

NORTHWEST REGIONAL EMS COUNCIL – REGULAR MEETING MINUTES

Appvd., January 14, 2021



**REPRESENTATIVES IN ATTENDANCE via conference call:**

**CLALLAM**

- <sup>1</sup> Keith Bogues, **Chair**
- <sup>1A</sup> Daniel Montana absent
- <sup>2</sup> Trisha Duerr absent
- <sup>2A</sup> Jake Patterson
- <sup>11</sup> Joseph Rodrigues, **At Large**
- <sup>26</sup> Branton Byers absent
- <sup>85</sup> Derrell Sharp
- <sup>85A</sup> Karl Hatton absent

**MASON**

- <sup>87</sup> Brandon Searles, **Secretary/Treasurer**
- <sup>5A</sup> Matthew Welander absent
- <sup>5</sup> Michael Sexton
- <sup>6</sup> Tamarah Hoffman
- <sup>13</sup> Greg Yates absent
- <sup>28</sup> Sabrina Nelson absent
- <sup>28A</sup> Kristyn Criss

**WEST OLYMPIC PENINSULA**

- <sup>10</sup> Louise Smith
- <sup>15</sup> Timothy Wade, **At Large**

**LOCAL LAW ENFORCEMENT**

- <sup>65</sup> Sky Sexton absent

**OLYMPIC NATIONAL PARK**

- <sup>60</sup> Kristin Kirschner absent

**CONSUMER REP**

<sup>70</sup>

**VISITORS**

- Andrew Clemens, Life Flight
- Mikaela Hagberg, ALNW
- Martin Rausch

**JEFFERSON**

- <sup>3</sup> Brad Martin, **Past Chair**
- <sup>4</sup> Tim Manly
- <sup>12</sup> Tim McKern
- <sup>27</sup> Sarah Schadler
- <sup>27A</sup> Cindy Kratochil
- <sup>3A</sup> Tammy Ridgway

**KITSAP**

- <sup>7</sup> Eric Chamberlian
- <sup>8</sup> Matt Million
- <sup>29</sup> Mary Flick
- <sup>88</sup> Kim Petersen

**MEDICAL PROGRAM DIRECTORS**

- <sup>47</sup> Dr. David Carlbom absent
- <sup>48</sup> Dr. Joe Hoffman, **Vice Chair**
- <sup>49</sup>
- <sup>46</sup> Dr. Danielle Whitley

**NAVY REGION NW**

<sup>62</sup>

**LOCAL ELECTED OFFICIAL**

<sup>55</sup>

**COAST GUARD**

<sup>61</sup>

**PUBLIC HEALTH/PREPAREDNESS**

- <sup>75</sup> Elya Baltazar

**NWREMS STAFF**

- René Ralston
- Lori Coleman, minute taker

**STATE EMS ADMINISTRATOR**

- Hailey Thacker
- Catie Holstein

## NORTHWEST REGIONAL EMS COUNCIL - REGULAR MEETING MINUTES

Appvd., November 10, 2020

Chair Keith Bogues called the Northwest Regional EMS Council meeting to order at 12:00 p.m. via the Google Meet Virtual Platform.

### APPROVAL OF MINUTES

Tim McKern moved and Tim Manly seconded to approve the November 12, 2020, Regular Meeting minutes. **MOTION CARRIED.**

### REGULAR BUSINESS

**Chair Report** – Chair, Keith Bogues, reported that:

- He thanked the executive group for their hard work on balancing the budget that will be presented during the meeting today.

**Treasurer's Report** – René Ralston reported on: Profit and Loss Statements for November and December 2020 FY 21 YTD; Bank Balance as of 12/31/2020 was \$80,552.23. Tim Wade moved and Michael Sexton seconded to approve the Profit and Loss statement as presented. **MOTION CARRIED.**

**MPD Report** – Dr. Hoffman reported that there was an MPD meeting last week; they are trying to hold them quarterly. They have been working with the DOH to improve communication when DOH is doing an investigation on a member they oversee. MPD's cannot require first responders (FR) to get the COVID vaccine, but they are working with the DOH to distribute an MOU that states that they strongly urge FR's to be vaccinated. He reported that the DOH shared a KPI report with the MPD's for WEMSYS data collection noting that Trauma is not being met well for Step 1 and 2 trauma patients with an EMS Scene time of less than 10 minutes; this will be something they look further into.

