

Northwest Region EMS Council Minutes  
November 9, 2017  
The Lodge at Sherwood Village  
Sequim, WA  
**Appvd. 1/11/18**

REPRESENTATIVES IN ATTENDANCE:

**Clallam**

Sam Phillips ***At Large*** (excused)  
Derrell Sharp (absent)  
Keith Bogues  
Branton Byers  
Karen Blore (absent)

**Mason**

Tim McKern, ***Vice Chair*** (excused)  
Kym Yates (excused)  
Sabrina Nelson (absent)  
Carly Bean  
Clint Volk  
Elizabeth Hamel (absent)  
Brandon Searles (excused)  
Carissa Habber (absent)

**West Olympic Peninsula**

Louise Smith  
Patricia Hutson (absent)  
Timothy Wade

**Local Law Enforcement**

Brian Smith (absent)

**Olympic National Park**

Jay Shields (absent)

**Consumer Representative**

Terry Anderson, ***Chair*** (excused)

**State EMS Administrator**

Hailey Green

**Northwest Region EMS Staff**

René Perret

**Jefferson**

Brad Martin, ***Sec/Tres***  
Gordon Pomeroy  
Tim Manly (absent)  
Karl Hatton  
Mary Feeney (absent)  
Trisha Duerr (absent)

**Kitsap**

Steve Engle, ***Past Chair*** (excused)  
Kim Droppert (excused)  
Kim Petersen  
Josh Snavely (absent)  
Mary Flick

**Medical Program Directors**

Joe Hoffman, MD  
Sandra Smith-Poling, MD  
Jeffrey Roger, MD (absent)  
Steve Churchly, MD (absent)

**Local Elected Official**

**Naval Region NW Representative**

**Coast Guard Representative**

**Region 2 Public Health**

**Visitors**

Lori Coleman (Minute Taker)  
Aimee D'Avignon  
Benjamin Booth  
Mary Whittington  
Doug Baier  
Joel McCulloch, ALNW  
Sky Sexton

**Northwest Region EMS Council Minutes**  
**November 9<sup>th</sup>, 2017**  
**The Lodge at Sherwood Village**  
**Sequim WA**  
**(APPROVED)**

The meeting was called to order by Chair Terry Anderson at 12:02 p.m.

**I. Approval of Minutes (September 14, 2017)**

A motion was made by Chief Gordon Pomeroy to approve the September 14, 2017 minutes, seconded by Clint Volk The motion was unanimously carried.

ii. Chair Report - Terry Anderson asks that funds spent from NWREMS Grants be well documented by local counties showing how those funds were used, also, please make sure to turn in the paperwork that documents the use of funds and René reminds everyone to be very thorough on the paperwork. She also reminds local counties to add her in to their meeting reminder e-mail distribution list so she can know when meetings are being held and see the minutes to see how and when Grant funds are being used.

**III. Treasurer's Report-** René reported on September and October 2017 Profit and Loss, see attached documentation. Audit review happening post meeting adjournment today.

A motion was made by Keith Bogues to approve the Profit and Loss Statement, seconded by Tim McKern. The motion was unanimously carried.

**IV. MPD Report-** no report

**V. DOH-** They are currently working on legislature bills. They have many committees working on these and if anyone is interested in helping, they urge you to contact them. Advised that there is a new MPD in Yakima as of November 1<sup>st</sup>. POLST forms have been updated, check website for new form.

**VI. Airlift Northwest Report-** Bremerton location passed their inspection, they are in the process of moving in.

**VII. Region 2 PHERP-**No report

**VIII. Naval Region Northwest Report-**No report

**IX. Olympic National Park-** No report

**X. Law Enforcement –** Sky Sexton reported that they had an active shooter drill in August and will have another one soon.. MPD Poling ask how often they use Narcan, he answers they have roughly one every 6 weeks if not more often than that and that they notice that the intranasal that they use is definitely not as fast acting as the intramuscular.

**XI. Correspondence-** René went over the member list and reminds everyone that all new applications and renewals go through her.

**XII. Unfinished Business**

a. Current Chair, Terry Anderson reminds everyone that each position held needs to attend local meetings and is expected to report here at each meeting.

**XIII. New Business-**

a. Board Elections –

1. Chair Position – Brad Martin was nominated for the Chair position, everyone voted, all in favor, none opposed.
2. Past Chair by default will be filled by Terry Anderson.
3. Steve Engle was nominated for the Vice Chair position, everyone voted, all in favor, none opposed.
4. Tim McKern was nominated for the Secretary/Treasurer position, everyone voted, all in favor, none opposed.
5. Keith Bogues was nominated for the Clallam At-Large position everyone voted, all in favor, none opposed.
6. Louise Smith holds the West Olympic At-Large position, No vote was held for this position as she will retain this position.

