

fNORTHWEST REGIONAL EMS COUNCIL - REGULAR MEETING MINUTES

May 11, 2023

Dr. Joe Hoffman called the Northwest Regional EMS Council meeting to order via the Zoom Virtual Platform.

APPROVAL OF MINUTES

Tim McKern moved, and Tim Manly seconded to approve the March meeting minutes. **MOTION CARRIED.**

REGULAR BUSINESS

Chair Report – Concluding Nurses week and Hospital week, EMS week coming up.

Treasurer’s Report – René Ralston reported on: Profit and Loss Statements for March through May FY 23 YTD; Bank Balance as of the meeting was 130,810. Tim Manly moved and Elya Baltazar seconded to approve the Profit and Loss statement as presented. **MOTION CARRIED.**

MPD Report – Dr. Carlbom reported that he’s proud of the community for improving bystander CPR rates, good work done in training bus drivers in CPR & narcan. Jefferson is piloting narcan boxes availability at select locations.

Dr. Hoffman reported that there was a virtual MPD meeting earlier this month, presentation by the lead of the Cardiac & Stroke survey. At that meeting conversations occurred around using WEMISIS to better understand opiate use, and potential opioid overdose dashboard. Presentation on the PulsePoint application.

DOH Report – Report was attached to the packet; DOH representative Hailey Thacker briefly went over the highlights of that report..

Airlift Medical –

Life Flight: No report.

Airlift Northwest: No report.

Region 2 PHEPR Update/Northwest Healthcare Response Network – Elya Baltazar reported working on Healthcare Hazard Vulnerability Assessment, drafted by the end of June; this will help shape capabilities assessment in the near future. Communications exercise June 8th and June 22nd surge exercise. Continue to connect with partners around all the road closures happening. Continue to support conversations with partners around DMCC discussions.

Olympic National Park – No report.

Law Enforcement – No Report.

Correspondence –

- A. **DOH** – Current Council list was included in the packet and highlighted those that needed to update their Open Public Meeting Act training. René reported that this list identifies anyone who may need compliance with the OPMA training. This can be found on the Regional Council website and takes 10-15 minutes. A few members need to update their application, fill out the same form as the initial application - can be done all electronically.
- B. **Inland Northwest Trauma Conference**– Information attached for this opportunity.

Unfinished Business –

- A. **DMCC** – Discussion of Regional DMCC. In the past regional plan we did accumulate each of the County’s MCI plans. Plan to get a draft together. Could get a start by compiling a list of resources. Working list of County MCI plans to be sent to Chief McKern.
- B. **Behavioral Health System** Dr. Carlbom has been working on developing a model with the hospital to have a conference call line to talk directly to one another.
- C. **Strategic Plan 23-25** - Steering committee feedback, reviewed and addressed comments. Dr. Hoffman moved to adopt the changes, Tim McKern seconded. **MOTION CARRIED.**
- D. **East Jefferson license amendment:** application has been signed and approved.
- E. **Hood Canal Bridge Closure:** Tim McKern shared the new schedule for closures.

New Business –

- A. **Budget** – Proposed Fiscal Year 23-24 (FY24) budget was reviewed by the Executive Board and shared with the group. Allocations for the new grant cycle were reviewed. Motion to approve as presented by Tim McKern, seconded by Carly Bean. All approve. **MOTION CARRIED.**
- B. **FY 23-25 Regional Plan** – René will present to the Steering Committee on Wednesday the 17th. Slides presented to Council. The group collaborated on the presentation.
- C. **Mary Flick Retirement** - Dr. Hoffman recalls Mary sitting on the council since he joined, has been a fixture in this group. Her last day will be June 30h. Sam McClendon is stepping up as an interim chair of the QI committee. Many thanks for years of great work by Mary.
- D. **Business License** - In 2016 the business license was revoked. Group discussed and Renee will work to reinstate and get a new UBI number.
- E. **Training Grant** - Renee will provide a list of what County has spent what, will send to the Chair of each Council, representative, Dr. Hoffman, and a training coordinator as applicable. Discussion of 2-year grant cycles.

F. Injury Prevention Grant –**G. DMCC / Regional MCI Plan****Strategic Plan –**

- A.** In the current plan, due to review literature identifying technologies. Dr. Hoffman discussed the usefulness of WEMISIS data for some programs, such as community paramedicine; discussion of creating metrics and using any quantitative data. Action item is to provide a summary of programs for report.

Committee Reports –

- A. Executive Funding** – Already discussed earlier under the Budget topic.
- B. QI Committee** – Met today, had an excellent presentation from Sam on STEMI data. Majority make it within the window. Great discussion on triage tool strategies. Next meeting in September, pediatrics focus.
- C. IPPE Committee** – Has not met. Dr. Hoffman will follow up with Sean at the DOH on request for naloxone units.
- D. Protocol Committee** – Has not met, though MPDs have emailed to start the process.
- E. TED Committee** – No Report.
- F. Nomination Committee** – Will be activated in August.
- G. Local Council Reports/System Planning and Development Issues EMS & Hospital –**
 - a. Clallam** – Derrell Sharp reported that EMS, Fire, Air, and Hospital have been collaborating in preparation for bridge closures. EMT class is going well, students are active in their ride and clinical time. All EMS agencies now live with ESO HDE Planning to conduct countywide tactical emergency casualty care class in October. Working to establish a stakeholder meeting with Peninsula college to discuss paramedic program.
 - b. Jefferson** – EMS: Tim McKern shared that there will be no spring EMT class. Doing a lot of CPR training. Focus on behavioral health. MedVac training coming up. Events are starting back up. Preparing for road closures. Hospital: Sandra reported that level 4 redesignation application was submitted. Hospital census remains high.
 - c. Kitsap** – Hospital: Dr. Hoffman reported for St. Michaels, continuing to meet as an EMS task force to mitigate wall time and surges. Seeing some improvement. EMS: they

concluded their community EMT class with an excellent pass rate. Beginning summer EMS & fire academies. Ventilation summit is upcoming, registration closed. Fall EMS evaluator class planned.

- d. **Mason** – EMS: Carly reported that 17 students just graduated EMT class and getting National Registry exam completed. Currently hosting the instructor methodology course, as a pilot 40-hour course to meet the State’s requirement for SEI candidates, is good for any EMS instructor that wants to improve their skills. This fall will have an EMS evaluator class, application up on their website. Also have an IV tech class to begin at the end of October, also on their website. Course currently open for supraglottic endorsement. MCI drill planned for next week.
Hospital: Dr. Hoffman shared on behalf of the hospital: just finished the Trauma redesignation application. Many rooms are under construction. Larger tertiary centers remain very full - making patient movements a challenge.
- e. **West Olympic** – Tim Wade, updated the group on the EMT class at Clallam Bay with Heather. An advanced EMT class going on currently at the Forks agency, challenge to get patient counts going and may need to extend the schedule. Starting leave-behind narc kit program, plan to make and distribute these leave behind narc kits.
- f. **Communications** – No Report.

GOOD OF THE ORDER

- None

The next meeting is on September 14, 2023.

ADJOURNMENT

Derrell Sharp moved and Tim McKern seconded to adjourn the meeting.