**DOH Report** – Report was attached to packet; DOH representative Hailey Green briefly went over highlights of that report:

- Rulemaking and Stakeholders Meeting will be held January 21<sup>st</sup>, 2021 at 0930; Webinar only.
- Wemsis Rulemaking Meeting was held yesterday and will be held again February 16<sup>th</sup> from 0900-1100; see their website for the agenda.
- They have a new EMS Team Member, Melissa Stoddard; she has been hired primarily to focus on statewide patient movement. Melissa comes to them as a Paramedic with a history in Emergency Management.
- Steering Committee meets next Wednesday, January 20<sup>th</sup>.
- The EMS Voucher program is still underway and currently has EMR, EMT and AEMT vouchers available; the application is available on the DOH website.

**Air Medical** –

**Airlift Northwest** reported that: they have contracts now with Mary Bridge, and Children's Hospital and that all of their members who wanted to be vaccinated have had at least one dose and some have even had their booster vaccine.

**Life Flight** reported that have new aircraft; they will need to do radio checks when they are placed in service.

**Region 2 PHEPR Update/Northwest Healthcare Response Network** – Elya Baltazar reported that: They continue work on Surge and Vaccine Planning. They have been working on difficult COVID transports and are taking calls 24/7 to help with transporting COVID patients to care facilities that can receive them. They are using WA Health and WA tracking for collecting information regarding facility capabilities. She sends out data information regularly; if you want to added to the mailing list you can contact her to do so. Tracking data has been critical for Long Term Care Facilities that have been hit hard with COVID outbreaks. She also reported that the Navy has stepped down from being a DMCC and since St. Michaels is now in their new locating this could be a good time to start the conversations regarding them becoming a DMCC for their counties as they may be able to find time to discuss this. She wants to reach out to local DMCC's and get input from them as she feels they may be able to give good insight to streamline the process for all counties.

**Olympic Nation Park** – No Report.

**Law Enforcement** – No Report.

**Correspondence** –

- A. **DOH** – Current Council list was included in the packet; Karl Hatton has been moved from the Jefferson county to Clallam County for the council list.

**Unfinished Business** –

- A. **DMCC** – Rene sent out an educational powerpoint regarding DMCC's to the Council Membership to be reviewed.
- B. **1721** – has been submitted for approval on 1/6/21.
- C. **2021-2023 Region Plan** – The group had time to review the Regional Plan and with no suggested changes Rene asks for a motion to approve. Dr. Hoffman moved and Tim Manly seconded to approve the Region Plan as presented and have René submit to the DOH for initial draft review. **MOTION CARRIED.**
- D. **Budget** – Chair Bogues reported the Executive Board worked hard to draft a balanced budget; it is presented today for review and is not an action item at this time. The budget is drafted as a 3-year strategic overview; this is just to be transparent with where the Board is headed, when brought back for action, it will only be for the next FY. The budget shows a \$13,000 decrease over the next three years to admin expenses which is directly reflected in the salary portion of the Executive Director in the budget.
- E. **Post Office Box** – René was unable to open the new post office box in Shelton because the minutes were still in “draft” form; they will be approved today and she will be able to do this.

**New Business** –

- A. **Zoom and Storage Accounts** – Chair Bogues reported that: René would like to look into a new platform for hosting meetings and a site where electronic files could be stored for sharing ease. A few of the ideas suggested were Zoom for the meeting platform and Dropbox, Basecamp or the Website for an electronic file repository system. Tim McKern moved and Dr. Hoffman seconded to allow René to research the best options for a new meeting platform and electronic file storage solution. **MOTION PASSED.**

- B. Mason County Merger** – Mason County District 1 needs the NWREMS to approve a merger with Mason County District 18; the process is that this needs to be approved by local councils and then by the NWREMS Council. He reported that he will have to take this back to the local councils too. Brad Martin moved and Tim Wade seconded to approve the merger pending local council review and approval. **MOTION CARRIED.**

#### **Strategic Plan –**

- A. Strategic Plan** – René reported that there needs to be county collaboration with developing and effective method to review the trauma response are maps and revise as needed, she does not believe there is enough time to do this at this point; the group agreed to table this until next fiscal year. Mary Flick moved and Michael Sexton Seconded to move this to next FY to complete. **MOTION CARRIED.**
- B. Regional Clinic Ride Sites** – Dr. Hoffman proposed that a poll be send out to collect where ride sites are so that the region can work on developing best practices and standardize field internship student participation.

