



NORTHWEST REGIONAL EMS COUNCIL - REGULAR MEETING MINUTES

January 11, 2018 approved 3/8/18

REPRESENTATIVES IN ATTENDANCE:

CLALLAM

Keith Bogues, *At Large*
 Sam Phillips
 Derrell Sharp
 Branton Byers absent
 Joseph Rodrigues absent
 Trisha Duerr

MASON

Tim McKern, *Vice Chair*
 Kym Yates
 Clink Volk
 Carly Bean absent
 Brandon Searles
 Sabrina Nelson absent
 Greg Yates absent
 Carissa Habber absent

WEST OLYMPIC PENINSULA

Louise Smith, *At Large*
 Patricia Hutson absent
 Timothy Wade

LOCAL LAW ENFORCEMENT

Brian Smith absent

OLYMPIC NATIONAL PARK

Jay Shields absent

CONSUMER REPRESENTATIVE

STATE EMS ADMINISTRATOR

Hailey Green

NWREMS STAFF

René Perret

JEFFERSON

Brad Martin, *Chair*
 Tim Manly
 Sarah Schadler
 Mary Feeney absent
 Karl Hatton absent

KITSAP

Kim Droppert
 Mary Flick
 Kim Petersen

MEDICAL PROGRAM DIRECTORS

Dr. Sandra Smith-Poling
 Dr. Joe Hoffman
 Dr. Jeffrey Roger absent
 Dr. Steve Churchly absent

LOCAL ELECTED OFFICIAL

NAVY REGION NW

COAST GUARD

PUBLIC HEALTH/PREPAREDNESS

Jessica Guidry
Elya Baltazar

VISITORS

Lori Coleman – Minute taker
 Tamarah Hoffman
 Kristyn Criss
 Mary Whittington
 Jae McGinley
 Sky Sexton
 J. Sorenson

Chair Martin called the Northwest Regional EMS Council meeting to order at 12:04 p.m. at The Lodge at Sherwood Village, Sequim, WA.

APPROVAL OF AGENDA

Chair Martin called for changes to the agenda; receiving none.

APPROVAL OF MINUTES

Tim McKern moved and Mary Flick seconded to approve the November 9, 2017, Regular Meeting minutes with changes in attendance to add Tim McKern, Derrell Sharp, Tim Manley and Terry Anderson as attending the meeting. **MOTION CARRIED.**

REGULAR BUSINESS

Chair Report – Chair Martin reported that: His goals are to align training and education with the mission statement; he wants to address how NWREMS can help locals in their achievements; he wants to address the agenda and is open to suggestions on how to streamline these meetings and make the most of the time at each meeting; he is working on a board development plan to ensure they meet local council needs; looking to improve training and COPS and is working to develop a member handbook and review procedures and bylaws to ensure relevance.

Treasurer's Report – René Reported on: Profit and Loss Statement for November and December 2017, FY 18 YTD; Bank Balance as of 12/31/2017 was \$43,879.36, an audit will occur post meeting today by Tim McKern and Brandon Searls. Terry Anderson motioned and Tim Manley seconded to approve the Profit and Loss statement as presented. **MOTION CARRIED.**

MPD Report – Dr. Smith-Poling reported: that protocol review needs to begin, and that there will be a protocol committee. Chair Martin tasks each county to recruit one Medic and one EMT to participate on the committee between now and the next meeting and council reps to report back at the next meeting with names of the committee volunteers.

DOH Report – Hailey Green reported on the 2017 Legislation changes. She highlighted on:

- A.) SSB-5751 that will allow the Department of Health to allow rural areas to use non-medically trained ambulance drivers to volunteer municipalities.
- B.) SHB 1358 that requires the HCA to develop a reimbursement mechanism for CARES (community assistance referral and education) programs established under the 5591 CARES legislation from 2015
- C.) E2SHB 1258 the Travis Alert bill that requires departments to establish a workgroup to design training programs for EMS providers to improve the management of persons with disabilities “on scene” of emergencies.

She also reported that the DOH is currently engaging stakeholder to amend some sections of the WAC 246-976, meetings occur monthly and webinars are available, visit <https://www.doh.wa.gov/ForPublicHealthandHealthcareProviders/EmergencyMedicalServicesEMSSystems/RuleDevelopment> to learn more. She advised that the Prehospital Technical Advisory Committee will meet on February 21st, 2018 and that the Air Ambulance Workgroup continues to meet monthly.

Airlift Northwest – Reported that: Bremerton helipad is open; just helicopters, no plans for a fixed wing at this time; he reports that the rough boundary for response from the Bremerton Helipad is Hwy 104; calls for Airlift NW are routed through a call center at Boeing Field.

Region 2 PHEPR Update/Northwest Healthcare Response Network – Reports that: Kitsap was recently added to the healthcare coalition, now comprised of 3 counties; they are working on a patient movement plan for all Western Washington Counties.

Naval Region Northwest – Terry Anderson reported that: Jason McNamee recently passed away.

Olympic National Park – No Report

Law Enforcement – Reported that: the funeral was recently held for the climber that died from a fall off Mount Storm King; he reports that Narcan usage is about the same, no rise, and no decline.

Correspondence – René asks that everyone look at vacancies on the current DOH list; René advises that all members need to watch the Open Public Acts Video, it is a self-attestation, if you watch it please e-mail René and let her know otherwise plan to watch it at the N wrems Council meeting in September.

Unfinished Business – It was reported that the SEI and EMS Evaluator class was held last Sunday and that you do not have to apply for an EMS Evaluator Credential as it is a portion of the recertification process of the individuals provider credential. The SEI is a standalone credential that needs to be applied for separately from their provider credential.

