



NORTHWEST REGIONAL EMS COUNCIL - REGULAR MEETING MINUTES

May 10, 2018 *draft*

REPRESENTATIVES IN ATTENDANCE:

CLALLAM

1 Keith Bogue, *Secretary/Treasurer*
11 Sam Phillips excused
A
85 Derrell Sharp absent
26 Branton Byers
11 Joseph Rodrigues
2 Trisha Duerr

MASON

13 Tim McKern, *Vice Chair*
5 Kym Yates
6 Clink Volk absent
5A Carly Bean
87 Brandon Searles
28 Sabrina Nelson absent
13 Greg Yates absent
A
6A Carissa Habber absent
28 Kristyn Criss
A

WEST OLYMPIC PENINSULA

10 Louise Smith, *At Large*
15 Timothy Wade

LOCAL LAW ENFORCEMENT

65 Brian Smith absent

OLYMPIC NATIONAL PARK

60 Jay Shields absent

CONSUMER REPRESENTATIVE

70 Terry Anderson

STATE EMS ADMINISTRATOR

Hailey Green

NWREMS STAFF

René Perret

JEFFERSON

3 Brad Martin, *Chair* excused
4 Tim Manly
27 Sarah Schadler
Mary Feeney absent
86 Karl Hatton
12 Tracy Underdahl

KITSAP

7 Kim Droppert, *At Large*
29 Mary Flick
29 Kim Petersen
A
8 Matt Million

MEDICAL PROGRAM DIRECTORS

47 Dr. Sandra Smith-Poling excused
48 Dr. Joe Hoffman
49
46 Dr. Steve Churchly absent

LOCAL ELECTED OFFICIAL

NAVY REGION NW

COAST GUARD

PUBLIC HEALTH/PREPAREDNESS

Jessica Guidry absent
Elya Baltazar

VISITORS

Lori Coleman – Minute taker
Mary Whittington
Steve Engle

NORTHWEST REGIONAL EMS COUNCIL - REGULAR MEETING MINUTES

Draft, May 10, 2018

Vice Chair Tim McKern called the Northwest Regional EMS Council meeting to order at 12:00 p.m. at The Lodge at Sherwood Village, Sequim, WA.

APPROVAL OF AGENDA

Vice Chair, Tim McKern, called for changes to the agenda; receiving none.

APPROVAL OF MINUTES

Brandon Searles moved and Tim Manly seconded to approve the March 8, 2018, Regular Meeting minutes. **MOTION CARRIED.**

REGULAR BUSINESS

Chair Report – Vice Chair Tim McKern, in Chair Brad Martin’s absence, presented Steve Engle, previously the NWREMS Council’s Chair, with a painting made by Dr. Sandra Smith-Poling to honor his time and commitment to the NWREMS Council’s. Steve Engle thanked everyone, attributing his success to his co-council members.

Treasurer’s Report – Keith Bogues Reported on: Profit and Loss Statement for March and April 2018, FY 18 YTD; Bank Balance as of 4/30/2018 was \$59,976.48, an audit will occur post meeting today. Kim Droppert motioned and Brandon Searles seconded to approve the Profit and Loss statement as presented. **MOTION CARRIED.**

MPD Report – Dr. Hoffman reported that; the regional MPD meeting is coming up on June 4th in Kent, he discussed about encouraging Supraglottic Airway endorsement as a standard in EMT Certification.

DOH Report –

Implementation of 2017 Legislation

SSB 5751 – Authorizes the Department of Health to approve the use of non medically trained ambulance drivers for volunteer municipal corporations in rural areas. The DOH is developing a procedure for approval and finalizing changes to EMS Service Licensure and Verification applications to support the approval process. Once all forms have been finalized, DOH anticipates communicating process to stakeholders through holding a webinar, updating our website with an FAQ and forms, announcing changes through Gov Delivery Listserve announcements, and presenting in meetings as stakeholders request. The next webinar to learn about implementation is May 2nd 1-2PM. Until the approval process and forms are finalized, qualifying departments may contact Jason Norris to facilitate approval through an existing variance process.

