

NORTHWEST REGIONAL EMS COUNCIL – REGULAR MEETING MINUTES

Approved, November 11, 2021



**REPRESENTATIVES IN ATTENDANCE via conference call:**

**CLALLAM**

1A Daniel Montana absent  
2A Jake Patterson absent  
11 Joseph Rodrigues, **At Large**  
26 Branton Byers excused  
85 Derrell Sharp  
85A Karl Hatton absent

**JEFFERSON**

12 Tim McKern, **Past Chair**  
4 Tim Manly, **Vice Chair**  
3A Tammy Ridgway

**MASON**

87 Brandon Searles, **Secretary/Treasurer**  
5A Matthew Welander absent  
5 Michael Sexton Ex/holiday  
13 Greg Yates absent  
28 Sabrina Nelson absent  
28A Kristyn Criss

**KITSAP**

7 Eric Chamberlian Ex/holiday  
8 Matt Million Ex/holiday  
29 Mary Flick  
14 Jake Gillanders excused

**WEST OLYMPIC PENINSULA**

10 Louise Smith absent  
15 Timothy Wade, **At Large**

**MEDICAL PROGRAM DIRECTORS**

47 Dr. David Carlbom  
48 Dr. Joe Hoffman, **Chair**  
49  
46 Dr. Danielle Whitley absent

**LOCAL LAW ENFORCEMENT**

65 Sky Sexton absent

**NAVY REGION NW**

62

**LOCAL ELECTED OFFICIAL**

55

**OLYMPIC NATIONAL PARK**

60

**COAST GUARD**

61

**CONSUMER REP**

70

**PUBLIC HEALTH/PREPAREDNESS**

75 Elya Baltazar Ex/holiday

**VISITORS**

Andrew Clemens, Life Flight  
Anna Moore  
James Richardson, ALNW  
Carly Bean  
Kolby Konopaski  
John Viglo -  
Colleen Rodrigues

**NWREMS STAFF**

René Ralston  
Lori Coleman, minute taker

**STATE EMS ADMINISTRATOR**

Hailey Green

## NORTHWEST REGIONAL EMS COUNCIL - REGULAR MEETING MINUTES

Approved, November 11, 2021

Dr. Joe Hoffman called the Northwest Regional EMS Council meeting to order at 12:01 p.m. via the Zoom Virtual Platform.

### APPROVAL OF MINUTES

Derrell Sharp moved and Tim McKern seconded to approve the September 9, 2021, Regular Meeting minutes. **MOTION CARRIED.**

### REGULAR BUSINESS

**Chair Report** – Vice Chair, Dr. Joe Hoffman did not have a formal report, but thanked everyone for attending on Veteran’s Day.

**Treasurer’s Report** – René Ralston reported on: Profit and Loss Statements for September and October FY 22 YTD; Bank Balance as of 10/31/2021 was \$28,296.81. Tim Manly moved and Tim Wade seconded to approve the Profit and Loss statement as presented. **MOTION CARRIED.**

**MPD Report** – Dr. Hoffman reported that the MPD’s held their quarterly meeting in October. They focused a lot of their discussion on HB 1310 and the consequences it is having on behavioral health patients. Dr. Carlborn reported that they have adopted a COP for “Leave behind Narcan” and they are expecting 50 kits for this project; there was a behavioral health summit held and they learned a lot, there will be another one held in January where QI will be done on cases and he is hoping that collaborative work will gain grant opportunities and transportation alternatives.

**DOH Report** – Report was attached to packet; DOH representative Hailey Thacker briefly went over highlights of that report:

- The DOH is hosting a kick-off meeting for Trauma Rules on 12/2/2021 at 0900; she will send a link and information to René to distribute.
- The DOH has reviewed the 33 sections of the EMS rules and are proposing amendments to WAC 246-976 and will make these available in Draft form for stakeholders to review when done.
- WEMSIS stakeholder meeting was concluded in March and they are working on a Draft for public comment.
- The DOH Fall Prevention website has been recently updated and the DOH is available to assist agencies in creating Fall Prevention Programs.

### Airlift Medical –

**Life Flight:** Andrew Clemens reported that they have a QA program they are working on with Jefferson County that will be live in 2022. They have been really busy; he requests that agencies request Air Medical as early as possible when they suspect they may need it. They have also been having many delays due to weather, if agencies want weather checks, they are happy to assist.

**Airlift Northwest:** Jim Richardson reported that he is the new face for Airlift Northwest at these meetings; he added his contact info to the chat feature for those who needed it. He reiterated that weather has been a significant challenge recently and they too are happy to

help with weather checks.

**Region 2 PHEPR Update/Northwest Healthcare Response Network** – Elya Baltazar was absent, she e-mailed in her report and Dr. Hoffman reported for her that they continue to be very busy! They are working to coordinate care for Pediatric Patients as they are becoming a source of difficult diversions due to limited capacities. Dr. Hoffman advised agencies to document well when they are deviating from protocols when they are in crisis mode and include reasoning's for later reviews. He also reported that there has been no movement on DMCC's as most agencies are overwhelmed at this point and do not have the capacity to address this at this time.

**Olympic Nation Park** No Report.

**Law Enforcement** – No Report.

**Correspondence** –

- A. **DOH** – Current Council list was included in the packet; René reminded members that there is more information on this on the NWREMS and DOH websites. It was noted that Sky Sexton has moved on and Sean Ryan will take his place. New members must take OPMA Training and the link is on the NWREMS website to do so. Once members complete this, send René an e-mail letting her know; she has to track this.