New Business –

A.) **2018-19 Executive Board Elections** – The Executive Board met and they moved that Tim McKern be the Vice Chair position and Kim Droppert the At-Large position for the Executive Committee due to Steve Engle not being able to hold his previously elected position. Chair Martin recommends that the signers on the N wrems account be the Chair, the Vice Chair and the Director. The bank account will need to be updated for Chair Brad Martin & Tim McKern to become signers. Terry Anderson motioned and Mary Flick seconded that Chief McKern hold the position of Vice Chair and Kim Droppert hold that position of At-Large. MOTION CARRIED. Tim McKern motioned and Keith Bogues seconded that the newly elected Chair & Vice-Chair be added as a signer on the N wrems bank account. MOTION CARRIED. Chair Martin directs René to sign the reimbursement check for Terry Anderson for the SEI class. René reports that \$1,000.00 was budgeted for the class and the actual cost was \$1,050.00.

B.) **Protocol Updates** – Covered earlier on agenda.

C.) **NW Region Tac List** – René was asked by the RAC-TAC to find out who all have positions on local TAC's, Mary Flick, Dr. Hoffman and Terry Anderson states that they all hold positions on local TAC's.

D.) **Mason County OTEP Presentation** – Mason County presented a demonstration of their BLS OTEP program, the program is ran through Target Solutions. They have had discussions with DOH about it being an approved option; their fee per user for a year will be \$50.00, comparable to EMS Online. The program does track the time it takes to complete an activity, however that is subjective. Mrs. Hoffman reports that she does ALS by live streaming at this time.

Strategic Plan – René shared the current deliverables that are upcoming and/or due. She reports that they are right on-time for deliverables; a State Audit will be done soon.

Committee Reports –

- A.) **Executive Funding** – No Report
- B.) **QI Committee** – Met today. Kim Petersen held a presentation on cardiac patients.
- C.) **IPPE Committee** – Reviewed several Grant Requests.
- D.) **Protocol Committee** – No Report.
- E.) **TED Committee** – They have decided to meet twice a year, once in January and once in September. They discussed at their January meeting to offer 2 Advanced Airway Class, possibly to be held in Port Angeles and Mason County, more details to come.
- F.) **Nomination Committee** – No Report.
- G.) **State TAC/Steering Committee** – No Report - This meeting is coming up.
- H.) **Local Council Reports/System Panning and Development Issues EMS & Hospital** –
 - a. **Clallam** – Completed the Fall EMT Class, 17 Students passed and about half have taken the National Registry Exam. Spring EMT class and a PALS class are coming up; OMC Trauma patient count is up, OMC had members attend a “Stop the Bleed” advocacy day and they intend to offer classes for “Stop the Bleed” soon and they have a new ED Director.
 - b. **Jefferson** – EMT class started Jan 2, 2018, with 25 students. Working on getting a “Stop the Bleed” program started; voted in new board members, new Chair is Mary Feeny, new Vice Chair is Brad Martin; they are working on improvements for their OTEP Program; Jefferson Healthcare has appointed a new Trauma Coordinator Sarah Schadler.
 - c. **Kitsap** – They are migrating to Target Solutions for a training platform; they recently updated their OTEP Program; they continue to use ESO to collect data and they have an EMT class starting in the spring; Kitsap Hospital is working on getting ESO implemented, they attended a “Stop the Bleed” workshop in Olympia and are now offering classes, their ED has been busy and their campus remodel is still underway and projected to open in 2020.
 - d. **Mason** – Just finished their yearly EMT class, graduated 17 students; local council recently held elections; 2018 training calendar has been set; Dr. Hoffman reports that the ED is busy and the hospital has been approved for “Stroke Ready”.
 - e. **West Olympic** – Reported that they had an anonymous donation for 14 AED’s; they have a “Stop the Bleed” program underway and will offer classes soon; they offer a combined online and practical EMT class and the feedback on the class had been positive and they are working on a procedure to do blood draws when requested by the WSP.
 - f. **Communications** – Tim McKern reports that JeffCom/PenCom merger is still underway; Chair Martin reports that state 911 funds are in trouble because shortfalls of revenue are projected, there is a meeting with the state chief on 1/15/18 and it is predicted to be a very in-depth meeting.

GOOD OF THE ORDER

- Next Meeting – March 8th, 2018
- Dr. Smith-Poling states that medication shortfalls continue and that often common practice is to keep expired meds for usage in Disaster Preparedness Plans. Chief Bogues asks about documenting usage, Dr. Smith-Poling says that typically in event of natural disaster that

documentation does not happen. She is not suggesting these practices; rather she is just passing along what she hears amongst colleagues.

- Terry Anderson reports that Steve Engle is no longer on the council, he asks the group about doing a recognition of some sort for him to recognize all of his past contributions to this organization, he has been instrumental in reorganizing the council to where it is today, everyone agrees that something is in order, ideas were discussed. Terry Anderson moves and Tim McKern seconds to commission a signed print from Sandra Smith-Poling, once verified by René that the expenditure is permissible by legal ruling, up to the amount of \$200.00. **MOTION CARRIED.**
- Sandra Smith-Poling reports that Chief Pomeroy's staff commissioned her to do a painting for his retirement and she asks for clarification that West Olympic can use training funds for their OTEP program, she was advised by Chair Martin that she can.
- René asks for permission to attend the West Region Conference. Sam Phillips motioned and Terry Anderson seconded to approve the request for René attend the West Region Conference with usual travel, and per diem expenses to be included. **MOTION CARRIED.**
- Sam Phillips reported that Clallam County Fire District 2 is hosting a 2 day ISO Class, this class is a subject matter certification not a FEMA Course.