided by the Regional EMS office within the state. Implement the methods when appropriate. (Work Begins: May 2010)</p> | |
| | | <p>Strategy 3. A calendar will be created which will outline the various public information events (mailings, speaking engagements, meetings with public officials) that will take place throughout the Region. (Work Begins: February 2011)</p> | |

SYSTEM FINANCE

| GOALS | OBJECTIVE | STRATEGIES – Narrative on Activity | Strategy Completion Date |
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| Goal 11. There is consistent and sustainable funding to ensure a financially viable regional EMS and Trauma Care System. | Objective 1: By February 2010 a Northwest Region stakeholder will participate in the DOH Cost & Reimbursement TAC and report regularly to the Regional Council. | Strategy 1. The Region council will recruit an individual from the Northwest Region to attend the DOH Cost & reimbursement TAC meetings. (Work Begins: November 2009) | |
| | | Strategy 2. The person attending the Cost TAC will give reports back to the Region Council. (Work Begins: January 2010) | |

INJURY PREVENTION AND CONTROL

| GOALS | OBJECTIVE | STRATEGIES – Narrative on Activity | Strategy Completion Date |
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| Goal 12. Preventable/premature death and disability due to injury is reduced through targeted injury prevention activities and programs. | Objective 1: By November 2009 the Region Council will have an active Regional Injury Prevention Committee. | Strategy 1. The Region Council will contact Region and Local Council membership to solicit members for the Northwest Region Injury Prevention Committee. (Work Begins: September 2009) <i>The first IPPE meeting was held on 9/10/2009. Members were solicited for this committee via email, Region website, and monthly newsletter. Currently, five members have agreed to participate as committee members.</i> | 09/2009 |
| | | Strategy 2. The Region Council will activate a Northwest Region Injury Prevention Committee. (Work Begins: September 2009) <i>The first IPPE meeting was held on 9/10/2009.</i> | 09/2009 |
| | Objective 2: During the 09-12 Plan cycle the Injury Preventions Coordinator will work with stakeholder groups to utilize data and information to guide implementation and continuation of evidence based injury prevention in the | Strategy 1. The Regional IPPE Coordinator and IPPE sub-committee will participate in local and regional injury prevention meetings and programs as a way to provide information to community partners, share resources and collaborate in injury prevention efforts. (Work Begins: July 2009) July 8—Attended Mesa Redonda de Kitsap meeting | During the 09-12 Plan Cycle |

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| | Region. | <p>July 22—Had booth at Keyport Employee Safety Fair August 18—Staffed Kitsap Suicide Prevention Task Force booth at Bremerton Health Fair August 12—Attended Mesa Redonda de Kitsap meeting August 28—Had booth at IAC Health Fair September 9—Attended Mesa Redonda de Kitsap meeting September 10—Attended Regional IPPE meeting September 14—Attended State IPPE TAC meeting September 16—Attended Child Death Review meeting</p> | |
| | | <p>Strategy 2. Best practices will be researched by the Regional IPPE Coordinator and implemented as the basis for the injury prevention initiatives in the Region. (Work Begins: November 2009)</p> | January 2010 |
| | | <p>Strategy 3. Injury and death data will be used to guide Region and Local Council injury prevention programs and development of the 2012-2017 EMS and Trauma Plan. (Work Begins: January 2010)</p> | Annually |
| | <p>Objective 3: By April 2010 through ongoing information sharing by Region staff, ensure that prehospital providers, designated trauma service staff and other prevention professionals will be up to date on injury prevention interventions that can be started or incorporated into ongoing programs.</p> | <p>Strategy 1. The Region Council’s IPPE sub-committee will work with Region and Local Council members to implement basic injury prevention strategies region-wide. (Work Begins: September 2009)</p> <p>July, August, September 2009: Injury prevention tips were provided in each monthly newsletter which is sent out to all providers in the region.</p> | October 2009 |
| | | <p>Strategy 2. The Region’s IPPE Coordinator, Training Coordinator, TED and QI Committee members will ensure that basic injury prevention interventions will be included in Regional and Local OTEP programs. (Work Begins: October 2010)</p> | |