SHB 1358- Requires the HCA to develop a reimbursement mechanism for CARES (community assistance referral and education) programs established under the 5591 CARES legislation from 2015. The department continues to meet monthly with the HCA to provide technical guidance about EMS regulations, and our processes for licensure and certification of professionals. We have begun drafting a report for the legislature. We will engage stakeholders when a final concept has been determined.

E2SHB 1258- Travis Alert bill requires the department to establish a workgroup to design a training program for EMS providers to improve management of persons with disabilities on the scene of an emergency. The Travis Alert workgroup is meeting monthly. End products of this work will

include a suggested curricula and equivalent trainings, checklists, and suggested patient care protocols for EMS professionals to use on the scene of an emergency.

Rulemaking

The DOH is currently engaged in stakeholder meetings to amend some sections of WAC 246-976. Meetings are occurring monthly. Webinar access is available. To learn more about meetings and how to participate, please visit our website at

<https://www.doh.wa.gov/ForPublicHealthandHealthcareProviders/EmergencyMedicalServicesEMSSystems/RulesDevelopment>. The next rule meeting is 4/18/18 2PM-4PM.

Education Update:

Initial NREMT Testing Voucher Program launched at the end of last month!

National Registry initial cognitive exams for rural EMS providers in Washington State is a program designed to reduce exam costs for initial certification for students testing at the EMR, EMT, AEMT level. Students must have agency affiliation in a rural area. The vouchers are distributed on a first come – first served basis with consideration given to availability of other financial resources, volunteer status, and requests per agency. A total 73 vouchers were purchased for this pilot project.

The application and FAQ can be found on the DOH website on the [National Registry Information](#) page under "documents."

Department of Health EMS Technical Advisory Committee and Workgroup Activities

The Prehospital Technical Advisory Committee met on February 21, 2018. The committee finalized their strategic plan for the 2018-2021 plan cycle. They discussed the implementation of projects related to improving workforce availability in Rural EMS systems, the outcomes of EMS training program reconciliation project, NREMT NCCP guidance, 2017 NREMT statewide testing results, WEMSIS project updates and more.

The Air Ambulance Workgroup continues to meet monthly and is working on the revision of the State Air Ambulance Services Strategic Plan. When completed, the plan will identify air ambulance assets and their geographical coverage. It will establish performance standards and goals for prehospital response and transport to trauma, cardiac and stroke facilities. The plan assesses utilization, identifies outcomes from previous plan cycles, and suggests strategies for improvement during the next strategic plan cycle. The plan provides recommended evidence based, peer reviewed guidance for the development of regional EMS patient care procedures and department approved MPD protocols for utilization of air ambulances. Goal date of completion is estimated for July of 2018.

Regional Advisory Committee Technical Advisory Committee: RAC TAC met March 20th and reviewed progress on their strategic plan and added new strategies to their wise practice objective to assist in managing council affairs. They are preparing for their annual report to Steering Committee in May. The next RAC TAC meeting is May 15th.

Airlift Northwest – René reported that ride-a-longs are available, contact Airlift if interested.

Region 2 PHEPR Update/Northwest Healthcare Response Network – Reports that: they now have an East and a West Coalition for the state of Washington, she is the Northwest Coordinator starting July 1st; if entities want more information about collaboration opportunities with them, they should contact her.

Naval Region Northwest – No Report

Olympic National Park – No Report

Law Enforcement – No Report

Correspondence – René asked that everyone review the council list, she will e-mail members who need to renew their applications. Application need to be turned into René. The DOH uses position numbers now, you will need to use that number on your application.

Unfinished Business –

- A. **Protocol Updates** – Dr. Hoffman is coordinating dates for committee members to work on protocols. He advised committee members to bring forward recommended changes to that meeting. Kim Droppert advised that Kitsap County has decided to follow Regional Protocols.
- B. **Website Update**– René has updated the website, reporting that the bylaws, meeting minutes, training, etc. are on there, and advises everyone to check it out.
- C. **Unused Training Grant Funds** – René reported that entities need to use training funds before the FY ends. If they cannot use them, let her know so the funds can be reallocated. Reallocation requires a special meeting to amend the budget, so time is of the essence.

