

NORTHWEST REGIONAL EMS COUNCIL – REGULAR MEETING MINUTES

January 9, 2020, approved 5/14/20



REPRESENTATIVES IN ATTENDANCE:

CLALLAM

- 1 Keith Bogues, *Chair*
- 11A
- 85 Derrell Sharp
- 26 Branton Byers
- 11 Joseph Rodrigues, *At Large* excused
- 2 Trisha Duerr
- 2A Jake Patterson
- 1A Daniel Montana absent

MASON

- 13 Tim McKern, *Secretary/Treasurer* excused
- 6 Clint Volk absent
- 6A Tamarah Hoffman
- 5A Carly Bean absent
- 87 Brandon Searles absent
- 28 Sabrina Nelson absent
- 13A Greg Yates absent
- 28A Kristyn Criss
- 5 Michael Sexton

WEST OLYMPIC PENINSULA

- 10 Louise Smith absent
- 15 Timothy Wade, *At Large*

LOCAL LAW ENFORCEMENT

- 65 Sky Sexton

OLYMPIC NATIONAL PARK

- 60 Jay Shields absent

CONSUMER REP

70

STATE EMS ADMINISTRATOR

- Christy Cammarata -

JEFFERSON

- 3 Brad Martin, *Past Chair*
- 4 Tim Manly
- 27 Sarah Schadler
- 86 Karl Hatton absent
- 27A Cindy Kratochil absent

KITSAP

- 7 Kim Droppert, *Vice Chair*
- 8 Matt Million
- 29 Mary Flick
- 88 Kim Petersen excused

MEDICAL PROGRAM DIRECTORS

- 47 Dr. Sandra Smith-Poling
- 48 Dr. Joe Hoffman
- 49
- 46 Dr. Danielle Whitley excused

NAVY REGION NW

LOCAL ELECTED OFFICIAL

COAST GUARD

PUBLIC HEALTH/PREPAREDNESS

- Elya Baltazar excused

NWREMS STAFF

- René Ralston
- Lori Coleman, minute taker

VISITORS

- Brenda Nelson, ALNW
- Anna Moore
- Jacob Dalstra, Life Flight
- Alan Abe, DOH
- Mary Wittington, DOH
- Stephen Lemay, ALNW

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Chair Keith Bogues called the Northwest Regional EMS Council meeting to order at 11:55 p.m. at The Lodge at Sherwood Village, Sequim, WA.

APPROVAL OF MINUTES

Matt Million moved and Tim Manly seconded to approve the November 14, 2019, Regular Meeting minutes with amendments. **MOTION CARRIED.**

REGULAR BUSINESS

Chair Report – Chair, Keith Bogues, thanked members for the opportunity to serve as the NWREMS Council Chair. He reported that he plans to attend as many of the sub-committee meetings as time allows.

Treasurer's Report – René Ralston reported that she did not attach a copy of the Profit and Loss statement and that it would be included in the next meetings packet for review and adoption; an audit will occur post meeting today by Tim Wade and Tim Manly. Bank Balance as of 12/31/19 is \$27,194.02

MPD Report – Dr. Hoffman reported that the annual State MPD meeting will occur the first Monday of June in Kent, WA. He suggested that members should try to attend the WAC meetings hosted by the DOH; individuals may attend virtually and those who attend have the loudest voice in change. He reported that Protocol updates have been submitted to DOH and they are in the process of the final review and revision and expects they will be finalized by the end of the month.

Dr. Smith-Poling announced her intent to retire at the end of May. Chair Bogues thanked her for her many years of leadership, service and dedication to the region's EMS field. Chair Bogues reported that Dr. Whitley is the MPD for Clallam County and that she plans to fill Dr. Smith-Poling's role with West Olympic when she retires.

DOH Report – Hailey Green was absent; her co-worker Christy Cammarata reviewed the DOH report with the agenda packet to everyone reporting that: the DOH is conducting stakeholder meetings regarding rulemaking and updating WAC's on January 16, 2020, anyone interested is encouraged to attend either in person or via the web. The 2nd round of the Initial NREMT pilot program has concluded; 110 vouchers were awarded to rural volunteer EMS services across the state, they are requesting more vouchers with the hope to be able to offer a 3rd program. The American College of Surgeons completed 5 assessments of Washington's EMS and Trauma system as of April 2019; they have released their written report with recommendations for improvement and the most up to date report can be found on the DOH website and these will be sent out via e-mail; depending on what List Serves members are registered for they may receive this multiple times. A statewide EMS survey will be sent to all agencies in Washington to gather input; the focus will be on Pediatric care coordination and skills checks.

Air Medical –

Airlift Northwest reported that: one of Airlifts executives has retired and they are working with a new App that you can use on a phone to allow responders to dispatch Airlift or put them on stand-by. The app has many features that will allow responders to get the quickest response for the patient. They are rolling out the new App slowly to ensure that quality control is addressed; it will be available to soon to all agencies

and there is no cost for the App.

Life Flight reported that they too have an App and both agencies reassured member that they have reciprocity ensuring that the patient will get the closest asset and fastest response possible.