#### **Committee Reports –**

- A. Executive Funding** – Discussed above in Budget.
- B. QI Committee** – Met today and had a Geriatric Trauma Presentation. There was a good discussion on how there could be improvement in providers diagnosing substance abuse in geriatric patients that have been through a trauma incident. Next meeting there will be a presentation on Pediatric Trauma.
- C. IPPE Committee** – No Report.
- D. Protocol Committee** – No Report.
- E. TED Committee** – Met today; reviewed trauma Training Grant requests. Mason, Clallam, Jefferson, Kitsap and West Olympic all applied for training grant funds. Dr. Hoffman moved and Joe Rodrigues seconded to approve all grants as presented today. **MOTION CARRIED.**  
  
René led a discussion about potentially earmarking funds that counties know they will be spending later and being able to hold them over in the budget for later use thus having a 2 year training grant contract that coincides with the DOH contract. This idea may be revisited later on an as needed basis.
- F. Nomination Committee** - Nominations will open in September of 2021.
- G. State TAC/Steering Committee** – RACTAC is postponed at this time. The Steering Committee met in November and has two presentations, one on Trauma Fund and Rehab and one on the COVID Impact. The also talked about two new senate bills, one 5074, that would allow for a pilot program to hire former substance abusers to help citizens who need support getting into rehabilitation services and the other 5198 that allows for non-medically trained personnel to drive ambulances.
- H. Local Council Reports/System Panning and Development Issues EMS & Hospital –**
  - a. Clallam** – First Responder vaccines are underway. All EMS agencies are going to ESO; the goal is to improve data collection. They hosted a Fall EMT class and are hosting another one now.

- b. Jefferson** – First Responder vaccines are underway; one District, who had the Pfizer vaccine, had to use the ILA to staff their station as the second dose caused members to use sick leave due to adverse reactions. Hosting an EMT class virtually. Dr. Hoffman advised entities to be careful when setting it up ESO the data extracted is only as good as the data input; the fields are very important to fill out as the narrative does not support data collection upon extraction. Chief Martin warned that mandatory fields can be an issue as they may not be necessary on lower acuity calls and therefore skew data collected. Joe Rodrigues reported that he believes it is important for agencies who have “experts” to share their knowledge and all work collaboratively; Chief Martin took it a step further and advised that Kitsap, Mason and Clallam counties should work together on this. Dr. Carlbom has been working hard on their OTEP program and making it very collaborative.

The Hospital reported that they had Geriatric Fall presentation and that Cindy Kratichil is resigning at the end of the month.

- c. Kitsap** – They have an EMT class underway. They will be hosting Difficult Airway, Supraglottic, EMS Evaluator and IV Tech classes this spring.

The Hospital reported that they are moved into their new facility; they have had high levels of COVID patients; they are starting vaccinations, with recent data collection they noted that trauma patients increased and STEMI patients decreased; ER staffing has been challenging, they have a fridge on order for their breakroom and they recently completed an ESO audit.

Joe Rodrigues complimented the Hospital on their move; he said it was very well organized and thought out and that he was impressed with how well the event went; he wanted everyone to know!

- d. Mason** – They reported that they have an EMT class underway; they have IV Tech, EMS Evaluator, Supraglottic and Difficult Airway classes coming up and 2021 BLS OTEP will be published soon.

The Hospital reported that they have had many COVID patients, stroke numbers seem on par for the past year, Trauma and STEMI patient numbers are down and they are starting to vaccinate for COVID.

- e. West Olympic** – They have purchased a new ambulance and are hosting a vaccine clinic starting 1/15/2021. Clallam Bay will be hosting an Evaluator class and working with local agencies on “Stop the Bleed” classes.

- f. Communications** – No report.

#### **GOOD OF THE ORDER**

- Jeffcom and PenCom are working on a new Enterprise System.
- Tim McKern reported that he would like to make a formal motion to continue all meeting virtually for the remainder of 2021.

Tim McKern moved and Joe Rodrigues seconded to continue virtual meeting for the remainder of 2021. **MOTION CARRIED.**

Next meeting is March 11<sup>th</sup>, 2021.

#### **ADJOURNMENT**

The meeting was adjourned at 1:44pm.