

**Northwest Region EMS Council Minutes**  
**September 9, 2010**  
**The Lodge at Sherwood Village**  
**Sequim, WA**

REPRESENTATIVES IN ATTENDANCE:

Clallam

Karen Blore  
Keith Bogues (excused)  
Cliff Wilson  
John Wright  
Greg Waters (absent)

Mason

Terri Gushee  
Kym Yates (absent)  
Tim McKern  
Denise McDevitt (absent)  
Richard Knight (absent)  
Jess Fulkerson (absent)

West Olympic Peninsula

Patricia Hutson (absent)  
Louise Smith (excused)  
Rebecca Wilson

Local Law Enforcement

Vacant

Local Elected Official

Leslie Scholfield

Naval Region NW Representative

Terry Anderson (absent)

State EMS Administrator

Scott Hogan

Northwest Region EMS Staff

Anice Grant  
April Borbon  
René Williams

Jefferson

Jim DeCianne (absent)  
Robert Moser (excused)  
Colleen Rodrigues (excused)  
Tim Manly (absent)  
Gordon Pomeroy (excused)

Kitsap

Kim Doyle (excused)  
Stan Plyler (absent)  
Mary Flick  
Steve Engle  
Mike Wernet  
Joe Repar

Medical Program Directors

Steve Churchley, MD (absent)  
Joe Hoffman, MD  
Sandra Smith-Poling, MD  
Martin Bennett, MD (absent)

USDA Forest Service/Park Service

Tim Saskowsky

Consumer Representative

Vacant

Coast Guard Representative

Vacant

Region 2 Public Health

Jessica Guidry (absent)

Visitors

Barb Lovato  
Sue Shock  
Lori Bisping  
David Tinker  
Deborah Teuber  
Berneta Wiham  
Mary Berglind

**Northwest Region EMS Council Minutes**  
**September 9, 2010**  
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- I. Meeting called to order by Chairperson Steve Engle at 12:50pm.
- II. Approval of May 13, 2010 Minutes

<p>Tim McKern moved to approve the May 13, 2010 minutes as presented. Karen Blore seconded the motion. Motion was called with a unanimous vote to approve the minutes as presented.</p>
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- III. Treasurer's Report

- A. FY 2010 Year End

- The FY10 Year End budget report was included in the meeting packet. There was \$1200 that was not spent for training in Jefferson County and \$676 that was not spent for training in Mason County.

- B. FY2011 YTD

- The FY2011 year to date budget report was included in the meeting packet. Anice reported that there have been four requests for training payments which will be paid in October.

- IV. Chair Report

- Steve Engle reported that the Olympic College testing center is now up. The Peninsula College testing center is not currently online but should be back up by the end of the year. The CARES program has been suspended while it is being revamped. The regional protocol update is going well, Steve thanked the MPDs and Rene for their hard work on updating the protocols.

- V. MPD Report

- Dr Smith-Poling reported that there was a stroke/cardiac symposium at the last state MPD meeting. They also discussed the protocols at that meeting.

- VI. DOH Report

- Scott reported that the Steering Committee will be working on the Strategic Plan at their meeting next Wednesday. A goal 19 has been added to the Regional Trauma Plans. There will be a new designation round next quarter. State employees are taking one furlough day off per month due to budget cuts. The EMS for Children survey which focused on hospital inter-facility

protocols has been completed; the results will be available next fall. The next EMSC survey will be a random survey of agencies and will focus on pediatric equipment for transport. The EMS rules are on hold for an internal review; they will not go into effect on September 1<sup>st</sup> as was previously reported. The L & C Committee is now part of the Pre-Hospital Committee.

VII. Airlift Northwest Report

Jeff reported that the AirLift Conference is coming up on October 8<sup>th</sup>; there are still scholarships available for this conference. With the fall weather, there are now problems with the helicopters getting back and forth to the peninsula; this may result in meeting up with ambulances at other locations if they can't get into specific areas.

VIII. Region 2 PHEPR Update

No report.

