

Northwest Region EMS Council Minutes
May 11, 2017
The Lodge at Sherwood Village
Sequim, WA
approved

REPRESENTATIVES IN ATTENDANCE:

Clallam

Sam Phillips *At Large* (excused)
Derrell Sharp
Keith Bogues
Branton Byers (excused)
Karen Blore (absent)

Mason

Tim McKern, *Vice Chair*
Kym Yates (excused)
Sabrina Nelson (excused)
Phil Berg (absent)
Clint Volk
Elizabeth Hamel (excused)
Brandon Searles

West Olympic Peninsula

Louise Smith
Patricia Hutson (absent)

Local Law Enforcement

Brian Smith (absent)

Olympic National Park

Jay Shields (absent)

Consumer Representative

Terry Anderson, *Chair*

State EMS Administrator

Kathy Williams

Northwest Region EMS Staff

Rene Perret

Jefferson

Brad Martin, *Sec/Tres*
Gordon Pomeroy
Tim Manly
Karl Hatton (absent)
Mary Feeney (absent)
Trisha Duerr

Kitsap

Steve Engle, *Past Chair*
Kim Droppert (excused)
Kim Petersen
Josh Snavely (excused)
Mary Flick

Medical Program Directors

Joe Hoffman, MD
Sandra Smith-Poling, MD
Jeffrey Roger, MD (absent)
Steve Churchly, MD (absent)

Local Elected Official

Naval Region NW Representative

Coast Guard Representative

Region 2 Public Health

Elya Baltazar (excused)

Visitors

Lori Coleman (Minute Taker)
Bridgette Soha
Dunia Faulx
Tim Wade
Joseph Rodrigues
Doug Baier
Joel McCulloch

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The meeting was called to order by Chair Terry Anderson at 12:01 p.m.

- I. Approval of Minutes (March 9, 2017)

A motion was made by Gordon Pomeroy to approve the November 10, 2016 minutes, seconded by Tim McKern. The motion was unanimously carried.
- II. Chair Report- within the agenda items
- III. Treasurer's Report- René reported on March & April 2017 Profit and Loss, see attached documentation. René reported that the bank balance as of 5/3/2017 is \$84,052.73.

A motion was made by Brad Martin to approve the Profit and Loss Statement, seconded by Clint Volk. The motion was unanimously carried.
- IV. MPD Report- Dr. Hoffman will be doing a Protocol presentation at the upcoming MPD meeting. June 6 is the next MPD meeting held by DOH.
- V. DOH- Kathy Williams will be retiring at the end of July. At this time they have not hired her replacement. Directives will be sent to the Directors as to who they are to reach out to.
- VI. Airlift Northwest Report- Joel reported that they are finishing up their new location in Bremerton. Hope to be up and running by 7/1/17. Most of their helicopters are now carrying blood products.
- VII. Region 2 PHERP- No report
- VIII. Naval Region Northwest Report- No report
- IX. Olympic National Park- No Report
- X. Law Enforcement- No Report
- XI. Correspondence- The application process was reiterated to everyone stressing that they need to now go through Rene' to have their applications and renewals processed.
- XII. Unfinished Business
 - a. Strategic Plan Changes- Rene' shared with the group all of the DOH suggested and required changes. She presented all of those and changes were made to the current draft.

A motion was made by Tim McKern to approve the Strategic Plan with the revisions mentioned above, seconded by Brad Martin. The motion was unanimously carried.
- XIII. New Business-
 - a. FY18 Budget recommendations from the Executive board was presented to the Council.

A motion was made by Sandra Smith-Poling to increase the current Medical Expense budget to \$5,500 if needed, seconded by Tim Manly. The motion was unanimously carried.

A motion was made by Brad Martin to add a line item "Regional Training" to the Programs expenses and determine after years end what that number will be, seconded by Gordon Pomeroy. The motion was unanimously carried.

A motion was made by Clint Volk to approve the budget as presented with the changes to the Medical Expenses, seconded by Brad Martin. The motion was unanimously carried.

- b. DOH Contract- at this time we do not have a contract for FY18 to sign. Rene' shared a copy of the draft that she was sent and highlighted some potential changes.
- c. Paramedicine – There was a short discussion about the group that met earlier in the day.

XIV. Strategic Plan – We reviewed the current plan to show that we are on track.

XV. Committee Reports

- a. Executive/Funding Committee- reported in budget presentation, will meet again once year end numbers are finalized
- b. QI Committee- advised that there will not be a conference this year as they could not find anyone to chair it.
- c. IPPE- did not meet.
- d. Protocol Committee- Did not meet.
- e. TED Committee- Did not meet.
- f. Nomination Committee – activated today. Nominations were already sent to Brad Martin. All nominations will need to be sent in by Septembers meeting for the November vote and January activation.
- g. State TAC/Steering Committee-
- h. Local Council Reports
 - 1. Clallam-no report
 - 2. Jefferson-Hospital finishing construction.
 - 3. Kitsap-
 - 4. Mason-
 - 5. W. Olympic-finishing up EMT class
- i. Good of the Order-
 - 1. Thanked Kathy for her service and wished her a happy retirement.
- j. Other- Next Meeting is September 14, 2017 November 9, 2017
- k. Motion to adjourn meeting @ 1:23pm