**Unfinished Business** –

- A. **DMCC** - There has been no movement on this due to the COVID pandemic.
- B. **New Computer Shopping** – René is working on this, she will try to have options to review at the next meeting.
- C. **Distribution of Training Funds** - René contacted other regions to see how they allocate their training funds and they all mirror how this entity has historically done it; equal parts to each Local Council. Tim Wade, form West Olympic, reiterated how important these funds are to his and other rural counties emphasized the need for the allocation of funds to continue to be the same as past practices and not based off of the size of the counties; Joey Rodrigues shared his support of this as well. Joey Rodrigues moved and Mary Fleck seconded in favor of allocating Training Funds equally to each Local Council. **MOTION CARRIED.**
- D. **Elections** – Nominations were opened at the last NWREMS Council Meeting. Nominations were: Dr. Hoffman for Chair, Tim Manly for Vice Chair, Brandon Searls for Secretary/Treasurer and Joey Rodrigues, Tim Wade and Tim McKern for At Large Representatives. No new nominations were brought forward. Tim McKern moved and Derrell Sharp seconded to elect Dr. Hoffman for Chair, Tim Manly for Vice Chair, Brandon Searls for Secretary/Treasurer and Joey Rodrigues, Tim Wade and Tim McKern for At Large Representatives. **MOTION CARRIED.**
  - a. Tim Manly moved and Tim McKern seconded to have any current non-elected members removed from the NWREMS bank account as signers and have Dr. Joe Hoffman and Brandon Searls added as signers on the bank account.

**New Business** –

- A. **Audit Process** – René reported that due to Zoom meetings and no longer meeting in person that the Policy needs to be slightly revised for how financial audits are conducted. The policy stated that two non-signers review the financial records at each meeting, but since there are no longer in person meetings, the executive board has been reviewing them. This

still meets the intent, to have two non-signers review the financial records, it is just not an in-person review as stated in the policy. It was suggested that René draft up a policy revision to be presented for adoption at the next NWREMS meeting.

#### **Strategic Plan –**

- A. René is working on the BARS report that will be submitted to the State Auditor’s Office.
- B. Training assessments for each county have been done.

#### **Committee Reports –**

- A. **Executive Funding** – No Report.
- B. **QI Committee** – Met today; went over rib fractures and crisis care standards. Excited Delirium is the topic scheduled for the next meeting.
- C. **IPPE Committee** – No Report.
- D. **Protocol Committee** – No Report.
- E. **TED Committee** – Met and presented training fund requests.
  - a. **Region Trailing Surplus Spending** – Leftover funds were requested to be used to help host a Difficult Airway class. The course would be held in the spring of 2022 and each local council would have a certain amount of spots saved to offer to their medics; Advanced EMT’s would also be allowed to take this class if it is not filled by Paramedics. Tim McKern moved and Dr. Carlbom seconded to use the surplus funds for a Difficult Airway class. **MOTION CARRIED.**
  - b. Jefferson has requested \$13,000 with \$6,500 due in 2021 and \$6,500 due in 2020. Mary Fleck moved and Joey Rodrigues seconded to approve the \$13,000 request with half being paid in 2021 and the other half being paid in 2022. **MOTION CARRIED.** Clallam has requested \$13,000 with \$6,500 due in 2021 and \$6,500 due in 2020. Tim McKern moved and Tim Wade seconded to approve the \$13,000 request with half being paid in 2021 and the other half being paid in 2022. **MOTION CARRIED.**
- F. **Nomination Committee** – Elections were held during this meeting earlier on the agenda.
- G. **State TAC/Steering Committee** – No Report.
- H. **Local Council Reports/System Panning and Development Issues EMS & Hospital** –
  - a. **Clallam** – Derrell Sharp reported that Clallam Fire 3 has a new Medical Safety Officer, Captain Kolby Konopaski; there is currently an EMT class underway with 12 students; OMC and local agencies are working together to get the Health Data Exchange functioning so agencies can get patient outcome information; the local EMS Council has adopted a COP for unsecure scenes; COVID cases at this time are 192/100,000 and there will be a difficult airway class held next week for local agencies during the regularly schedule “In-Service” times.
  - b. **Jefferson** – Tim Manly reported that their EMT class is almost finished; Dr. Carlbom reported that they are seeing an uptick in stroke patients; they are also partnering with Jefferson Healthcare working with a program called Flight Vector, a Dispatch program that places essential status and transport information at their fingertips; they are also looking into training with Air Care in the near future and working on isolation tents and prototypes.
  - c. **Kitsap** – Mary Fleck reported that they have a new CEO, Chad Nelson and that the ED is not open because they are having staffing issues. John Viglo reported that staffing does seem to be improving although they have had long “wall” times at the ED; two nurses

- are being assigned to help triage patients daily from 11a.m. to 11p.m.; they are working on an electronic option for medics to be able to submit their hospital reports during transports; they are working with WA Track for diversion modifications; they are running an EMT class currently and the next one is almost full.
- d. **Mason** – Their next EMT class is in January, the deadline for applications is December 9<sup>th</sup>; they are hosting an IV Tech class in April; they just finished a BLS Evaluation and renewal class and they are working on getting office space for meeting as a Local Council.
  - e. **West Olympic** – They continue to work through challenges brought on by HB 1310; they also continue to have increasing cases of COVID including deaths; their next EMT Class is starting in December, these are hybrid zoom/in-person; they are working through implementing Vector Solutions and ESO and they had one of their ambulances damaged in an accident when it hit a tree.
  - f. **Communications** – No Report.

### **GOOD OF THE ORDER**

- Dr. Carlbom thanked everyone for their good quality hard work during this Pandemic!

Next meeting is November 11<sup>th</sup>, 2021.

### **ADJOURNMENT**

Derrell Sharp moved and Tim Manly seconded to adjourn the meeting at 1:11.