New Business –

- A. **Budget** – Tim McKern presented the recommended operating budget for next year. \$152,884.00 is the projected funding, spending is mandated to 50% for Admin and 50% on program expenses. The 50/50 expense mandate makes it difficult to allow for cost increases for the Admin position or unexpected operating cost increases projected funding amounts are unknown. Changes from last year include: decrease in injury prevention allocations, and removal of regional training funds. Kim Droppert moved and Tim Manley seconded to adopt the budget that takes effect July 1, 2018. **MOTION CARRIED.**
- B. **By-Laws** – René presented recommended changes for the by-laws, allowing for discussion and revisions. Mary Flick moved and Terry Anderson seconded adoption of the By-Laws. **MOTION CARRIED.**

Strategic Plan –

- A. **Office Policies and Procedures to ensure compliance with RCW** – René reports that the E-Board is reviewing them at this time.
- B. **Cardiac and Stroke Centers** – René reported that the current list is currently being reviewed.
- C. **Regional Training Requests** – René reported that this is coming up.

Committee Reports –

- A. **Executive Funding** – No Report – Will meet over summer.
- B. **QI Committee** – Met today. Stroke presentation today. QI Conference will be held in March of 2019 and led by Branton & Trisha.
- C. **IPPE Committee** – Dr Hoffman reported that he is working on Data Processing
- D. **Protocol Committee** – No Report.
- E. **TED Committee** – No Report.
- F. **Nomination Committee** – No Report.

G. **State TAC/Steering Committee** – They met April 18th, 2018. Hailey Green announced that she will be sending out information on test voucher scholarships for EMT Exams that entities can apply for. She also noted that the Steering Committee will meet next week.

H. **Local Council Reports/System Panning and Development Issues EMS & Hospital** –

- a. **Clallam** –Keith Bogues reported that the Local Council met 3 weeks ago and will meet again next week. They are currently working on a COP for using expired medications; this is due to nationwide drug shortages. The local council is working on their strategic plan and revising COP's for cardiac, stroke and stemi protocols. He advised that all unused training grant funds are encumbered. OMC is hosting Stop The Bleed classes monthly and continuing effort on their fall prevention program. Swedish will be presenting a free, 3.5 CE credit stroke training on June 29th at OMC. Joe Rodriquez advised that a TECC class was recently held giving kudos to Captain Sharp for organizing the event.
- b. **Jefferson** – Tim Manley reported that Dr. Smith-Poling will be staying on for another year while they await her replacement. They're considering offering another EMT Class. 23 students graduated from the last class, of those,20 passed the national registry exam. He reported that the Express Clinic is losing a provider.
- c. **Kitsap** – Their MPD is transitioning out and they will be looking for a replacement. They graduated 23 EMT students. A paramedic airway course is coming up. Matt Million was introduced; he will fill a local council position. Mary Flick advised that the hospital remodel is still underway.
- d. **Mason** – They recently finished an IV Tech and Supraglottic Airway Class. An EMR class is starting this Saturday. Their BLS OTEP program is working well. They hosted a Stop The Bleed class on March 30th and will host another one June 23rd. Mason Hospital can offer Train the Trainer class upon request. Requested a designated area at the Mason General Hospital for report writing, currently no designated area exists.
- e. **West Olympic** – They just finished an EMT Class.
- f. **Communications** – Karl Hatton reported that; they are working on a repeated tactical channel for Clallam County; PenCom efforts are progressing to become a standalone entity and considerations regarding regionalization options with JeffCom once that occurs are being explored; the Legislature has restored 911 funding; he's researching ideas on how to make 911 dispatchers certified positions; he has been beta testing QA/AI software for 6-8 months now and is pleased with the results, he is hoping it will be pushed out soon for consumers use.

GOOD OF THE ORDER

- EMS Week is May 21 -25th.
- Next meeting is September 13th, 2018.

ADJOURNMENT

Brandon Searles motioned and Keith Bogues seconded to adjourn the meeting at 1:43 p.m.

MOTION CARRIED.