

Northwest Region Ems Council Minutes

September 8, 2011

The Lodge at Sherwood Village

Sequim, WA

approved 11/10/11

REPRESENTATIVES IN ATTENDANCE:

Clallam

Karen Blore (absent)
Keith Bogues (excused)
Cliff Wilson (absent)
John Wright (excused)
Greg Waters (absent)
Bryan Swanberg (excused)

Mason

Terri Gushee (absent)
Kym Yates
Tim McKern
Denise Mcdevitt (absent)
Jeromy Hicks
Jess Fulkerson (absent)
Phil Berg

West Olympic Peninsula

Patricia Hutson (absent)
Louise Smith (absent)
Rebecca Wilson

Local Law Enforcement

Vacant

Local Elected Official

Leslie Scholfield (absent)

Naval Region NW Representative

Terry Anderson (excused)
Scott Berry (excused)

State EMS Administrator

Scott Hogan

Northwest Region EMS Staff

Rene Williams

Jefferson

Jim DeCianne (absent)
Robert Moser (absent)
Colleen Rodriques (absent)
Tim Manly (absent)
Gordon Pomeroy (absent)
Bill Hunt

Kitsap

Kim Doyle
Terry Lerma (absent)
Mary Flick
Steve Engle
Mike Wernet
Joe Repar (absent)
Chris Wayman

Medical Program Directors

Steve Churchley, MD (absent)
Joe Hoffman, MD
Sandra Smith-Poling, MD
Martin Bennett, MD (absent)

Olympic National Park

Sam Baker

Consumer Representative

Vacant

Coast Guard Representative

Vacant

Region 2 Public Health

Jessica Guidry (absent)

Visitors

Coral Wheeler	Kim Robbins
Frances Graves	Jake Frey
	Mark Visaya

Northwest Region EMS Council Minutes
September 8, 2011
The Lodge at Sherwood Village
Sequim, WA

The meeting was called to order by Chairperson Steve Engle at 12:10 p.m.

I Approval of Minutes

A. May 12, 2011

Correction of the minutes – Section XVI New Business – MDF #16 filed to add new ambulance

A motion was made to approve the May 12, 2011 minutes with correction. The motion was seconded. Motion was called with a vote to approve the minutes.

II Chair Report

Rene reported that Moe resigned as Treasurer of the NW Region Council. Becky Wilson has stepped up as interim Treasurer. Moe had too much to do being the interim Chief of Quilcene Fire

The State Audit is still on-going. Rene will let the Council know when the audit is completed.

III Treasurer's Report

The packet that was handed out with the agenda includes a profit loss summary. The Council considered filing bankruptcy but decided not to.

Rene has created books with GL codes. Using QuickBooks, the budget was developed as of FY 2012. P&L budget is made to show transparency. Steve comes in every two weeks to sign bills and review the budget. Becky reviewed the bills and treasurer verified signatures before they are approved.

Rene asked if there is anything else that needs to be broken down. There was some discussion about the budget.

IV MPD Report

Dr Hoffman mentioned that MPD conference in November.

Dr. Scott mentioned that cardiac and stroke will be main topic at the MPD conference.

V DOH Report

Renee reported that they had to answer a 22 page questionnaire to determine who gets audited by state auditors. There must be awareness to other obligating public agencies such as minutes, meetings, published minutes, records retention, and public disclosure.

Thanks to Rene for Exhibit B – it is a big improvement.

Kim Doyle asked why the State want to make this change and who are the decision makers? The question came up for the auditor and complies with RCW. The question was whether it should be a quasi-municipality and asked the Attorney General to come out with a memorandum of findings. We are following the AG findings.

Scott reported that there are a lot of cuts to the budget. DOH will have a \$25 million cut which means \$2397 per year for the Council.

VI Airlift Northwest Report

No report

VII Region 2 PHEPR (Public Health Emergency Preparedness & Response) Update

Rene reported that the new steering committee will meet for the first time. The local committee voted to have a member on the steering committee.

VIII Naval Region Northwest Report

No report.

IX Coast Guard Report

No Report

X Olympic National Park

Sam Baker reported that Jennifer Jackson is the new EMS Coordinator.

ONP will provide a three-day EMT refresher for its employees the first week in October. Rene mentioned that many people have asked to take this type of class. If possible, Rene would like to see this class opened up to outside people.

XI Correspondence

A. Rene encourages everyone to get on the “list” for voting rights and encourage others to become members. The voting power is under “representative”. Make sure you get an alternate person. Steve asked Scott to help get paperwork through for approval.

XII Unfinished Business

A. MCFC #16 – Application for BLS transport

Steve called the State office to ask what process is needed. Steve has not heard back from the State office.

There was discussion on duplication of services and staffing concerns.

Mark submitted the application to the State for approval. Discussion of the need to have a back up ambulance service in the 52 square mile area, population 1500, two stations, 7 EMTS (6 active), and approximately 180 calls in 2010.

Steve would like to see a recommendation from Mason County as to the need for another ambulance service.

A motion was made for the local Mason EMS Council to approve the ambulance versus the NW Region Council approve. The motion was approved.

XIII New Business

By Law review. Any change can be brought forth at the next meeting.

XIV Staff Reports

XV Committee Reports

A. Executive/Funding Committee

1. The Training Reimbursement forms must be completely filled out with attachments to receive a reimbursement
Rene will post to county and training budget worksheets.

Steve reported that the state has reduced funds by 2% for two years.
Rene has posted a \$2,000 reduction in savings to offset the 2% reduction for two fiscal years.

A motion was made by Tim to approve the reduction in savings. The motion was seconded by Jeremy. The motion passed.

B. TED Committee

No Report. Jess Wilkerson is a new member.

C. QI Committee

Mary reported they had a trauma fatality presentation. They are working on the Cares Program. A QI Conference is scheduled in November at Harrison Hospital.

D. IPPE Committee

No meeting

E. Planning Committee

F. Protocol Committee

Rene reported that the Protocols will be finished by November. It has been sent out electronically for review and approval. Phil is working on an electronic version that can be viewed on Smart Phones.

G. Nomination Committee

Tim McKern opened up nominations for Chair, Vice-Chair, and Secretary/Treasurer. There were no nominations for Chair, Vice-Chair, or Secretary/Treasurer. Coleen Rodriguez was nominated by Dr. Colin-Smith for At-Large. Nominations will be opened again at the November meeting.

Tim McKern made a motion to send a letter to Chris Marks to process applications in a timely manner. The motion passed.

Several questions about why the State needs to approve Regional policies. A suggestion was made to attach the letter of resignation for the application been approved.

H. Local Council reports/System Planning & Development Issues EMS & Hospital

1. Clallam

2. Jefferson

3. Kitsap

Harrison needs the MOU signed and returned. Wants to have PCP go on line soon.

Kitsap has revised their QI plan. They are waiting for the State to reply regarding their new MPD, Dr. Ganon.

Kitsap needs an avenue to dispose of expired drugs. Suggestions were that the community pharmacy may take the expired drugs

4. Mason

Will be conducting a county-wide MASS casualty drill.

5. West Olympic Peninsula

XVI New Business

A. Operational Budget

B. Training Budget

XVII Good of the Order

XVIII Other

The next meeting will be held November 10, 2011 at noon at The Lodge in Sequim.

XIX. Adjourn

A motion was made to adjourn the meeting. The motion was approved. The meeting adjourned at 1:55 p.m.