IX. Naval Region Northwest Report

No report.

X. Coast Guard Report

No report.

XI. Olympic National Park Report

Tim reported that calls were up a bit over the summer, mostly for minor trauma. They currently have 23 EMTs. They will host an EMT Refresher course in Forks on October 5, 6, and 7.

XII. Correspondence

A. DOH—Appointment to Council for Jeromy Hicks

A letter from the DOH appointing Jeromy Hicks to the Regional Council was included in the meeting packet.

B. DOH—Appointment to Council for Gregory Waters

A letter from the DOH appointing Gregory Waters to the Regional Council was included in the meeting packet.

C. DOH—Reappointment to Council for: Keith Bagues, Gordon Pomeroy, and Tim McKern.

Letters from the DOH reappointing Keith Bagues, Gordon Pomeroy, and Tim McKern were included in the meeting packet.

D. September What's Happening Newsletters

A copy of the September 'What's Happening' newsletter was included in the meeting packet.

XIII. Unfinished Business

None.

XIV. New Business

A. Trauma Plan Goal 19

1. Cardiac and Stroke

Previously the Region Trauma Plan had 18 goals. The DOH has now required that a 19<sup>th</sup> goal pertaining to the new Cardiac/Stroke System be included. A copy of the Goal 19 as well as two objectives and 10 strategies was included in the meeting packet.

Sandra Smith-Poling moved to approve the Cardiac and Stroke System Goal #19 as presented. Tim McKern seconded the motion. The motion was unanimously approved.
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B. FY11 Meeting Schedule

A copy of the FY11 Meeting Schedule was included in the meeting packet. The Executive Board dates will be confirmed and this will be posted online.

XV. Staff Reports

A. Operations

1. Exhibit B

The Exhibit B is now posted on the region's website. René has been working on the Protocols and on the Pediatric Guidelines.

B. Prevention Report

April provided a handout of the injury prevention activities that have taken place in the region over the past four months. There will be a 40-hour Car

Seat Technician course offered in Silverdale in September which the region helped sponsor. The region has also taken the lead in coordinating the state-wide DUI Panel Coordinators meeting which will be held at the end of September.

C. Training Report

1. Paramedic Refresher--René reported that they still need people for the upcoming Paramedic Refresher course as there is a minimum of 15 students needed in order to hold the class.
2. MCI Conference 2011 Approach to Trauma Emergency Medicine--The region will host their annual conference in January; the focus on the conference will be on MCIs. Friday will focus on SEI/instructor training, Saturday will be the didactic part of the conference, and on Sunday there will be an actual MCI exercise in the parking garage at the casino.

XVI. Committee Reports

A. Executive/Funding Committee

Minutes from the June 11th Executive Committee meeting were included in the meeting packet.

B. TED Committee

René reported that all of the counties have turned in their MCI plans. She is still waiting for COPs from each county. She is also waiting for training calendars from each county so that she can put together a regional training calendar. The region will be applying for a \$20,000 Medic 1 grant in order to purchase new training equipment.

C. QI Committee

There was a presentation by Zeynep Shorter from the DOH on transfer data at today's QI Committee meeting.

XVII. Local Council Reports/System Planning and Development Issues

A. Clallam County

Their council took the summer off. Classes will be starting at the end of September.

B. Jefferson County

They may hold an ILS course this fall.

C. Kitsap County

Olympic College is now a National Registry test site. Their council recently found out that they owe over \$20,000 in back B & O taxes; they did not know they owed these taxes as their council is a non profit, however the state auditor confirmed that they do owe these taxes.

D. Mason County

An EMT class will be held in the spring. An MCI drill will be held in September.

E. West Olympic Peninsula

The Tribal Journey went well, they thanked Forks Ambulance for their help at the event.

XVIII. Good of the Order

No report.

XIX. Other

The next meeting will be held on November 11, 2010.

XX. Adjourn

Joe Hoffman moved to adjourn the meeting at 1:45pm. Cliff Wilson seconded the motion. The motion was unanimously approved.