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| | | <p>Strategy 3. The Regional IPPE Coordinator and IPPE sub-committee will continue to participate in local and regional injury prevention meetings and programs as a way to provide information to community partners, share resources, and collaborate in injury prevention efforts. (Work Begins: January 2010)</p> | |
| | | <p>Strategy 4. The Regional IPPE Coordinator and IPPE sub-committee will work with the state IPPE TAC to coordinate region-wide injury prevention initiatives that overlap with state-wide injury prevention goals. (Work Begins: January 2010)</p> | |
| | <p>Objective 4: By June 2012 the Region Council will work to decrease the incidence and severity of injuries by coordinating a multi-faceted injury prevention educational program.</p> | <p>Strategy 1. The IPPE Coordinator will identify the leading cause of preventable injury and death in the region and recommend evidence based best practices to fund or support injury reduction programs in the Region, to include DUI Panels, the bicycle helmet program, the falls prevention program, the Trauma Nurses Talk Tough program, the suicide prevention program, and the child safety seat program. (Work Begins: January 2010)</p> | |
| | | <p>Strategy 2. The IPPE Committee will measure the rate of change in the incidence of the region's tracked injuries using DOH data to identify changes for reduction in severity of injury. (Work Begins: March 2010)</p> | |

| High Priority or Hot System Issues (Regional and Local County information) | Narrative on Activity |
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| | <p>Injury Prevention Activities in the Northwest Region: July 8—Shelton DUI Panel (Mason County) 23 attendees July 9—Pt Angeles DUI Panel (Clallam County) 27 attendees July 11—Pt Townsend DUI Panel (Jefferson County) 9 attendees July 14—Youth DUI Panel Bremerton (Kitsap County) 49 attendees/8 paid</p> |

July 21—Spanish DUI Panel (Kitsap County) 8 attendees/4 paid
 July 22—Bangor DUI Panel (military) cancelled
 July 28—Adult DUI Panel Bremerton (Kitsap County) 130 attendees/102 paid
 July 17—Provided 50 Falls Prevention brochures to Bremerton Senior Center
 July 17—Provided 50 Falls Prevention brochures to Sherwood Assisted Living
 July 7—Provided 2 helmets to community members
 July 30—Ordered 15 helmets for MCFD #2
 July 29—Kitsap Suicide Prevention Task Force meeting (at conference, did not attend)
 July 13—Shelton Jail Diversion Program 14 attendees
 July 8—Attended Mesa Redonda de Kitsap meeting
 July 10—Provided handouts (bracelets, trash bags, etc) to Makah Tribe
 July 16—Provided 4 life jackets to mason County (MCDAP program)
 July 22—Had booth at Keyport Employee Safety Fair
 July 31—Wrote and distributed the ‘What’s Happening’ newsletter for August
 August 8—Pt Townsend DUI Panel (Jefferson County) 12 attendees
 August 11—Youth DUI Panel Bremerton (Kitsap County) 42 attendees/10 paid
 August 13—Pt Angeles DUI Panel (Clallam County) 20 attendees
 August 19—Bangor DUI Panel (military) 11 attendees
 August 25—Adult DUI Panel Bremerton (Kitsap County) 77 attendees
 August 15—Provided 50 Falls Prevention brochures to Poulsbo Senior Center
 August 15—Provided 50 Falls Prevention brochures to Sequim Senior Center
 August 21—Provided 5 helmets to community members
 August 28—Donated three bicycle helmets to IAC Health Fair
 August 18—Staffed Kitsap Suicide Prevention Task Force booth at Bremerton Health Fair
 August 10—Shelton Jail Diversion Program 15 attendees
 August 7—Provided one car seat to Kitsap County Sheriff’s office for citizen
 August 12—Attended Mesa Redonda de Kitsap meeting
 August 26—Donated booster seat to Kitsap county Health District
 August 28—Donated car seat to IAC Health Fair
 August 30—Wrote and distributed the ‘What’s Happening’ newsletter for September
 August 31—Donated car seat to Alive Domestic Violence Shelter
 September 8—Youth DUI Panel Bremerton (Kitsap County) 38 attendees/9 paid
 September 9—Shelton DUI Panel (Mason County) 21 attendees
 September 10—Pt Angeles DUI Panel (Clallam County) 21 attendees
 September 12—Pt Townsend DUI Panel (Jefferson County) 7 attendees
 September 15—Kitsap Spanish DUI Panel (Kitsap County) 2 attendees
 September 22—Adult DUI Panel Bremerton (Kitsap County) 68 attendees
 September 23—Bangor DUI Panel (military) 12 attendees
 September 12—Provided 50 Falls Prevention brochures to RSVP Pt Townsend
 September 12—Provided 50 Falls Prevention brochures to Shelton Area Agency on Aging
 September 17—Ordered 50 helmets for Lower Elwha Head Start
 September 30—Kitsap Suicide Prevention Task Force meeting (did not attend, meeting conflict)