Region 2 PHEPR Update/Northwest Healthcare Response Network – No Report.

Olympic National Park – No Report.

Law Enforcement – Sky Sexton reported that – LE have been working to increase their skills with the Stop-the-Bleed program; they have new equipment and have been training on it.

Correspondence –

- A. **DOH** - René handed out and asked everyone to review the council list for accuracy and completion.

Unfinished Business –

- A. **Protocol Updates** – Dr. Hoffman reported on this under his MPD report.

New Business – none

Strategic Plan –

- A. **QI Programs** - René is working on this.
- B. **Budget** – Finalized; René will e-mail to DOH.
- C. **Training and Education Requests** – Will be addressed later in these minutes.
- D. **Protocols** – On task for completion; Dr. Hoffman reported earlier on this.
- E. **Survey** - René will send the survey out to all local council members. A major focus will be on how to reduce frequent and non-emergent calls for EMS services. Many local departments are already working to implement fall studies to reduce future fall calls. The DOH rep and council members brainstormed ideas of possibly revamping the IPPE committee to set goals to address current injury prevention issues. A Kitsap agency reported that they are working with law enforcement to secure a grant to fund a social workers position to follow up on the calls that are out of the scope of EMS responders.

Committee Reports –

- A. **Executive Funding** – René worked with the bank after recent elections, to mail her a signature card to get the new signers added to the account; she will proctor the signings and sent the original back to the bank.
- B. **QI Committee** – OMC will host a QI conference on May 15th, 2020. 80 seats will be available; they believe it will sell out fast. The cost will be \$55 per attendee. Topics will include: Pediatrics, Burns, Poison Control, Disaster Preparation, High Risk OB and more. Registration will open in April; the local council will be asking NWREMS for a Grant to offset the costs.
- C. **IPPE Committee** – No Report.
- D. **Protocol Committee** – In MPD report
- E. **TED Committee** – Mason County submitted a Grant request for \$4,800 to offset Admin costs associated with developing and maintaining their OTEP program; research revealed that the use of funds to pay staff for training projects is allowed by the WAC and the DOH. Kim Droppert moved and Dr. Smith-Poling seconded to approve the Grant request as submitted. **MOTION CARRIED.**
- F. **Nomination Committee** – No Report.
- G. **State TAC/Steering Committee** – Dr. Hoffman will focus on attending rule making meetings; René will e-mail out the link to all council members so they too can attend.

H. **Local Council Reports/System Panning and Development Issues EMS & Hospital –**

- a. **Clallam** – Fall EMT class had 16 students; Spring EMT class deadline is February 15th, 2020; the local council is working to assemble and maintain an Instructor Cadre so that collaboration will allow for instructors to teach necessary classes locally keeping cost reasonable for all Districts; they will be hosting a difficult airway class this year, a PALS class in March and a PHTLS and ACLS class later this year; working on a QI program that is has County consistency; Dr. Whitley is the new MPD, Dr. Churchley retired after 27 years of service; OMC is hosting the QI conference in May; the local council is considering all options for a new OTEP program, 2020 is that last year they will be able to utilize King County EMS Online and OMC has been very busy as they do not have any diversion options when they get to inundated with patients.
- b. **Jefferson** – They are addressing how they will fill Dr. Smith-Poling’s position; EMT class has 20 students; East Jefferson has Single Role members who are ACLS and PALS instructors, they intend to coordinate training with Clallam County for training; they are working on setting up an advanced airway, Stop-the-Bleed and CPR classes; they have chosen to use EMS connect as their new OTEP training platform; they are transitioning to ESO and the hospital is working on their surgical plan and their fall program.
- c. **Kitsap** – Kim Droppert reported that Bill Littlejohn, a longtime Sequim resident, who owned and operated many businesses and developed many housings facilities and who also owned Olympic Ambulance passed away recently. She noted that he will leave a big void in the Sequim community. His daughter and son in-law have taken over many aspects of his businesses and are working to continue business as normally possible under the circumstances. There is an EMT Class coming up; and an OTEP Evaluator course. Kitsap is hosting a QI meeting this coming Tuesday. It was reported that Harrison Hospital has a new ED director and that the hospital has been, like OMC, dealing with a high volume of patients.
- d. **Mason** – Graduated 18 EMT students; hosting an IV Tech Class on February 3rd, 2020; will host an EMR class in March or May, a Supraglottic class this year and continue to use their newly developed OTEP program. The Hospital reported that they too have been very busy and diversion has been very difficult.
- e. **West Olympic** – Finished an EMT Class, they had 17 students; Tim Wade is working to become an SEI; they have 22 paid employees working with the hospital and Tim wade thanked Dr. Smith-Poling for her dedication to their program over the years, she will be missed by many.
- f. **Communications** – No Report.

GOOD OF THE ORDER

- Rene asked if the September meeting could be moved; she has a conflict and cannot attend. The group decided that yes it could; it will be held on September 3rd, 2020.
- Next meeting is March 12th, 2020.

ADJOURNMENT

Matt Million moved and Tim Wade seconded to adjourn the meeting at 1:47 p.m. **MOTION CARRIED.**