**XIV. Strategic Plan-**

- a. By November 2017 and annually, the Regional Council and Council staff will submit all required schedules to the SOA to remain compliant with the Northwest Regional internal controls.
- b. Training Grants with each local will be allocated once their requests are approved.
- c. René reminds everyone that in December 2017 and annually (or as needed) the staff will request that MPDs review their local COP's to assure congruency and alignment with the Regional PCPs and protocols.
- d. Annually by November the injury prevention committee will review each submission and make recommendations to the Regional Council.

**XV. Committee Reports**

- a. Executive/Funding Committee- Did not meet.
- b. QI Committee- Met this morning. Talked about length of stay in hospital for Trauma patients. Pediatric, Cardiac and Stroke patient's length of stay will be addressed next.
- c. IPPE- Dr. Hoffman discussed the Fall Study Program and gave a brief overview. The committee reviewed a Grant Request for \$2,500.00 bike Helmet Program submitted by Clallam Fire District 2. They believe they can get about 200 helmets to distribute with the funds requested

A motion was made by Dr. Hoffman to approve \$2,500.00 for the paid for by NWREMS to Clallam Fire District 2's Helmet Program, seconded by Sandra Smith-Poling. The motion was unanimously carried.

There is still a remaining balance in our Injury Prevention Grant budget. NW Region will extend the submissions of requests for funds until January to allow others to apply.

- d. Protocol Committee- Did not meet.
- e. TED Committee – Did not meet.
- f. Nomination Committee – See Elections today.
- g. State TAC/Steering Committee Report- Hailey will send reports to Rene'

## h. Local Council Reports

1. Clallam - is finishing up an EMT Class with 17 students. The next class will be in April. PA Fire is testing to fill 3 medic positions and a FF/EMT position. Talk about starting a helmet program with the local BMX Track. Clallam Fire 3 is working on a "stop the bleed" program and incorporating it into their CERT and CPR Programs. They are also testing for a FF/Pm Position. West Olympic is working on training in OB and how to handle OB patients since they no longer have an OB doctor in Forks. They also have a Bariatric Unit on order. Branton Beyers, OMC Trauma Coordinator, advised that all of Clallam County is unitizing a standardized MCI tag.
2. Jefferson - Chief Pomeroy advised that he is retiring. He also advised that Mary Feeny is their new Local Council Chair and that Brad Martin will be Vice President. They have an EMT Class starting in January. East Jefferson has 2 new ambulances.

Chief Pomeroy thanks the group for allowing him to be a part of the Region EMS Council as he enjoyed it very much. Terry Anderson also extended his sincere appreciation to Chief Pomeroy for his participation in the group and wished him well, everyone agreed and added a round of applause.

3. Kitsap - Steve Engle advised that they are finishing up an EMT Class. They also had a active shooter drill recently and during the drill they were able to acknowledge gaps in training that needed to be addressed and areas where significant improvements could be made. One area noted was their collection casualty area, they realized they did not have continuous supervision of that area and they will aim to address that issue. Harrison hospital is searching for cardiologists at this time.
4. Mason - Clint Volk advised that they have an EMT Class going now, will be done January 13<sup>th</sup>. They continue developing their ALS OTEP Program and are working towards a BLS program as well, he hopes to get the program running so he can share it with other counties. They will present what they have so far at the next NCREMS meeting.
5. W. Olympic - Will be doing an EMT Class soon and they will be doing a blended in person and online course.
6. Communications - Karl Hatton advised that they are hiring for 5 positions. Next week he will be working on financial shortfalls. They continue working on regionalization, which will allow them to become a stand-alone entity. They are working on updating protocols. They are also looking at radio upgrades potentially using Motorola.

i. Good of the Order-

1. Terry Anderson advised that SEI's need renewal classes and proposed one for December, it would be a half day class and could accommodate up to 20 people. Chief Martin mentions that the process to become a SEI is very cumbersome and asks the DOH rep if there is anything they can do to streamline the process so more individuals would likely become a SEI? She will pass this question along to Dawn Felt to see if she can assist.

A motion was made by Sandra Smith-Poling to approve up to a maximum of \$1,000.00 paid for by NWREMS to host the class, seconded by Brad Martin. The motion was unanimously carried.

2. Chief Pomeroy asks about APS and CPS for clarification on reporting obligations when transporting patients to hospitals. Dr. Hoffman clarifies that EMS and FIRE are primary reporters. These reports can be filed online as there is only someone to answer phone Monday through Friday and he acknowledges that it is not always feasible to report during their time constraints. LE advises that you can report abuse directly to them. Clallam is currently working on a protocol for APS reporting.
3. DOH has an Injury and violence Prevention Meeting coming up, they will get René information to disseminate.
4. Terry Anderson thanks the group for his time as Chair and appreciates the opportunity to be of service to this group.

j. Other- Next Meeting is January 11th, 2018

k. Motion to adjourn meeting @ 1:24 p.m.