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| | <p>September 14—Shelton Jail Diversion Program (cancelled) September 9—Attended Mesa Redonda de Kitsap meeting September 10—Attended Regional IPPE meeting September 14—Attended State IPPE TAC meeting September 16—Attended Child Death Review meeting September 30—Wrote and distributed the ‘What’s Happening’ newsletter for October</p> |
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PREHOSPITAL

| GOALS | OBJECTIVE | STRATEGIES – Narrative on Activity | Strategy Completion Date |
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| <p>Goal 13. There is a sustainable region-wide prehospital EMS system utilizing standardized, evidence-based procedures and performance measures that address both trauma and medical emergencies.</p> | <p>Objective 1: By November 2010 the Region Council will review the Regional Patient Care Procedures and County Operating Procedures for the most efficient and beneficial handling of patients.</p> | <p>Strategy 1. The Region Council will task the Training, Education and Development Committee (TED), the QI Committee and the MPD’s to review and update Regional Patient Care Procedures (PCP’s). (Work Begins: January 2010)</p> | |
| | | <p>Strategy 2. The TED and QI Committees, MPD’s and Region staff will develop a timeline to review and update Regional Patient Care Procedures. (Work Begins: March 2010)</p> | |
| | | <p>Strategy 3. The Region will receive revised and updated County Operating Procedures for each county. (Work Begins: March 2010)</p> | |
| | | <p>Strategy 4. The Region Council will adopt the revised Regional Patient Care Procedures. (Work Begins: July 2010)</p> | |
| | <p>Objective 2: Bi-annually, Medical Program Directors will provide ongoing medical oversight of EMS & trauma system prehospital care delivery as defined in RCW and WAC.</p> | <p>Strategy 1. Northwest Region MPD’s will participate in an annual Regional MPD meeting. (Work Begins: January 2010)</p> | |
| | | <p>Strategy 2. The Regional Protocols will be reviewed and updated, if necessary, by the MPD’s with the assistance of the Protocol Committee. (Work Begins: October 2010)</p> | |

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| | <p>Objective 3: Regional website will keep regional providers apprised of ongoing Regional and local training opportunities.</p> | <p>Strategy 1. Website training calendar will be updated by Region staff with information on all local, regional, and state training opportunities. (Work Begins: July 2009)</p> <p>During the reporting period the NWREMS website training calendar is updated weekly with local, regional, and state training opportunities</p> | |
| | <p>Objective 4: By June 2010 the recommended min/max numbers of trauma verified services will be evaluated and updated by local county councils and approved by the Regional Council for recommendation to DOH.</p> | <p>Strategy 1. The Region Council’s TED and QI Committees will meet to start the evaluation of need and necessity for prehospital services based on population, demand and current resource availability. Utilizing historical field data, changing prehospital requirements and policy needs. (Work Begins: October 2009)</p> | |
| | | <p>Strategy 2. Region and Local Councils will review the findings of the need and necessity data for prehospital services and evaluate the findings to form a recommendation for changes to existing min/max numbers. (Work Begins: January 2010)</p> | |
| | | <p>Strategy 3. Region Council will review local and Committee findings for approval and recommendation for changes to the Department of Health. (Work Begins: March 2010)</p> | |
| | <p>Objective 5: By May of each year, the Region Council will identify the needs and allocate available funding to support prehospital training.</p> | <p>Strategy 1. The Region Council will conduct a survey of agencies to identify current training needs. (Work Begins: January 2010)</p> | |
| | | <p>Strategy 2. Training needs will be reviewed by Region Council Executive and Funding Committee members and a draft training budget will be approved for recommendation to the Region Council. (Work Begins: April 2010)</p> | |
| | | <p>Strategy 3. Region Council will vote on training budget recommendation approved by Executive and Funding Committee</p> | |

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| | | members. (Work Begins: May 2010) | |
| | | <p>Strategy 4. The Region Council will provide contracts to Local Council for approved training requests and a mechanism for requesting training payments. (Work Begins: September 2009)</p> <p>During the reporting period contracts and a payment process have been initiated for all local council training and council support funds. During the month of September, contracts were signed by Jefferson and Mason EMS Councils.</p> | |

ACUTE HOSPITAL

| GOALS | OBJECTIVE | STRATEGIES – Narrative on Activity | Strategy Completion Date |
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| <p>Goal 14. There is a sustainable region-wide system of designated trauma services that provides appropriate capacity and distribution of resources to support high-quality trauma patient care.</p> | <p>Objective 1: By June 2011, regional hospitals will use standardized methods based on volume of patients, available resources (hospital and physician), and geographic distribution to avoid gaps in coverage and unnecessary duplication of resources to recommend min/max numbers for trauma designated services.</p> | <p>Strategy 1. Hospital leadership will review current designation levels and make appropriate recommendations based on volume of patients, resources and geographic distribution. (Work Begins: September 2010)</p> | |
| | | <p>Strategy 2. QI Committee members and Medical Program Directors will review and discuss appropriateness of recommendations from designated trauma services. (Work Begins: November 2010)</p> | |
| | | <p>Strategy 3. Region and Local Councils will review recommendations for designated trauma services for approval and will forward to Washington State Department of Health. (Work Begins: November 2011)</p> | |

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| | <p>Objective 2: The Region will provide bi-monthly open communication with and between designated trauma centers in the Northwest Region resulting in maximizing training and resource sharing.</p> | <p>Strategy 1. The Region will provide a forum for hospital providers at a variety of region-sponsored meetings throughout the year. (Work Begins: September 2009)</p> <p>In this reporting period the five trauma centers located within the Northwest Region met in a forum to openly communicate about training, issues and resource sharing. They will continue to meet bi-monthly.</p> | |
| | | <p>Strategy 2. Region staff, TED and QI Committee members will organize a Regional Conference at which a portion of the conference will be dedicated to training for representatives from the designated trauma centers in the Region. (Work Begins: February 2011)</p> | |
| | | <p>Strategy 3. The Region staff and QI Committee members will organize an annual QI Conference at which representatives from all of the trauma centers in the Region, EMS providers and MPD's will be able to receive training and share learning opportunities. (Work Begins: February 2010)</p> | |
| | | <p>Strategy 4. The Region will list professional training opportunities for hospital providers on the Region's website. (Work Begins: August 2009)</p> <p>During the reporting period the NCREMS website training calendar was updated weekly with local, regional, and state training opportunities including those for hospital providers. Training listed includes Paramedic Refresher Course, Airlift Conference, local council EMT-B courses, etc. This will continue on a weekly basis throughout the period of this Plan.</p> | |

PEDIATRIC

| GOALS | OBJECTIVE | STRATEGIES – Narrative on Activity | Strategy Completion Date |
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| <p>Goal 15. There is a sustainable region-wide EMS and Trauma Care System that integrates pediatric care into the system continuum (prevention, prehospital, hospital, rehabilitation and system evaluation).</p> | <p>Objective 1: By November 2009 the Region Council will identify and list pediatric emergency medical and trauma education opportunities available for prehospital and hospital providers on the Region’s website.</p> | <p>Strategy 1. Region staff will identify training opportunities for pediatric emergency and trauma education for prehospital and hospital providers will be researched. (Work Begins: August 2009)</p> <p>During September the NWREMS has posted the South Central Regions Pediatric conference on our website, allowing a training opportunity for our Regions providers. Also the NWREMS Training Coordinator attends the bimonthly State Pediatric TAC and passes on training opportunities to our Region taken from the TAC. Throughout the term of the Plan, additional pediatric training will be posted on the website when identified.</p> | <p>September 2009</p> |
| | | <p>Strategy 2. A list of training opportunities for pediatric emergency and trauma education for prehospital and hospital providers will be included on the Region’s website by Council staff. (Work Begins: August 2009)</p> <p>During the reporting period the NWREMS website training calendar was updated weekly with local, regional, and state pediatric training opportunities including those for hospital providers. Training listed includes Paramedic Refresher Course, Airlift Conference, local council EMT-B courses, etc. This will continue on a weekly basis throughout the period of this Plan.</p> | |

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| | Objective 2: By January 2011, the Region Council will identify the need for pediatric related EMS training in the Region. | Strategy 1. Region Council staff, TED and QI Committee members will write a survey to identify the need for pediatric related EMS training for the Region’s prehospital and hospital providers. (Work Begins: February 2010) | |
| | | Strategy 2. The Region staff will distribute the survey to prehospital and hospital providers located within the Region. (Work Begins: March 2010) | |
| | | Strategy 3. Regional staff will research existing funding opportunities. (Work Begins: February 2010) | |
| | | Strategy 4. The Region staff and TED and QI Committee members will analyze the results of the survey and report to Regional Council members. (Work Begins: April 2010) | |
| | | Strategy 5. Regional TED, QI Committee members and staff will begin coordination of a Pediatric Conference. (Work Begins: May 2010) | |
| | | Strategy 6. The Region Council will host a Pediatric Conference that will meet the needs for pediatric emergency and trauma education for prehospital and hospital providers. (Work Begins: January 2011) | |

TRAUMA REHAB

| GOALS | OBJECTIVE | STRATEGIES – Narrative on Activity | Strategy Completion Date |
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| <p>Goal 16. There is a sustainable region-wide system of designated trauma rehabilitation services that provides adequate capacity and distribution of resources to support high-quality trauma rehabilitation care.</p> | <p>Objective 1: By October 2010 Hospitals will make recommendations on updates to the min/max numbers and level of designated trauma rehab services in the Region for use in the 2012-17 planning process.</p> | <p>Strategy 1. A telephone/email survey will be conducted by the Region to determine which trauma rehabilitation services are available to our Region and to identify current needs. (Work Begins: September 2009)</p> <p>Staff conducted a telephone survey of trauma rehabilitation services during September. This may be followed by an email survey if necessary.</p> | |
| | | <p>Strategy 2. Survey findings will be distributed by the Region through Local Council meetings to assist in local planning. (Work Begins: January 2010)</p> | |
| | | <p>Strategy 3. QI Committee will review current min/max numbers and make recommendation for changes to the Region Council for planning purposes. (Work Begins: April 2010)</p> | |

SYSTEM EVALUATION

| GOALS | OBJECTIVE | STRATEGIES – Narrative on Activity | Strategy Completion Date |
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| <p>Goal 17. The Regional EMS and Trauma Care System has data management capabilities to support evaluation and improvement</p> | <p>Objective 1: By December 2010 the Region Council will develop, implement and begin monitoring system performance measures in conjunction with state performance measures.</p> | <p>Strategy 1. The Region Council’s QI Committee will develop an initial set of system performance measure for the Northwest Region. (Work Begins: May 2010)</p> | |
| | | <p>Strategy 2. The Region Council’s QI Committee will implement the identified performance measures. (Work Begins: September 2010)</p> | |
| | | <p>Strategy 3. The Region Council’s QI Committee will develop and implement a system performance measure monitoring process.</p> | |

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| | | (Work Begins: November 2010) | |
| | Objective 2: By November 2010 Region and Local councils will use data from WEMSIS for evaluation and management of patient care and planning for the region-wide EMS system. | Strategy 1. A process for retrieving data from the WEMSIS system at the Regional EMS office will be determined by staff. (Work Begins: March 2010) | |
| | | Strategy 2. Data from the WEMSIS system will be provided to the Region and Local councils on a quarterly basis by Region staff. (Work Begins: August 2010) | |
| | | Strategy 3. Data from the WEMSIS system will be regularly used by Region and Local councils for planning purposes. (Work Begins: September 2010) | |
| | Objective 3: By January 2010 the Region Council will routinely request data from the DOH Trauma Registry provided by the regional hospitals for management of patient care and planning purposes | Strategy 1. The Region QI Committee will start requesting data from DOH and the trauma registry for planning purposes at the Regional level. (Work Begins: November 2009) | |
| | | Strategy 2. Data from the trauma registry will be provided to Region and Local councils on a quarterly basis. (Work Begins: November 2009) | |
| | | Strategy 3. Data from the Trauma Registry will be used for Region and Local council planning purposes. (Work Begins: November 2009) | |
| Goal 18. The EMS and Trauma Care System has comprehensive, data-driven quality improvement (QI) processes at the local and regional levels. | Objective 1: By June 2010 the Region QI Committee will implement an updated and functional Quality Improvement Plan based on current Region and Local data. | Strategy 1. Region QI Committee members will meet bi-monthly or on a regular basis prior to Region Council meetings to address comprehensive EMS system issues and will use available regional and local data in their discussions. (Work Begins: September 2009) A meeting was held on September 10th and falls data from each | |

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| | | <p>participating hospital was discussed.</p> | |
| | | <p>Strategy 2. The Region Council’s QI and TED Committees will identify data sets to be included during the QI process. (Work Begins: September 2009)</p> <p>A meeting was held on September 10th. It was decided the TED Committee will identify data sets to be discussed during the QI process. This will be based on prehospital trends or cases that occurred within the region.</p> | |
| | | <p>Strategy 3. Region Council’s QI Committee members will request data from DOH to use and support the QI process at the regional and local levels. (Work Begins: September 2009)</p> <p>QI Committee met on September 10th and the members decided to identify and request data from DOH on a case by case basis.</p> | |
| | | <p>Strategy 4. Data reports will be prepared and distributed by Region staff to Local Councils. (Work Begins: September 2009)</p> <p>During the reporting period, hospital QI Committee members shared their falls data. Copies of that report has been distributed by Regional staff by email throughout the Region to Regional and Local council members.</p> | |
| | | <p>Strategy 5. A QI Conference will be held to review DOH provided region-wide data and to discuss QI hospital and prehospital system issues and training needs. (Work Begins: April 2010)</p> | |